

MARETA NUR ISNAINI

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Recent Informatics Engineering graduate with hands-on experience as a Project Manager. Skilled in managing end-to-end project lifecycles, coordinating cross-functional teams, and optimizing workflows using Agile methodologies. Adept at resource planning, risk management, and ensuring project deliverables align with user needs and business objectives. Seeking a Project Manager role to contribute to successful project execution and drive organizational growth.

EDUCATION

Bachelor of Technology, B.Tech in Informatic Engineering | East Java, Indonesia GPA: 3.87/4.00 March 2024

EXPERIENCE

Refactory, Junior Project Manager | Sleman, Yogyakarta Nov 2024 – Now

- Led and coordinated team activities, effectively prioritizing tasks and allocating resources to achieve project goals, resulting in a 15% increase in team productivity.
- Facilitated clear and effective communication with clients, building trust and ensuring deliverables consistently met expectations, achieving a client satisfaction rating of 95% or higher on all projects.
- Managed and tracked project progress using Jira and Sv2, ensuring alignment with client objectives and timelines, leading to a 10% reduction in project slippage.

Binar Academy, Product Manager and UI/UX Student | Online Mar – Aug 2024

- Developed comprehensive PRD and structured research plans using FigJam and Google Suite, establishing a clear project roadmap that enhanced clarity by 50%.
- Managed and tracked project timelines, design documentation, and task assignments using Trello and ClickUp, ensuring project milestones were met on time and improving team efficiency by 45%.
- Engaged in stakeholder communication to align project goals with user needs and business objectives, fostering collaboration that improved project alignment by 40%.

CV. Inti Pembangunan Nusantara, Frontend Developer | Denpasar, Bali Apr – Aug 2024

- Improved website speed and performance by 50%, optimizing load times and analyzing performance metrics.
- Developed user interface (UI) and user flow using WordPress, enhancing user experience by 70%.
- Conducted keyword research, on-page and off-page optimization, and website ranking monitoring, resulting in a 40% improvement in organic search visibility.

PT Widya Inovasi Indonesia, Software Engineer Intern| Sleman, Yogyakarta Aug – Dec 2023

- Created a web application frontend design using Vue.js and Tailwind CSS, enhancing responsiveness by 40%.
- Increased system integration by 35% through developing the backend using NestJS and Prisma ORM.
- Improved website quality by 60% through thorough application testing and debugging.

SKILLS

Product Management	Product Strategy and Roadmapping, Agile & Scrum, Project Planning, Resource Allocation
Tools	Trello, Click Up, Notion, Jira, Microsoft Office, Google Suite, Figma
Certification	Product Manager and UI/UX , Frontend Javascript, Software Engineer

PROJECTS

Jekoneng – On Demand Service Applications Jan 2024 - Now

- Defined requirements and flow application
- Managed project timelines to ensure timely delivery of features and updates.
- Coordinated communication between cross-functional teams to align on project goals and progress.

Cellcast – A platform for Broadcasting Messages. Nov 2024 - Now

- Directed the end-to-end development of the US Sending application, ensuring a seamless process from initiation to completion.
- Coordinated with clients to gather feedback on feature requests or updates, ensuring alignment with business goals.
- Monitored the development of UI design for the existing Cellcast application to maintain design consistency and enhance usability.

Finsera – Accessibility Banking Apps Jul 2024 - Aug 2024

- Developed and managed project timelines and design documentation using Trello and ClickUp, ensuring timely delivery of project milestones.
- Coordinated cross-functional teams to ensure timely delivery of project milestones, improving collaboration and project alignment.
- Engaged in stakeholder communication to align project goals with user needs and business objectives, fostering a shared vision for successful outcomes.