12 February 2022

To Whom It May Concern

Industrial Training Programme offered by the Faculty of Computing and Information Technology, Tunku Abdul Rahman University College (TAR UC)

This is to acknowledge that the following student is a TAR UC student currently undergoing the programme as mentioned below:

Student Name   : **LING LI YA**
Student ID   : **19WMR11673**
Programme   : **Bachelor of Computer Science(Hons) in Software Engineering**

It is a requirement for students pursuing a Bachelor Degree (Honours) in the Faculty of Computing and Information Technology, Tunku Abdul Rahman University College (TAR UC) to undergo a period of industrial training with the industry. The above mentioned student has to undergo Industrial Training programme for a period of 24 weeks (about 6 months) which will commence on the **13/06/2022** and ends on **27/11/2022 .**

The main objective of the industrial training programme is to provide students with practical training opportunities in one or more of the following areas:

●   Programming
●   Networking
●   Technical/System Support
●   Other relevant ICT skills

In view of the above, we would like your esteemed organization to consider accepting our students for the industrial training placements. We believe with the expert guidance and experience of your esteemed organisation, our students will acquire relevant practical skills and experience which would be valuable to the students later in their working life.

In accepting our students, we understand that you have read and agree with the **Guidelines for Companies** which we have sent to you earlier or will send to you again upon request. In selecting our students into your establishment for the purpose of industrial training, you are encouraged to carry out your normal practice or procedure of evaluation and selection of the students, such as, test and interviews. The companies involved have all the right to demand formal documents (eg. ID card, transcripts) from the students for verification purposes. Please deal with the students **directly** for the entire process but do not hesitate to contact our Industrial Training Programme (ITP) committee should you have any queries or problems arising. All the relevant contacts can be found in the Guidelines for Companies.

Thank you.

Yours faithfully,

Dr. See Kwee Teck
Associate Dean
Department of Information Systems and Security
Faculty of Computing and Information Technology
Tunku Abdul Rahman University College