Hugo Simpson

Attic, 742 Evergreen Terrace, Springfield, 49007 USA Tel: 0801231234

Commented [MC1]: No email, telephone not a hyperlink Too much of your address

Commented [MC2]: No age, no dob!

Commented [MC3]: Should be in covering letter!

Commented [MC4]: Unless critical to the job you are

Profile

I am Hugo Simpson, a 21-year-old student from Springfield, currently in my second year of studying Computer Networks and Systems Management at TUS Springfield. I am seeking a work placement opportunity for the next academic year. Known for my hardworking nature, I am proficient in working both independently and as part of a team. I am adept at following directions and instructions. I hold valid certifications in Safe Pass, Manual Handling, and Fire Safety. I am also on track to obtain AWS and CCNA certifications by April of 2024, which will further enhance my technical skills in networking and cloud computing.

applying, place in hobbies/interests/certs Commented [MC5]: Written in First Person

Experience

Barman, Ye Olde Off-Ramp Inn

- o June 2021 Present
- Responsibilities include customer service, handling transactions, and maintaining a clean and orderly bar environment.
- Painter, Gillian Painting
 - o June-September 2020
 - o Duties involved preparation work and manual labor.
- Work Experience, Tax-O-Phobia Financial Services
 - o November 2018
 - o Responsibilities included entering house deeds into a database and general post room duties.
- Camp Krusty
 - o Easter 2018
 - o Duties included setting up computers, assisting children with typing tutor software, and introducing basic coding using Scratch.

Education

- TUS Springfield
 - o 2021 Present
 - Pursuing a degree in Computer Networks and Systems Management. Anticipated AWS and CCNA certifications.
- St. Jerome's College
 - 0 2015 2021
- Springfield Elementary School

Commented [MC7]: Place and Role in bold

Commented [MC8]: Float!

Commented [MC6]: Justify

Commented [MC9]: Too much white-space

Commented [MC10]: Data entry of house deeds

0 2007-2015

Commented [MC11]: No one cares! don't have break across the page Too much whitespace Never put down start year

References

- Mona Gillian, Owner, Gillian Painting, Main St, Springfield. Tel: (080)
- Moe Szyslak, Supervisor, Ye Olde Off-Ramp Inn, Oak Avenue, Springfield. Tel: (080) 1231235 Colette Szyslak, Duty Manager, Ye Olde Off-Ramp Inn, Oak Avenue,
- Springfield. Tel: (080) 1231236

Commented [MC12]: References available on request