

**Mariam Delos Reyes**  
Blockchain Development Student at George Brown College  
Mississauga, Ontario, Canada

Objective: Seeking a Blockchain Compliance Analyst and Investigator Co-op role starting September 2020

**Compliance Analyst Duties:**

- Assist with compliance requests and account management during onboarding
- Maintain and monitor KYC standards and alerts
- Coordinate with internal and external stakeholders to ensure compliance with government regulators
- File regulatory reports, update policies and procedures, and conduct periodic compliance monitoring reviews
- Investigate and report suspicious account activity
- Keeps abreast of any changes to laws and regulations
- Educate internal and external stakeholders on fraud risk, regulations, and industry practices

**Investigator Duties:**

- Trace the source of blockchain funds using cryptocurrency forensic tools
- Use data analysis techniques, critical thinking, and pattern detection to uncover cryptocurrency fraud
- Analyze customer transactions, documentation, and activity patterns
- Verify transactions with customers
- Write reports for law enforcement to assist in asset recovery
- Conduct customer due diligence (CDD), enhanced due diligence (EDD), and third party diligence

**Role Qualifications:**

- Customer service experience
- Excellent time management and organization skills
- Ability to collaborate cross-functionally and ensure deadlines are met
- Ability to adapt to new challenges and changes
- Ability to work independently and on a team
- Ability to work in a fast-paced environment
- Strong attention to detail
- Strong problem solving skills
- Excellent written/verbal communication and interpersonal skills
- Highly motivated and eager to learn
- Experience and/or interest in cryptocurrency and blockchain technology