

## REVISION

### 1 Make questions for the following answers. Pay attention to the words in bold.

1. \_\_\_\_\_ I went to NY **with my sister**.
2. \_\_\_\_\_ She plays tennis **in the garden**.
3. \_\_\_\_\_ **He's** setting up the operating system.
4. \_\_\_\_\_ They will finish **the report** soon.
5. \_\_\_\_\_ He has fixed the computer **twice**.
6. \_\_\_\_\_ We're going to leave **tomorrow**.
7. \_\_\_\_\_ Yes, he was out of the office at noon.

### 2 Choose the correct continuation.

1. I'm going to hire some workers.
  - a. I've got too many.
  - b. I haven't got enough.
  - c. Both a and b.
2. Lisa is very insecure.
  - a. She always thinks that we're unhappy with her work.
  - b. She always thinks that we're satisfied with her work.
  - c. Both a and b.
3. Mrs Hill has decided to retire next month.
  - a. She wants to spend more time with her family.
- b. She says the work is too hard for her.
  - c. Both a and b.
4. Have you got any computer skills?
  - a. I know how to use Word.
  - b. I work a lot with Excel.
  - c. Both a and b.
5. This is a temporary job.
  - a. You must be good at multi-tasking.
  - b. It's only until the end of June.
  - c. Both a and b.

**3 Your colleague is going on some trips. Give some tips by re-writing these sentences with a modal verb.**

For example:

*In most states in the USA, it's against the law to drive faster than 65 m.p.h. on the freeway.*

*In most states in the USA, **you mustn't** drive faster than 65 m.p.h on the freeway*

- 1 When doing business in Italy, it's advisable to be prepared to make plenty of small talk first.

When doing business in Italy, \_\_\_\_\_

- 2 In the UAE, it's necessary that you eat with the right hand.

In the UAE, \_\_\_\_\_

- 3 In Brazil, you're not obliged to say what your income is.

In Brazil, \_\_\_\_\_

- 4 In Italy, it is strongly advised to accept a dinner invitation.

In Italy, \_\_\_\_\_