W08 Report: Job Application 1

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# Overview

To this point in this course, you have polished your résumé and digital profile/portfolio. You have networked and found contacts and job opportunities. This week you will complete your first job application.

*Note: if submitting an actual job application at this time might compromise your career or future prospects, then you do not have to actually submit it to the employer. You may just complete the application, capture some screenshots of it, then revoke or delete the application. But remember, even if you are not an active job seeker, this activity is good practice for a time when you might be able to help someone else or be prepared for an unforeseen need in the future.*

In this report, you will reflect on your job application experience and paste in a screenshot of your application.

# Instructions

Please complete each question below. *Answers left blank will reduce your score on this assignment.*

1. What is your job-seeking status? **Check one**:  Actively Searching,  Not Now,  Maybe Never
2. **Complete your application**. Refer to your course for help in completing a strong application.
3. When you have completed your application, **capture a screenshot** or photo of the confirmation page. The screenshot should clearly demonstrate that you completed the entire application process.
   1. Or, if you are *not* an active job seeker, then screenshot the application summary or verification page before submission. After you paste the screenshot into this report, you can then delete or revoke the application.
4. **Paste** the image of the completed application page in [Appendix A: Completed Application](#_Appendix_B:_Supporting) of this report.
   1. Paste the actual image, not a link to it. If you can’t paste the actual image, then you may paste in a web link only (not a link to a file on your device); but be sure the “share” settings allow anyone with the link to view the image on the web.
5. **Answer** each of the following questions in the space provided:
   1. In 100-150 words, write a reflection about your entire application experience. Include thoughts about finding opportunities, polishing your résumé, preparing your supporting documents OR completing the application process itself. What went well? What didn’t go so well?

During this application, I saw a good opportunity to change my job and get a better salary, was an interesting process to prepare my documents and polish my resume. I received a call for an interview with me, when was in the interview the interviewer and I had a connection and was easy to speak with him but when we spoke about time and days of work was different because I should work on Sundays, I really needed that opportunity because sometimes is difficult for me the economy but I knew that is necessary keep the sabbath day and follow that commandment and for that reason, I don’t accept the job opportunity and I feel good because I am following the lord.

* 1. What did you learn from this experience that you can apply to your next application? Answer in less than 100 words.

Two things that I learned in this application were:

1.- To be sure about working hours before applying or asking for it.

2.- To do more questions, I think that is important not only to search about the company but is important to do questions like what is the vision of the company or what is the environment of the company, and what is the goal of the company and What can I do for support that goals.

**Save** this document with your name in the filename and follow the instructions in your course to **submit** it for grading and feedback.

# Appendix A: Completed Application

