

Curriculum Vitae

A hardworking, innovative and determined student, with good timekeeping and organisational skills as well as being a good communicator.

Commented [A1]: Too much white space

Commented [A2]: Okay, but we can do better. What you are doing now, or training for.

Personal Details:

Name: Jamshed Nahasapeemapetilon
Address: 164 Evergreen Terrace, Springfield, USA
Telephone No.: 080 123 1234
Date of Birth: 01/01/2000
E-mail: jamshed.nahasapeemapetilon@gmail.com

Commented [A3]: Don't! Beware stalkers!

Commented [A4]: Should be a tel: link

Commented [A5]: Don't

Commented [A6]: Email should be a link

Commented [A7]: Whole area uses too much whitespace

Education Details:

Primary School: Springfield Primary School
School Address: Limerick, Springfield
2009 - 2017

Commented [A8]: No one cares!

Secondary School: Springfield Elementary
School Address: Limerick, Springfield
2017-2023

Junior Cycle (2020)

Subject	Level	Grade	Subject	Level	Grade
English	Ordinary	Merit	Business Studies	Common	Merit
Mathematics	Ordinary	B	Home Economics	Higher	C
History	Higher	B	Science	Common	Merit
Geography	Higher	C			

Commented [A9]: No one cares!

Leaving Certificate (2023)

Subject	Level	Grade	Subject	Level	Grade
English	Ordinary	O3	Business	Higher	H5
Mathematics	Ordinary	O4	Home Economics	Higher	H4
Geography	Higher	H3	Link Modules	Common	Distinction
Technology	Higher	H3			

Commented [A10]: Unlikely anyone cares! if you attach subjects and grades on a separate sheet

Work Experience:

Dates:	Employer:	Duties:
23-27 November 2020	Springfield Property Management Ltd,	<ul style="list-style-type: none">• Answering customer queries.• Organising paperwork.• Reorder supplies when running low.
21-23 March 2022	Kwik-E-Mart, 43 Springfield St, Springfield	<ul style="list-style-type: none">• Cashier at the register• Getting change from the bank.• Stocking shelves.

Commented [A12]: Fore dates, just do month, year, not dd/mm/yyyy

Commented [A13]: Too much, whitespace

Commented [A11]: Good, listed as task, but we can formalize /improve the language

Interests and Hobbies:

- I enjoy baking and cooking.
- I like anything that involves IT as I have been interested in that area since I was young.
- I have a keen interest in current affairs.

Commented [A14]: Rephrase

Commented [A15]: Hmmm? be careful

Achievements:

- I have completed a Programming Foundations with JavaScript, HTML and CSS course
- I am a member of the Business Club at Springfield Community College.
- I am a member of the Model United Nations club at Springfield Community College.

Commented [A16]: Provider, Name and Date of Cert

Commented [A17]: Hmmm?

Commented [MC18]: Write in the third person

Referees:

Mr. Seasmor Skinner.
Principal,
Springfield Elementary,
Springfield.
(060) 123456

Mr. Apu Nahasapeemapetilon
Manager
Kwik-E-Mart,
Springfield.
(080) 1231234

Commented [A19]: Just say Reference available on request

Signed: _____
Jamshed Nahasapeemapetilon

Date: _____