



Mansfield Correctional Institution

March 21-22, 2011

**Adam Jackson,
Report Coordinator**

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**CORRECTIONAL INSTITUTION INSPECTION COMMITTEE REPORT
ON THE INSPECTION AND EVALUATION OF
MANSFIELD CORRECTIONAL INSTITUTION**

SECTION I. INSPECTION PROFILE AND INSTITUTIONAL OVERVIEW

A. INSPECTION PROFILE

Date of Inspection: March 21-22, 2011

Type of Inspection: Unannounced

CIIC Member and Staff Present:
Senator Cliff Hite
Joanna Saul, Director
Darin Furderer, Inspector
Jamie Hooks, Inspector
Adam Jackson, Inspector
Carol Robison, Inspector

Facility Staff Present: Terry Tibbals, Warden

CIIC spoke with many additional staff at their posts throughout the course of the inspection.

Areas/Activities Included in the Inspection:

Staff Focus Group	Segregation
Inmate Dining Hall	Library
Kitchen	Death Row
Recreation	Minimum Camp
Housing Units	Farm

B. INSTITUTION OVERVIEW

Mansfield Correctional Institution is a 1,124 acre, which opened in 1990. In addition, the institution has a correctional camp and a 1,500 acre farm located outside of the main compound. The facility is a level three security (close security) male institution serving 2,527 inmates. The institution's budget is \$46,091,949 and the daily cost per inmate is \$57.63. The date of the most recent ACA accreditation was May 2, 2010.

The institution houses level three (close security) inmates on the main compound and level one (minimum security) inmates in the Mansfield Correctional Camp.

C. COST SAVINGS INITIATIVES

In the 129th General Assembly biennium, one of CIIC's goals is to identify cost savings across the DRC. Staff provided for CIIC a document that was developed by staff at the Mansfield Correctional Institution in response to DRC Director Mohr's request for cost savings ideas. The following is a summary of the cost savings ideas outlined in the document:

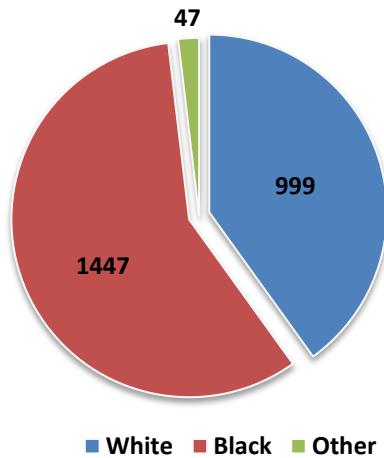
Viable Ideas	Estimated Cost Savings
Obtain internal staff certifications for inspections to avoid paying fees to contractors	\$89,600
Eliminate positions that duplicate work, such as project managers	\$244,000 annually
Convert perimeter vehicles to electric or purchase new vehicles under warranty	\$100,000 over warranty period
Shared services for mental health supervision between Mansfield Correctional Institution and the nearby Richland Correctional Institution	\$284,000 annually
Develop a recycling program	\$36,000 – 60,000 annually
Charge inmates for costs of treating self-injurious behavior and inmate-on-inmate assaults	\$400,000
Reinstall water softeners to save wear on existing plumbing	Unknown
Purchase equipment necessary to perform vehicle repairs by institutional staff	\$25,000
Eliminate catalog orders and sell limited products in the commissary	\$66,000
Distribute "free envelopes" to indigent inmates only	\$13,242.24
Restructure inmate recreation schedule so that staff working a single 12-hour shift each day could cover it.	\$462,000 annually
Charge inmates for outside tests for which they sign an AMA; eliminate pre-approval process costs	\$297,600 annually
Restructure officer in-service training to be needs-based rather than hours based	\$243,600 annually
Conduct quarterly rather than monthly drug tests	\$5,334 annually
Train employees to repair Food Service equipment	\$75,000 annually

Grow own produce	\$86,451
Regionalize Network Administrator	Depend on number of positions eliminated
Create ability to sign Request for Leave form online	\$2,330.46 for two institutions
Follow through on RIB imposed sanctions to ensure payments are collected	Unknown

D. INMATE POPULATION

The rated capacity for Mansfield Correctional Institution is 1,536. The inmate count as of March 21, 2011 was 2,493. Table 1 in the Appendix provides information about the DRC population and prison rated capacity per institution as of March 17, 2011.

Chart 1
Breakdown of Inmate Population
March 21, 2011



1. Security Threat Groups

There are 225 identified security threat groups at the institution and 750 STG affiliated inmates. STG affiliated inmates are broken up into three groups based on their participation level. There were 75 inmates listed as disruptive (level 3), 80 inmates listed as active (level 2), and 264 inmates listed as passive (level 1).

According to on-site information provided by staff, the following are the six most common groups with the largest memberships:

Heartless Felons	79
Folk/Gangster Disciple	53
Aryan Brotherhood	49
White Supremacist	44
Bloods	36
Crips	22

E. STAFF DEMOGRAPHICS

According to the DRC Monthly Staffing Report, there were 578 total staff at Mansfield Correctional Institution. As of March 1, 2011 427 (73.9 percent) were male and 151 (26.1 percent) were female. Of the total staff, 499 (86.3 percent) were classified as white, 69 (11.9 percent) as black, and 10 (1.7 percent) as other. Table 2 of the Appendix provides more information about the staff population. There were 12 vacancies at the institution. The vacancies consist of the following positions:

- 2 Maintenance Repair Worker's
- 2 Plumber's
- 1 Administrative Assistant
- 1 Building Maintenance Supervisor
- 1 Human Service Program Administrator
- 1 Labor Relations Officer Secretary
- 1 Psychology Supervisor
- 1 Psychology Assistant
- 1 Social Worker
- 1 Storekeeper

Chart 2
Breakdown of Staff Population
March 1, 2011

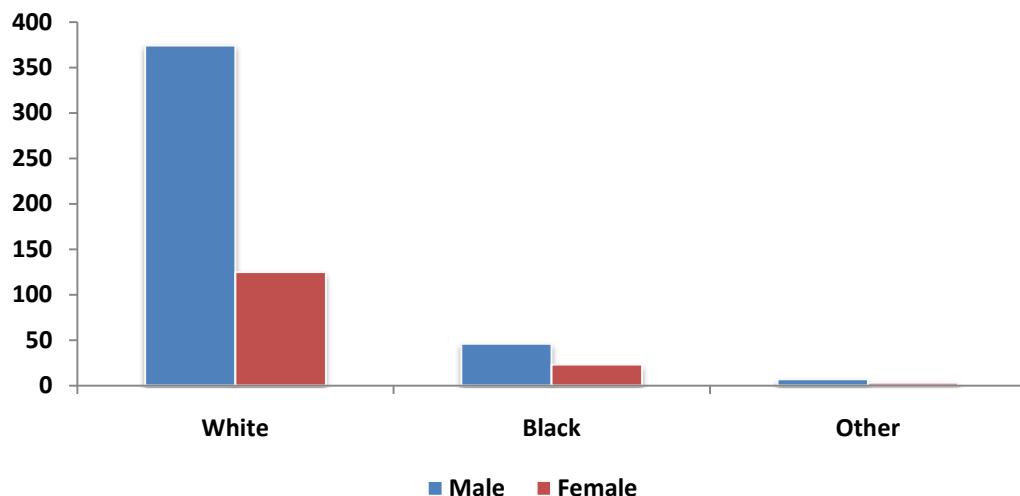
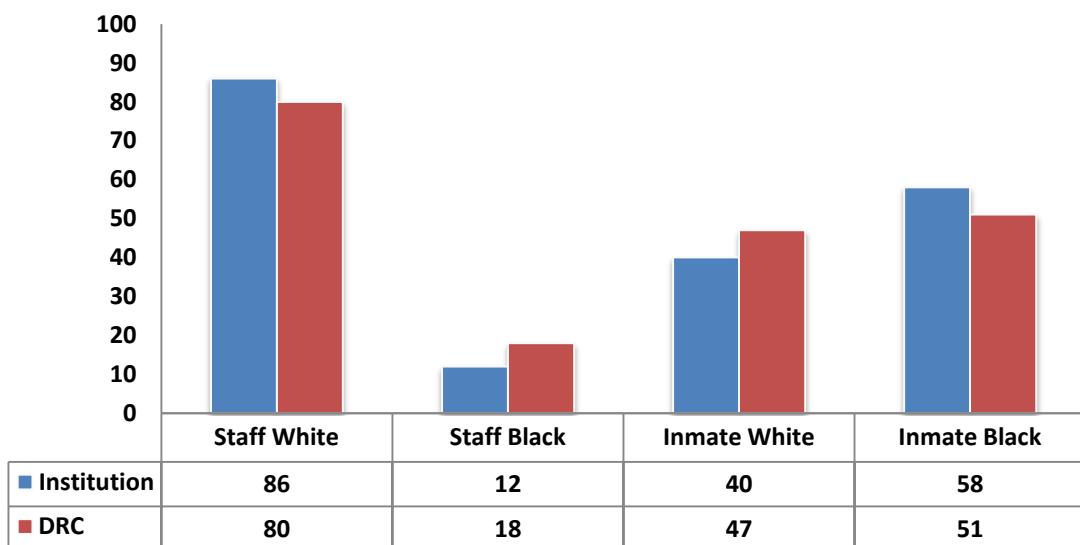


Chart 3
Staff and Inmate Comparison by Percentage of Race
March 1, 2011



1. Staff Focus Group

A staff focus group was conducted during the inspection where representative staff members from various departments at Mansfield Correctional Institution were able to relay any concerns, issues, or points of pride. The following are the main points conveyed by staff during the focus group:

- At the time of the inspection, Senate Bill 5, pertaining to collective bargaining, was in the process of being debated by the Ohio legislature, and therefore many staff comments were in regard to this piece of legislation.
- Staff also relayed concerns regarding staffing levels, noting that several medical staff, recreation staff, secretary, and officer positions have been eliminated.
- Staff stated that due to the elimination of positions, work is no longer fairly divided; if you are person who is known to be good at your job, you are given even more to do.
- Staff relayed a desire for more consistent evaluations and that the persons conducting the evaluations should be held accountable.
- Staff relayed several concerns about Food Service workers, including that there is favoritism in the Food Service department, that Food Service workers pay inmates in food, and that they abuse FMLA leave.

SECTION II. CRITICAL CONCERNS AND POINTS OF PRIDE

The following initial report was provided to the DRC Director, Assistant Director, Chief of Staff, North Regional Director, and the Mansfield Correctional Institution Warden on March 23, 2011. The DRC response, provided on April 15, 2011, is provided in the shadowed boxes following the relevant CIIC concern. In addition to the below narrative responses, DRC staff also produced an action plan that will be used by CIIC in the future to ensure accountability. The action plan is reproduced in Appendix C.

Initial Report of the CIIC Inspection of the Mansfield Correctional Institution March 21-22, 2011

On March 21 and 22, 2011, State Senator Cliff Hite, CIIC Director Joanna Saul, CIIC Inspector Darin Furderer, CIIC Inspector Jamie Hooks, CIIC Inspector Adam Jackson, and CIIC Inspector Carol Robison inspected the Mansfield Correctional Institution. The following highlights the critical concerns and the points of pride observed during the inspection.

CRITICAL CONCERN

LACK OF PROGRAMS

Many inmates relayed concerns regarding the lack of programs, activities, and recreation provided by the institution. The “idleness” and lack of programs reportedly increase tension between staff and inmates.

ManCI Response:

The lack of programs is acknowledged by the institution. Previous job abolishments of Unit Staff positions have severely impacted the amount of programs staff are able to provide. Each Case Manager was directed in early March to identify one program to run that met the needs of the inmate population. This initiative will be in place the week of April 11, 2011. Reentry approved programs still continue to be provided. Limited Recreation staff (3), continue to provide and promote numerous positive recreational activities for an inmate population that averages 2500 between the Main Compound and the Camp, Support Services such as Mental Health (fully staffed as of April 2011), Recovery Services, Education/Vocational, and Religious Services will continue to address and provide appropriate programming for the needs of the inmate population. With a course of action that would reinstate Unit Management to ManCI, plans have been developed to provide additional programming by Unit Staff.

CLEANLINESS

Many showers appeared old and in need of significant repairs to the walls and floors. Chipped paint, mildew, and soap scum were visible on the corners of the walls. The tiles on the shower floors were cracked and several pieces were missing in most showers.

ManCI Response:

The Maintenance Department has been tasked to evaluate and repair all inmate shower areas as appropriate and to be completed by July 1, 2011. As an energy conservation measure, timers are also being considered for shower water usage. A weekly shower power washing cleaning schedule will be implemented by May 9, 2011 and will be monitored by Unit Staff. Available cleaning chemicals will continue to be used on a daily basis.

INMATE/STAFF RELATIONS

Inmates alleged that officers excessively used their OC chemical spray to control situations that could have otherwise been resolved through verbal strategies. Although some inmates praised staff for their ability to address concerns in a professional manner, many inmates alleged that correctional officers speak to them in a disrespectful tone.

ManCI Response:

Staff and inmate safety are always a priority. Staff are trained to follow the Use of Force policy when faced with a Use of Force situation, the use of OC is an effective and safe way to control a violent or potentially violent situation. Verbal direction for inmate compliance is always given prior to any use of OC. Each use of OC is reported and evaluated in regards to the Use of Force policy. Those exposed to OC are decontaminated per policy/protocol. There have been no reports of excessive force involving OC. In-service training regarding inmate grievances addresses appropriate staff supervision and staff/inmate communication. For the calendar year 2010, there were a total of 531 grievances filed with the Institutional Inspector. 15 (2.8%) of the total 531 grievances alleged some fashion of excessive force with one being related to OC. For the calendar year beginning January 1, 2011 the Inspector has received 101 grievances to date with one (0.9%) alleging excessive use of force (not related to OC). Of the 16 grievances alleging excessive force since January 1, 2010 to date, none have been substantiated as to the allegation of excessive force.

OLDER VERSUS YOUNGER INMATE HOUSING

Older inmates relayed serious concerns regarding the housing assignments of the young inmate population. Older inmates who had served several years on their sentence reported that younger inmates were responsible for most thefts that occur in their units. Staff also relayed concerns regarding younger inmates preying on the older inmates and at least one staff recommended establishing an older offender housing pod.

ManCI Response:

With Unit Staffing levels increasing and inmates having increased access to Unit Staff, it is hoped that older inmates will avail themselves to discuss their concerns. By being located in the housing areas, Unit Staff will be better able to monitor inmate behavior and respond to

inmate needs. Several factors are considered with housing inmates including racial balance, medical condition, separations, and Security Threat Group (STG) profiles play a significant role when assigning housing.

STAFF ACCOUNTABILITY

The main concern relayed by staff in personal interviews pertained to staff accountability. Staff relayed that some Lieutenants (who supervise correctional officers) fail to perform job duties, particularly in enforcing rule violations. These same Lieutenants then do not support officers who do want to enforce rule violations, seeing those officers as “bringing them problems.” Staff also recommended that Lieutenants be more visible during mass inmate movements to help monitor the movement.

ManCI Response:

Staff training has enforced the importance of all employees being fair, firm, and consistent when supervising inmates. The utilization of interpersonal communication (IPC) skills instead of placing inmates in segregation is sometimes viewed as lack of support. The Warden supports the use of IPC skills to de-escalate situations and will be personally addressing this and other topics during In-Service Training for the 2011-2012 training year. Staff shortages (presently 2 of 14 shift positions are vacant) have required that Lieutenants be assigned to various duties which decrease their availability to be on the yard. Corrective action will be taken as appropriate on any employee who fails to do their job duties.

POINTS OF PRIDE

SAFETY AND SECURITY

Inmates reported minimal safety concerns. Eighty inmates were interviewed across the institution. On a scale of 1 to 10, with 10 meaning “very safe,” 47 inmates rated their safety between 7 and 10; of those, 22 inmates rated their safety as a 10. The high level of reported inmate safety is a marked improvement over prior CIIC inspections, and is especially praiseworthy given the facility’s high security classification and large Security Threat Group-affiliated (aka prison gang) population.

POSITIVE LEADERSHIP

Many staff reported positive changes since Warden Tibbals arrived at Mansfield Correctional Institution. Staff praised him for being more visible to both inmates and staff, citing a recent town hall meeting to discuss budget concerns, as well as for strong management skills. Overall, staff comments were optimistic about the direction that the institution is taking under Warden Tibbals.

MEDICAL SERVICES

The medical services department was observed to be in excellent condition with staff who visibly took pride in their work. Inmates appeared to be treated appropriately and staff appeared to be held to standards that exceed the expected minimum. Of particular note was the absence of a backlog for inmates waiting to see providers in chronic care clinics. With over 800 inmates enrolled in 1,200 clinics, this is an accomplishment.

OHIO PENAL INDUSTRIES

The De-Flashing and Box Ohio Penal Industries shops appeared well managed and very valuable to the facility, as well as to DRC. Inmates complete between 40,000 to 45,000 parts per day and receive anywhere from \$0.01 to \$0.09 depending on the part, while gaining valuable work skills. Staff stated the contract with USA Corporation (automotive parts corporation) is going very well.

FARM

The farm operations are also very valuable to the institution, DRC, and the state of Ohio. In addition to raising cattle for meat, inmates fix and build equipment for other state agencies, such as barges and pontoons, which has saved the state thousands of dollars. As an example of cost savings, the farm builds cattle chutes at a cost of \$1,200 that would otherwise cost \$15,000 on the market. Similarly, mowing services at the farm reportedly saves the DRC \$30,000 in feed for cattle. The farm donated over 400,000 pounds of produce to food banks the previous year, which was reportedly more than all other DRC farms combined, and they have plans to donate even more next year.

SECTION III. CIIC STATUTORY REQUIREMENTS

A. ATTEND A GENERAL MEAL PERIOD

Pursuant to Section 103.73 of the Ohio Revised Code, a general meal period was attended on the day of the Inspection. The dining hall is divided into two sections and reportedly can accommodate 120 inmates on each side for a total seating capacity of 240. The menu consisted of ground beef, potatoes, mixed vegetables, salad, peaches, cake, and a choice of milk, Kool-Aid, or water to drink. CIIC rated this meal as average. Inmates rated this meal as average. Many of the inmates stated that the size of the portions were larger because of CIIC's presence.

During the inspection, some inmates complained that they are often served chicken and that there was not enough variety in the menu. Staff later relayed that a new menu featuring items such as personal pan pizza and rib patties will be released on April 3, 2011. In addition, the new menu will be on a three-week cycle instead of the current five-week rotation as it is currently.

B. ATTEND AN EDUCATIONAL OR REHABILITATIVE PROGRAM

Ohio Revised Code Section 103.73 also requires attendance at an educational or rehabilitative program. During the inspection, CIIC observed the "Reformers Unanimous" recovery service program that was held in the library. On the day of the inspection, there were 28 students, two staff members, and one volunteer in the class. After the inmates entered the class, they viewed a short video of an evangelist. The inmates were quiet and focused on the message relayed in the video.

Following the video, the group chanted "talk, talk, talk," which was the program's motto. The chant encouraged the inmates to talk about God, their prayers, to provide their testimony on their bible reverses, and to serve as a counsel group for other inmates. On the day of the inspection, the group was providing their testimony for Psalm 1. Inmates submitted prayer slips and progress reports that documented their progress in the class.

Staff relayed that written materials used for class are copyrighted, including the workbooks that inmates use to complete assignments.

C. EVALUATE THE INMATE GRIEVANCE PROCEDURE

Pursuant to Section 103.73 of the Ohio Revised Code, the CIIC is required to evaluate the inmate grievance procedure at each state correctional institution.

The inmate grievance procedure is a three step administrative process, established in DRC Administrative Rule 5120-9-31. The grievance procedure allows for investigation and nonviolent resolution of inmate concerns. The first step is an informal complaint resolution, which the inmate submits to the supervisor of the staff person or department responsible for the complaint. The second step is a notification of grievance, submitted to the Inspector. The final step is an appeal of the Inspector's disposition to the Chief Inspector in DRC Central Office.

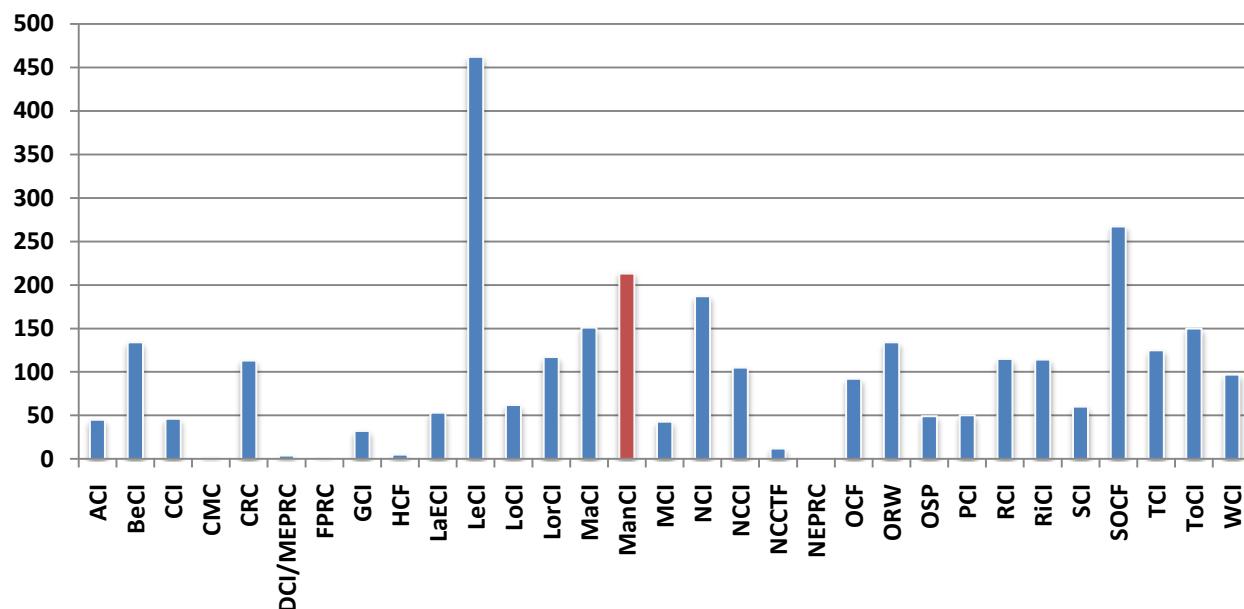
The Inspector's Activity Report for March 22, 2010 through March 21, 2010 is provided in Table 3 of the Appendix. According to the Inspector's report, there were 531 grievances filed during the year and 25 grievances filed during the month of February 2011. The report also indicates that there were 2,094 informal complaints received. Of the 501 grievances completed, 373 were denied, 125 were granted and, three were withdrawn by the inmate. The top three categories with the most grievances were Personal Property (108), Health Care (47), and Staff/Inmate Relations (45).

SECTION IV. KEY STATISTICS

A. USE OF FORCE

The institution reported 213 Use of Force incidents from September 2010 through February 2011. There were 146 incidents involving black inmates, 63 involving white inmates, and four involving an inmate of another race. Tables 4 and 5 of the Appendix provide an explanation of Use of Force and a six-month breakdown of the use of force incidents from September 2010 through February 2011.

Chart 4
Use of Force by Institution
September 2010 to February 2011

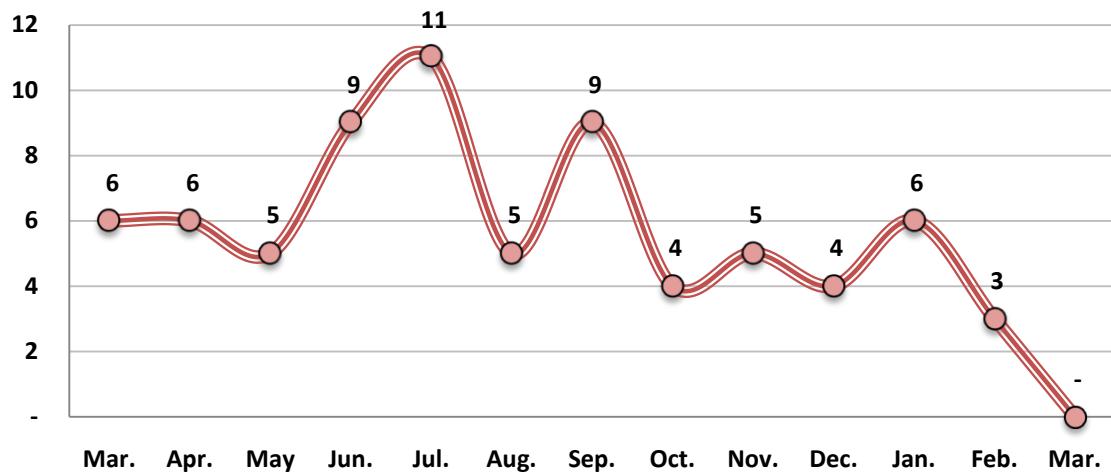


B. ASSAULTS

According to the “Significant Incident Summary,” which reflects information from March 2010 through March 2011, there were 27 reported inmate on inmate assaults. Of the 27 incidents, 21 (77.8 percent) were physical or sexual assaults while six (22.2 percent) were harassment assaults. There were 44 types of weapons used during the physical/sexual assaults including 23 punches or hand strikes (52.3 percent) to other inmates.

The institution also had 46 inmate on staff assaults. Of the 46 incidents, 27 (58.7 percent) were physical or sexual assaults while 19 (41.3 percent) were harassment assaults. There were 56 types of weapons used during the physical/sexual assaults including eight incidents in which an inmate spat at staff and seven incidents in which an inmate kicked staff. Tables 6 and 7 provide a snapshot of the assault data at Mansfield Correctional Institution from March 2010 through March 2011.

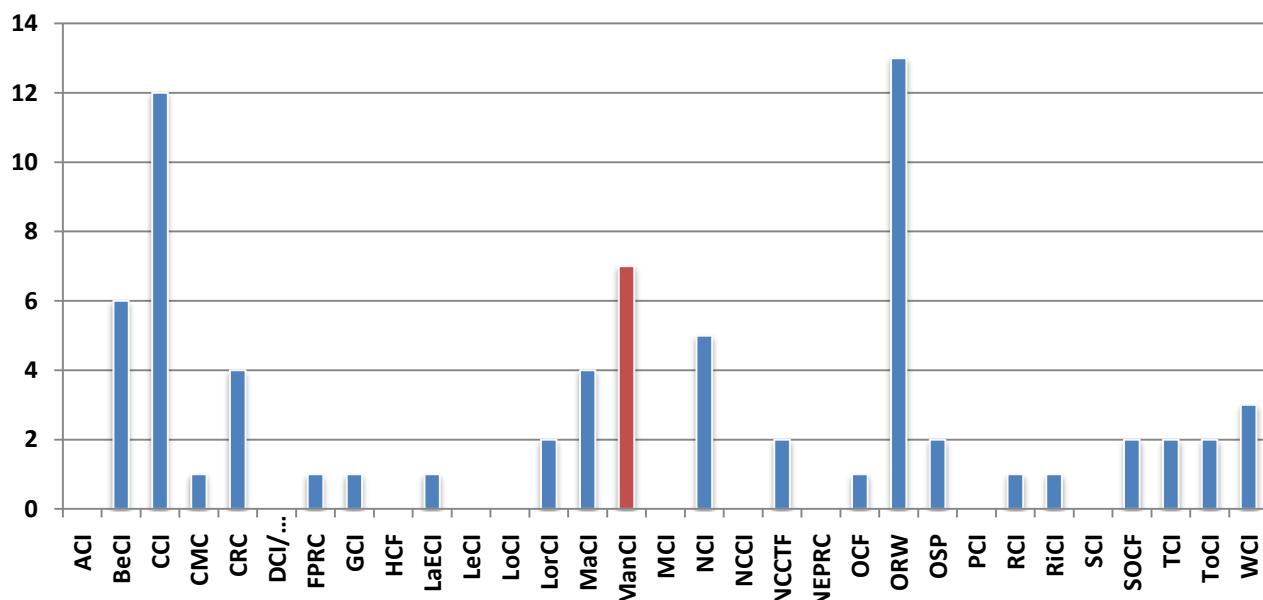
Chart 5
Total Assaults
March 2010 to March 2011



C. SUICIDES AND SUICIDE ATTEMPTS

The Ohio Department of Rehabilitation and Correction reportedly had 73 attempted suicides from February 2010 through January 2011. Mansfield Correctional Institution had seven suicide attempts and no suicides during this period. Table 8 of the Appendix outlines the suicide attempts per month for each institution.

Chart 6
Suicide Attempts by Institution
February 2010 to January 2011



D. INVESTIGATOR DATA

The role of the Institutional Investigator is an essential component to ensuring the safety and security of the institution. Investigators are generally focused on investigating illegal substances, assaults, or issues regarding the professional misconduct of staff members. Investigator-initiated investigations do not constitute the total number of investigations conducted regarding contraband or any other matter in the institution, which may be initiated by other staff persons. From February 2010 to February 2011, the Investigator initiated 314 investigations. The majority of the activity involved positive urinalysis, conducting background investigations (often used for new hires), and drug related investigations. In August 2010, the Investigator initiated 65 background checks, which was the highest total during this period.

The reports also show that major contraband was confiscated including various tobacco products, marijuana, and shanks that were either destroyed or referred to the Ohio State Highway Patrol for investigation. “Hooch,” an alcoholic substance that is made by inmates with items often purchased in the commissary, was the most common contraband that was confiscated during this period. The amount of hooch confiscated ranged a half gallon to up to 12 gallons in a single day. In one recorded case, 40 16 ounce bottles were confiscated.

Table 9 in the Appendix provides a breakdown of cases by type.

SECTION V. OPERATIONS

A. MEDICAL SERVICES

Overall, medical services at Mansfield Correctional Institution are a point of pride, as indicated in Section II.

The infirmary was included in the inspection, with all areas appearing clean and orderly. The infirmary includes a full complement of staff to fulfill the medical needs of the inmates including an X-ray, pharmacy, and a phlebotomy room.

According to the institution's table of organization, the total number of health care staff is 29, which is led by one Physician Administrator and one Nurse Practitioner. Other medical services staff includes: 15 Nurses, 4 Licensed Practical Nurses (LPN), 3 Health Information Technicians, one Administrative Assistant, one Dental Director, one Nurse Supervisor, one Phlebotomist, and one Radiographer. However, staff relayed that they have two Advanced Level Providers (ALP), which is also another title for a Doctor or Nurse Practitioner with a specialization.

The Dental staff also relayed that they have one full-time Dentist, two part-time Dentists, three Dental Assistants, and one Hygienist. Staff relayed that they had a backlog of one-to-two months for inmates who need fillings and three months for basic cleanings. However, emergencies such as extractions are addressed within one-to-two days of notifying staff.

According to monthly medical services reports provided by the institution, during the time period of September 2010 and February 2011, nurses performed a total of 3,105 Sick Calls and Assessments. Doctors performed a total of 2,868 Sick Calls.

During the same time period, 49 inmates were sent to a local emergency room; 19 were sent to OSU. Medical staff treated a total of 904 inmate emergencies on site.

The Dentist conducted 2,340 scheduled appointments and 170 emergency visits, for a total of 2,510 appointments.

Specialty care at Mansfield Correctional Institution includes both podiatry and optometry. A total of 372 inmates were seen by the Optometrist. A total of 364 inmates were seen by the podiatrist.

The Pharmacy filled a total of 35,055 prescriptions during the six month period.

A total of 2,373 inmates were tested for tuberculosis during the six month period. There are no HIV positive inmate at Mansfield Correctional Institution.

Table 10 of the Appendix provides more information about the medical services at Mansfield Correctional Institution.

B. MENTAL HEALTH SERVICES

The total number of mental health staff is nine. The mental health staff includes one Psychology/MR Nurse Supervisor, three Psychology/MR Nurses, one Psychologist, one Psychology Assistant, one Social Work Supervisor, one Social Worker, and one Secretary.

There were 5,297 mental health prescriptions issued from September 2010 to February 2011.

There were 535 inmates on the mental health caseload on the day of the inspection, which is greater than the average institutional caseload (356.2 as of January 2011). Of those inmates, 185 were listed as Seriously Mentally Ill (SMI), which is greater than the average institutional SMI population (154.4 as of January 2011).

Table 11 of the Appendix gives a snapshot of the mental health caseload per institution while Table 12 provides information about the amount of SMI inmates per institution.

C. FOOD SERVICES

As of 2010, the institution's average cost per meal was \$0.86. The conditions of the kitchen prep area ranged from fair to adequate. Staff were in the process of cleaning the area after recently completing the preparation for the dinner meal. Each individual, including the CIIC, wore the required hairnet and gloves. The amount of water on the floor was concerning since the dish washer was located in a separate room. Staff relayed that the floor, which was old and in need of repair, was scheduled to be replaced within the next six months.

CIIC observed steam flowing from a pipe in the middle of the kitchen area. However, staff relayed that there were no equipment or maintenance concerns. Although there were no equipment concerns, Mansfield Correctional Institution recently purchased a new "skittle" that will perform the functions of a grille, kettle, and steamer all in one. Food Services only received approval for one skittle due to the \$20,000 cost of the equipment. Staff has plans to order two more skittles in the future.

The wash room area had multiple puddles of water on the floor, which was expected considering the number of trays served during the lunch meal. The trays were pre-washed at temperatures ranging from 125 to 145 degrees, washed at 160-degrees, and rinsed at 180-degrees.

All tools were neatly stored and secured in the storage closets in the kitchen. Mansfield Correctional Institution follows the chit system used to issue tools to inmates. Knives are kept in a smaller storage closet and are only issued to staff. Staff then chains the knives to a table in a separate food preparation room away from the rest of the inmate workers. The knives are used by inmate cooks under the supervision of the security staff.

The kitchen consisted of five coolers, one freezer, and one dry storage area. Staff are able to access two of the coolers and the freezer from the back of food services near the loading dock. The other three coolers must be entered from inside the kitchen area. Each cooler and the freezer were free of any maintenance concerns, large spills, or odors.

Milk crates in the dairy cooler were stacked on spill-proof pallets. The spill-proof pallets are a good investment for the institution considering that they receive their milk in plastic pouches. During

inspections, CIIC has found that plastic milk pouches often result in leaks and spills on the floor of the institutions that do not use spill-proof pallets.

The freezer stores the “test trays,” which were also referred to as “Dead Man’s Trays” by the institution staff. The trays are left over portions that are stored for 72 hours to evaluate the forms of bacteria that may occur. The trays help staff determine if the previous meal played a role in causing an inmate’s sickness.

The food in the dry storage area was neatly stacked on shelves, off the floor and 18 inches from the ceiling. The labels were facing outward and clearly visible to staff. According to staff, dry goods are delivered on Mondays and Fridays. In addition, frozen foods are also delivered on Mondays and Fridays and produce is delivered on Tuesdays. Milk and meat are delivered on Thursdays from the milk and meal plant from the Pickaway Correctional Institution and the Central Warehouse. All produce, milk, and meat are kept for less than seven days.

The loading dock was clean and clear of any debris. An inmate was scrubbing the floor of the dock area and posted the appropriate safety warning signs to alert staff and the workers. The dumpster was set off to the side of the dock area, which was a welcomed site. During inspections, CIIC has found that some institutions have the dumpster on the loading dock which seems to lead to pests concerns. However, staff relayed that the Mansfield Correctional Institution has no pests concerns. Staff also relayed that an exterminator provides service once per month.

D. HOUSING UNITS

Mansfield Correctional Institution has four double-celled housing units that are numbered one through four. Each unit has four pods that are labeled A-D for a total of 16 housing areas. Each area consisted of a dayroom, separate rooms for unit programs, and three bulletin boards. The following is a breakdown of the 16 housing areas:

Unit 1	Unit 2	Unit 3	Unit 4
1A	2A	3A	4A
1B	2B	3B	4B
1C	2C	3C	4C
1D	2D	3D	4D

Inmates relayed concerns regarding the conditions of the showers and the cleaning supplies. The conditions of the showers in nearly every housing area was poor. As stated in the initial report section, the tile of the shower floor were cracked in some and completely missing from others. The shower walls contained mold, soap scum, and chipped paint.

In addition to the condition of the showers, many inmates complained that chemicals used to clean the showers were not sufficient. Although the showers are cleaned once a day, the inmates stated that the chemicals are diluted with water and are not strong enough to properly clean the area.

The conditions of the housing units were clean and well maintained. The dayroom floors were clean and completely clear of any debris. The cells were also clean. The only items on the floors

were inmate shoes. Each cell consisted of a toilet and sink that are cleaned by inmates daily or as needed. According to staff, all toilets and sinks were operable. During the inspection, some inmates were in the process of installing new screens in their cell windows. The new screens appeared to be easy to install and allowed inmates to open their windows during warm days.

During the inspection of the recreation facilities, staff alerted CIIC to the amount of debris that inmates had thrown outside of their windows on the side of the building. Staff relayed that since there are windows on the upper and lower range, it was difficult to give conduct reports to the inmate responsible.

On the day of the inspection, inmates were actively walking around their dayrooms. The atmosphere in most of the units ranged from tense in some and disruptive in other. Inmates were very curious about our presence and most inquired about the purpose of our visit. It should be noted that the CIIC memorandum was posted on the dayroom bulletin board.

Correctional Camp

The Mansfield Correctional Camp houses minimum security inmates (level one). The camp is separated into two open dorm housing units (A and B) with two pods for each dorm (A1 and A2 and B1 and B2). On the day of the inspection, the institution count sheet reported 198 inmates in Unit A and 201 inmates in Unit B.

Inmates use a shared bathroom in each unit that includes showers, toilets, and urinals. On the day of the inspection, CIIC observed one toilet and one urinal that were in need of repair. According to staff, the toilets and showers are sanitized three times per day. However, the showers were very old and were in similar condition as many of the showers on the main compound.

Inmates were double-bunked in areas that appeared to be cluttered with inmate items on the floor. However, the living areas, including the floors, appeared to be clean. According to staff, all the lights are turned out at night with the exception of the security lights along the perimeter.

The atmosphere in the housing units was considered calm. Inmates relayed concerns that the room becomes hot and muggy in the summer. Inmates also relayed concerns regarding the wait time to use the one microwave that is available to them. They have asked staff for more than one microwave to accommodate more inmates.

The camp has its own visiting room with a seating capacity of 84. Inmates are permitted to have four visits that are scheduled through staff. The visiting room contained eight vending machines and a children's play area that included a small selection of books, a small picnic table, and a chalkboard.

The recreation that is available for the minimum camp inmates includes ten multi-workout stations that allows inmates to perform push-ups, sit-ups and dip exercises. Recreation also included three basketball courts, two horseshoe pits, corn hole sets, volleyball court, handball court, a recreation cage with sports equipment, a baseball diamond, and a quarter-mile track.

Death Row

Death Row inmates who cannot be housed at the Ohio State Penitentiary due to mental illness are housed at Mansfield Correctional Institution in the same building as segregation. On the day of the inspection, there were 30 inmates in the DR-3 unit. The atmosphere was calm as most inmates were sleeping or reading in their cells. The area appeared to be very clean as staff relayed that the toilets and shower facilities are sanitized three times per week.

The concerns that inmates relayed to CIIC were in regard to the size of the food portions. There were no maintenance concerns or any issues regarding peeling paint. Staff relayed that the corridor leading to segregation and Death Row was repainted nearly two years ago after the previous CIIC inspection.

Segregation/SMU-5

The segregation count on the day of the inspection was 157 with 72 inmates under Local Control (LC) status and 69 inmates under Security Control (SC). There were 16 inmates in SMU-5 that were “in Lieu of Protective Control (PC),” on crisis management, or waiting to appear in court. The conditions of segregation were good. There were no maintenance concerns as all sinks and toilets were operable.

Each cell was equipped with a toilet, shower, and sink. Staff relayed that showers are cleaned a mandatory once per week. However, many inmates often ask to clean the showers on additional days. According to staff, all the sinks and toilets were operable. Documentation of each inmate’s daily activities were properly logged on the “Individual Segregation Record Sheet.”

Construction was being done on a recreation cage with the purpose of dividing the cage in half to allow more inmates to use the area.

There were no serious concerns relayed by inmates. However, some inmates did express concern regarding the size of the food slots and the size of the food portions.

E. OHIO PENAL INDUSTRIES SHOPS (OPI)

The institution Ohio Penal Industries shops consists of five staff and 152 inmates that produce corrugated boxes and operates rubber de-flushing equipment. The OPI staff includes two Workshop Managers, one OPI Manager, one Superintendant, and one Correctional Officer. OPI offers the following apprenticeships: Machine Settler, Machine Operator, Janitorial, and Quality Assurance. According to staff, the average monthly wage is \$45.00 per month.

Staff relayed concerns that there are not enough inmates participating in OPI. Staff had issues hiring inmates due to the amount of time spent in segregation for some inmates and the amount of court ordered collections for other inmates. Recently, the institution implemented a modified movement procedure that has allowed the inmates to move more efficiently to the shops.

Staff believes that OPI could be more profitable if more inmates participated in the program and if they purchased their supplies from cheaper vendors. The OPI shop uses a total of 70 to 80 different parts and 40,000 to 45,000 parts per day, as stated Section II. Currently, Mansfield Correctional Institution combines the financial statements of both shops. However, staff believes that it would be valuable to evaluate each shop's financials separately.

F. FARM

The Mansfield Correctional Farm is a 1,500 acre farm located outside the main compound. The farm consists of five staff and 12 inmates that harvest crops and raise 370 cows and 340 calves. Inmates work on the farm seven days per week, 7:15 a.m. to 7:30 p.m. for five days and 7:15 a.m. to 3:15 p.m. for two days.

The crops are color coded to help the inmates identify correct items and to take the proper routes to the crops. Inmates also review instructional videos and take written tests to ensure they understand the process.

The Warden highlighted the Farm as a point of pride to the CIIC inspection team, which concurred in his assessment of the Farm as a positive aspect of the institution. Information on the Farm is also included in Section II.

G. COMMISSARY

The commissary area was also included during the inspection. To order commissary items, the inmates must turn in their commissary sheet, which is a form indicating items they wish to purchase. From there an inmate worker will fill the order, charge the inmate account, and give the items to the inmate. Inmates in general population and Death Row inmates are permitted to spend \$75.00 per week, while Segregation inmates under LC status and PC investigation are permitted to spend \$20 per week at the commissary. The profits are placed in the institution's Industrial and Entertainment (I and E) funds, which are reinvested back into the institution. All inmate property must fit within a 2.4 cubic foot storage box.

Minimum camp inmates are able to order the same items as the inmates from the main compound. Some inmates expressed their displeasure with the policy and stated that it was unfair. The minimum camp inmates believed they should have more privileges. Inmates at the minimum camp turn in the commissary order forms weekly and items are delivered on Mondays.

H. RECREATION

The recreation department has two Activity Therapists, one Assistant Activity Therapist, and 51 inmate workers. There were no inmates present since the inspection occurred during afternoon count. The recreation staff relayed that they used to allow four housing pods in the area at one time, but they have since reduced it to two pods at one time.

There are two recreation areas, one each for the north and south side of the institution. Each recreation area contains an indoor gym, a walking track, a baseball field, basketball court with

six hoops, and a multi-workout station. The areas are divided by chain-link fence that is locked and can be accessed by staff. CIIC inspected the South recreation area.

The indoor recreation area contained a full-length basketball court with six hoops and a small set of bleachers on the side. The area also contained a music room, an area for arts and crafts, and a workout room that also featured pull-up and sit-up machines. All areas appeared to be clean and well-kept. Staff relayed that the equipment is cleaned and sanitized daily.

The Recreations programs at the Mansfield Correctional Institution include the following:

- 50 and Over Program
- Arts and Crafts
- Baseball
- Bingo
- Fantasy Baseball
- Fantasy Basketball
- Fantasy Football
- Fantasy Nascar
- Flag Football
- Game Night
- Handball
- Health Fair
- Horseshoes
- Music
- Soccer
- Softball
- Special Events
- Videos

SECTION VI. PROGRAMS

Inmate programming falls under several categories, which may include academic (secondary, post-secondary or college, GED/ABE or ABLE), vocational, career-technical, community service, rehabilitative, recovery, or reentry. Quality of programming is considered an important issue for Ohio legislators, as demonstrated by the CIIC statutory obligation to include an educational or rehabilitative program as part of the inspection.

In recent years, however, access to programming has arisen as an additional concern, as prison overcrowding resulted in lengthy waitlists for programs. Lack of access to programs has serious consequences: It both impedes the reentry effort and results in inmates finding other, potentially less beneficial, ways to pass the time.

A. EDUCATIONAL/VOCATIONAL PROGRAMMING

According to the February 2011 monthly reports, there were 60 inmates enrolled in the Literacy program for the month and 111 year-to-date with 128 inmates on the waitlist. The monthly report indicated that there were 19 inmates enrolled in the ABLE (Adult Basic and Literacy Education) for the month and 31 year-to-date with 20 inmates on the waitlist. There are 91 inmates enrolled in the Pre-GED program for the month and 164 year-to-date with 408 inmates on the waitlist. There were no inmates enrolled in the GED program.

Overall, there were 170 inmates enrolled in academic/GED preparatory programs for the month and 306 year-to-date with 556 inmates on the waitlist. Many of the inmates on the waitlist, none of whom have a GED or high school diploma, will not receive a GED before release. For a full breakdown of inmate enrollment in educational and vocational programs for February 2011, see Tables 13 and 14 of the Appendix.

B. REENTRY/UNIT PROGRAMS

Reentry programming focuses on skill development in dealing with issues as conflict and confrontation, or employment skills. The reentry programs at Mansfield Correctional Institution include:

- Adult Basic Literacy and Education (ABLE) Literacy
- Advanced Job Training (Ashland University)
- Apprenticeship (Animal Trainer)
- Apprenticeship (Boiler)
- Apprenticeship (Carpentry)
- Apprenticeship (Cook)
- Apprenticeship (Electrician)
- Apprenticeship (Heating and AC)
- Apprenticeship (Janitorial)
- Apprenticeship (Landscape Management)
- Apprenticeship (Laundry Mechanic)
- Apprenticeship (Maintenance Repair)

- Apprenticeship (Operator)
- Apprenticeship (Painter)
- Apprenticeship (Plumber)
- Apprenticeship (Stitcher)
- Apprenticeship (Welding)
- Apprenticeship (Maintenance)
- Cage Your Rage
- Career Tech (Horticulture)
- Career Tech (Masonry)
- Cognitive Behavioral Therapy Skills Group
- Commitment To Change
- GED Instruction
- Inside Out Dad
- Intensive Outpatient Program
- Letting the Past Go
- Literacy
- Math Tutoring/Essay Writing
- Money Smart
- Pre GED Instruction
- PROVE – Personal Responsibility of Violence Elimination
- Recovery Services AOD Education Program
- Responsible Family Life Skills
- Special Education
- Title I
- Thinking for a Change
- Victim Awareness

C. RECOVERY SERVICES

Recovery services programming focuses on inmates who have experienced problems with substance abuse. Mansfield Correctional Institution has a variety of recovery services programming, which includes:

- | | |
|------------------------------|---------------------------------------|
| • Alcohol and Drug Education | 28 inmates screened for participation |
| • Alcoholics Anonymous | 28 participants (average) |
| • CBT Outpatient Program | 29 participants |
| • Continuing Care | 30 participants |
| • Narcotics Anonymous | 29 participants (average) |
| • Reformers Unanimous | 20 participants (average) |

D. RELIGIOUS PROGRAMS

According to DRC policy 72-REG-02, the DRC “seeks to meet all inmates’ religious needs within the unique parameters of the correctional setting.” Mansfield Correctional Institution

offers religious programming for the following faith groups: Catholic, Protestant and Muslim. Furthermore, faith-based volunteers often come into the institution to provide faith-based studies.

Per House Bill 113 of the 127th General Assembly, CIIC monitors the DRC's use of volunteers. According to institutional staff, Mansfield Correctional Institution has 166 volunteers that come into the institution on a monthly basis to provide faith-based activities for the inmates.

In addition, Mansfield Correctional Institution offers inmates the following volunteer programs: Establishing Family Bonds and Mentoring Erudition.

E. COMMUNITY SERVICE PROGRAMS

Mansfield Correctional Institution also provides inmates the opportunity to participate in community service projects that are both on-going and short-term/special. The following is a list of the on-going community projects:

- Dog Training (Ashland County Society and Richland County Humane Society)
- Adopt-a-School (Newman Elementary)
- Rocking Animals (Special Children Project)
- Scrap Saw Dust (Morrow County 4-H)
- Equipment Refurbish (Malabar Farm/ODNR)

The following is a list of the institution 2010 special community projects:

- Wooden Games/Toys (National Angus Association)
- Chairs/Wardrobes (Day Spring Assisted Living)
- Rocking Horse (Big Brothers/Sisters)
- Signs (Air National Guard)
- Recover Chairs (Richland County Health Department)
- Restore Mantles (Historical Society)

F. LIBRARY SERVICES

Main Compound Library

Each institution has a library and a law library. Access to both remains a primary issue of concern for CIIC, as numerous letters have indicated inmates' dissatisfaction with the number of hours allowed, particularly when inmates wish to perform legal research.

The area appeared to clean and very organized. The library contained five computers, including one that was broken. The area also included four typewriters. There were 62 inmate workers assigned to library, which is a great asset to the institution staff. Staff relayed that all units have a daily opportunity to visit the library. In the past, the library would often close due to a low number of inmate workers. However, the current number of inmate workers enables the institution to permit up to 71 inmates in the library at one time. The institution permits legal passes to up to 66 inmates per day.

Former CIIC Chairman Representative Tyrone Yates proposed that each institutional library should have specific ethnic literature sections, particularly focusing on inspirational biographies, in order to provide education and encouragement to inmates. The institution had a separate section for African-American literature. Any additional ethnic specific literature was integrated in the other sections.

The CIIC memo from the 128th Biennium was posted inside in the library and on the bulletin board in the hallway. The memo was clearly visible for all inmates.

Minimum Camp Library

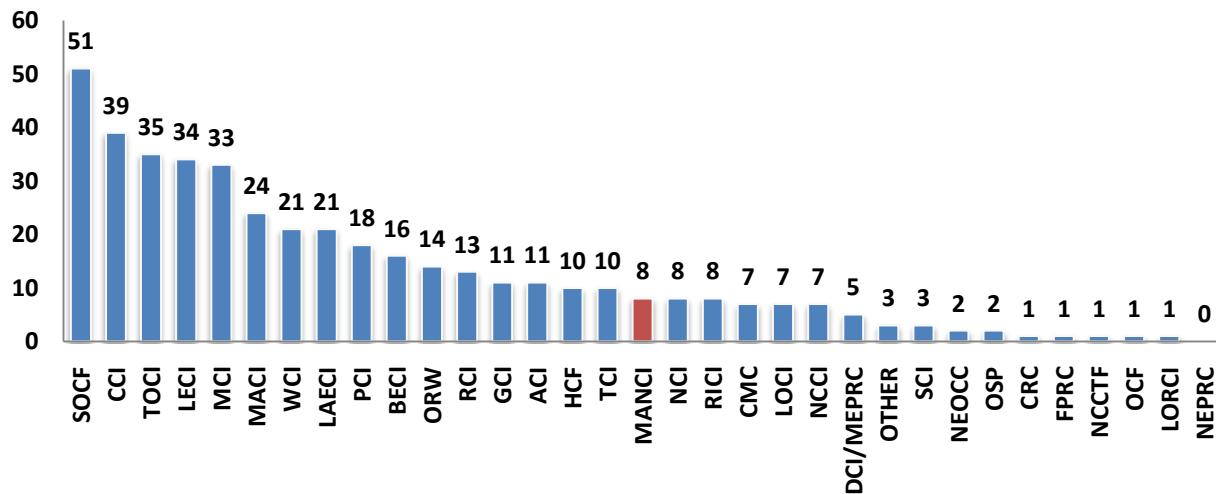
The Mansfield Correctional Camp inmates have their own library services that has two computers that provides access to legal reference materials. The library also provides a culturally diverse literature section as well. According to staff, the institution accepts books from donations and non-profit organizations. According to staff, the library allows up to 20 inmates and provides the following schedule:

Day	Time
Sunday	Closed
Monday	Closed
Tuesday	Closed in a.m. 12:45 p.m. to 3:00 p.m.
Wednesday	8:00 a.m. to 10:00 a.m. 12:30 p.m. to 3:00 p.m.
Thursday	12:45 p.m. to 3:00 p.m. 5:00 p.m. to 7:45 p.m.
Friday	8:00 a.m. to 10:00 a.m. 12:30 p.m. to 3:00 p.m.
Saturday	8:00 a.m. to 10:00 a.m. 12:30 p.m. to 3:00 p.m.

SECTION VII. CIIC CONTACTS AND CONCERNS

From January 1, 2011 through March 21, 2011, CIIC received eight contacts from or regarding inmates at Mansfield Correctional Institution of which 21 concerns were reported. The institution ranked 17th among all DRC institutions for total number of contacts.

Chart 7
CIIC Contacts with Institutional Breakdown (DRC)



The top five concerns reported to CIIC regarding Mansfield Correctional Institution were: Inmate Relations (3), Housing Assignment (2), Institution Assignment (2), Mail/Package (2), and Staff Accountability (2). Tables 18 and 19 of the Appendix provide information about the concerns relayed to CIIC regarding Mansfield Correctional Institution.

Chart 8
Top Five Reported Concerns to CIIC (Mansfield Correctional Institution)
January 1, 2011 through March 17, 2011

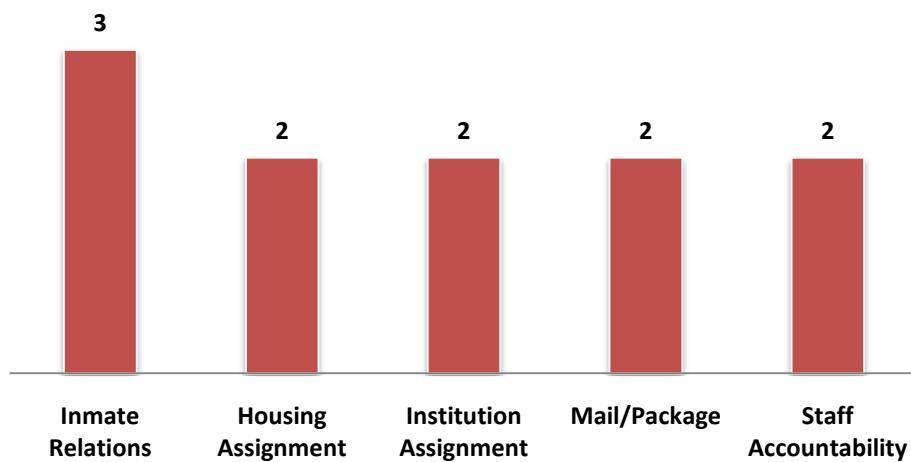
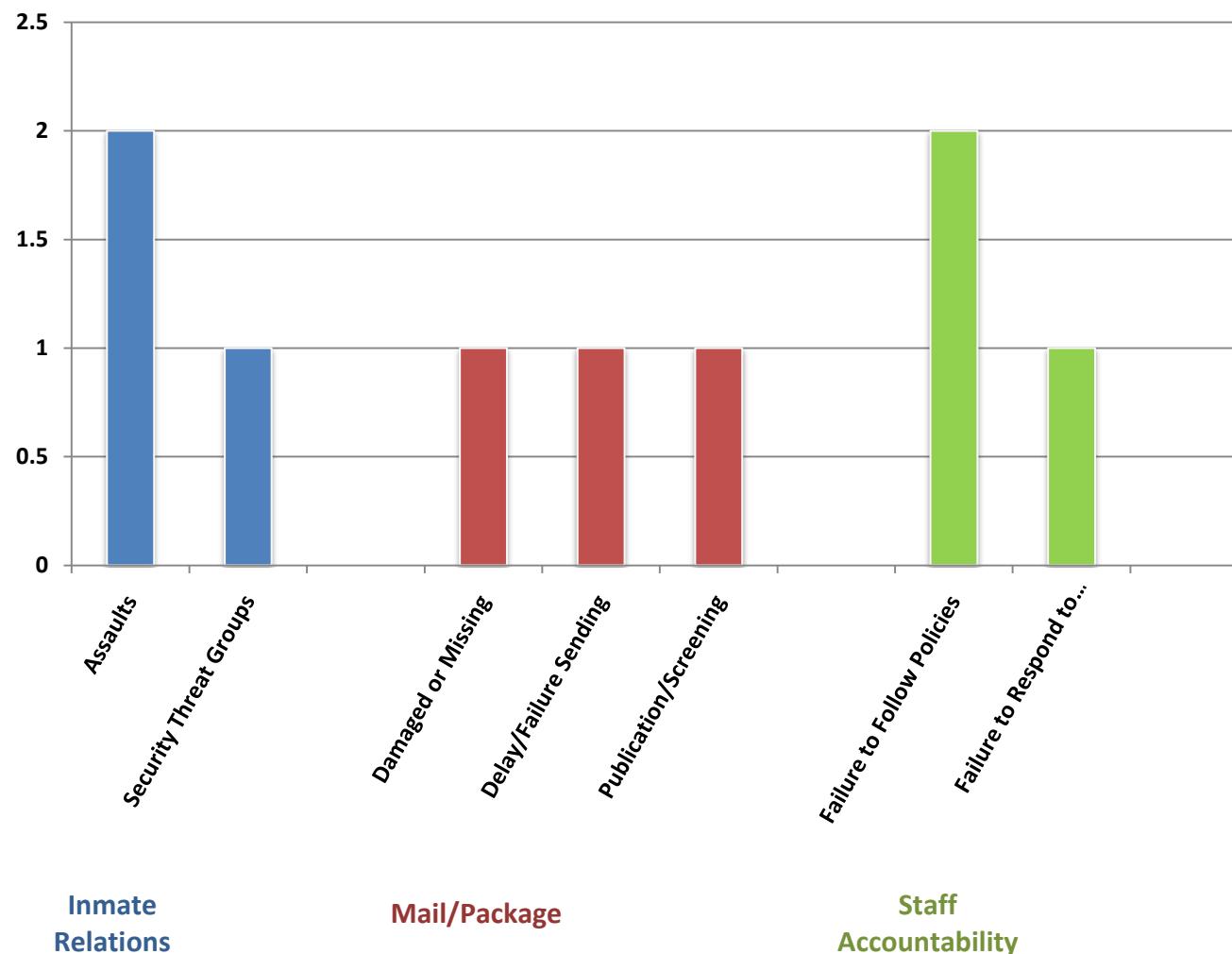


Chart 9

Breakdown of Top Three Reported Concerns (Mansfield Correctional Institution)

January 1, 2011 through March 21, 2011



A. INQUIRIES

Written inquiries are conducted for the most serious concerns communicated to CIIC such as personal safety, medical, and use of force. From October 2010 to March 2011, CIIC conducted six written inquiries regarding inmates at Mansfield Correctional Institution. All six inquiries were conducted in 2010. The inquiries relayed the following concerns:

- **Excessive Use of Force/Inappropriate Staff Conduct:**
Staff used abusive language and racial slurs towards an inmate. Staff also used physical force and the OC-Chemical spray to remove the inmate from his unit.
- **Facility Conditions:**
Inmate stated the cells are not properly heated, causing black mold in the showers and walls.
- **Personal Safety:**
Inmate stated that he was placed in segregation with members of security threat group that were recently involved in a fight.
- **Personal Safety:**
Inmate requests Protective Control
- **Personal Safety/Inmate Assault:**
Inmate relays that he was assaulted by several gang members and is concerned that another hit may be placed on him.
- **Security Threat Groups:**
Inmate was reportedly threatened by members of a gang.

SECTION VIII. APPENDIX**A. DATA TABLES**

Table 1. Prison Rated Capacity with Population and Percent of Capacity February 2011			
Institution	Rated Capacity	Count as of February 28, 2011	Percent of Capacity
LorCI	756	1539	204
LeCI	1481	2813	190
CCI	1673	2903	174
WCI	807	1390	172
CRC	900	1541	171
GCI	939	1540	164
ManCI	1536	2497	163
ACI	844	1341	159
HCF	298	471	158
RCI	1643	2588	158
ORW	1641	2548	155
TCI	902	1360	151
MCI	1666	2313	139
BeCI	1855	2541	137
RiCI	1855	2539	137
NCI	1855	2343	126
NCCI	1855	2264	122
SCI	1358	1541	113
LoCI	2290	2504	109
MaCI	2167	2327	107
NCCTF	660	690	105
OCF	191	194	102
LaECI	1498	1486	99
DCI	482	468	97
ToCI	1192	1154	97
FPRC	480	455	95
MePRC	352	326	93
SOCF	1540	1410	92
OSP	734	604	88
PCI	2465	2141	87
NEPRC	640	528	83
CMC	210	122	58
TOTAL	38765	50481	130

Table 2.
Staff Population Breakdown
March 1, 2011

Total Staff	578
Total Male Staff	427
White	374
Black	46
Other	7
Male Unknown Race	0
Total Female Staff	151
White	125
Black	23
Other	3
Female Unknown Race	0
Total CO	382
Total Male CO	311
White	276
Black	31
Other	4
Male CO Unknown Race	0
Total Female CO	71
White	54
Black	16
Other	1
Female CO Unknown Race	0

Table 3.
Inspector's Report
March 22, 2010 through March 21, 2011

Grievance Numbers	
Total Number of Grievances Filed During Year	531
Total Number of Inmates Who Filed Grievances During Year	248
Highest Number of Grievances Filed by Single Inmate	39
Grievances on Hand at Beginning of This Period	12
Grievances Received during this period	508
Total	520
Grievances Completed During This Period	501
Grievances on Hand at End of This Period	19
Total	520
ICR Summary	

Number of Informal Complaints Received	2094			
Number of Informal Complaint Responses Received	1947			
Number of Informal Complaint Responses Untimely	327			
Granted				
Granted – Problem Corrected	23	33	2	58
Granted – Problem Noted, Correction Pending	22	26	0	48
Granted – Problem Noted, Report/Recommendation to the Warden	10	7	2	19
Subtotal Granted	55	66	4	125
Denied				
Denied – Insufficient Evidence to Support Claim	52	85	5	142
Denied – Staff Action Was Valid Exercise of Discretion	10	16	0	26
Denied – No Violation of Rule, Policy, or Law	47	68	3	118
Denied – Not within the Scope of the Grievance Procedure	19	24	1	44
Denied – False Claim	0	4	0	4
Denied – Failure to Use Informal Complaint Procedure	10	12	0	22
Denied – Not within Time Limits	5	8	4	17
Subtotal Denied	143	217	13	373
Withdrawn at Inmate's Request	1	2	0	3
Pending Disposition	12	7	0	19
TOTALS	211	292	17	520
Percent	40.5	56.2	3.3	100.0
Extensions				
14-Day Extensions	66			
28-Day Extensions	36			
Total	102			

Table 4.
Use of Force with Racial Breakdown Six-Month Summary
September 2010 through February 2011

	Black	White	Other	Total
Use of Force Incidents	146	63	4	213
Percentage	68.5	29.6	1.9	100.0
Action Taken on Use of Force Incidents:				
Assigned to Use of Force Committee for Investigation	8	8	2	18
Logged as "No Further Action Required"	140	55	2	197
Referred to the employee disciplinary process	2	0	0	2
Referred to the Chief Inspector	0	1	0	1
Number of investigations not completed within 30 days and extended	0	4	0	4

Number of extended investigations from previous month that were:				
Completed	18	10	0	28
Not Completed	33	7	0	40

Table 5.
Use of Force with Racial and Monthly Breakdown Six-Month Summary
September 2010 through February 2011

	Black	White	Other	Total
September	32	14	2	48
October	23	11	1	35
November	28	12	1	41
December	22	1	0	23
January	29	18	0	45
February	12	7	0	19
Total	146	63	4	213

Staff is authorized to utilize force per DRC Policy 63-UOF-01 and Administrative Rule 5120-9-01, which lists six general circumstances when a staff member may use less than deadly force against an inmate or third person as follows:

1. Self-defense from physical attack or threat of physical harm.
2. Defense of another from physical attack or threat of physical attack.
3. When necessary to control or subdue an inmate who refuses to obey prison rules, regulations, or orders.
4. When necessary to stop an inmate from destroying property or engaging in a riot or other disturbance.
5. Prevention of an escape or apprehension of an escapee.
6. Controlling or subduing an inmate in order to stop or prevent self-inflicted harm.

Administrative Rule 5120-9-02 requires the Deputy Warden of Operations to review the use of force packet prepared on each use of force incident, and to determine if the type and amount of force was appropriate and reasonable for the circumstances, and if administrative rules, policies, and post orders were followed. The Warden reviews the submission and may refer any use of force incident to the two person use of force committee or to the Chief Inspector. The Warden must refer an incident to a use of force committee or the Chief Inspector. The Warden **must** refer an incident to a use of force committee or the Chief Inspector in the following instances:

- Factual circumstances are not described sufficiently.
- The incident involved serious physical harm.
- The incident was a significant disruption to normal operations.
- Weapons, PR-24 strikes or lethal munitions were used.

Table 6.**Assaults: Inmate on Inmate****March 22, 2010 to March 21, 2011**

Category of Assault	Number of Assaults	Percentage of Assaults
Physical Assault	22	47.8
Harassment Assault	19	41.3
Inappropriate Physical Contact	3	6.5
Sexual Assault	2	4.3
Total	46	100.0

Table 7.**Assaults: Inmate on Staff****March 22, 2010 to March 21, 2010**

Category of Assault	Number of Assaults	Percentage of Assaults
Physical Assault	20	74.1
Harassment Assault	6	22.2
Sexual Assault	1	3.7
Total	27	100.0

Table 8.
Inmate Suicide Attempts
February 2010 to January 2011

	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Total
ACI	0	0	0	0	0	0	0	0	0	0	0	0	0
BeCI	0	0	2	0	2	0	0	0	0	1	1	0	6
CCI	0	0	0	0	2	3	1	1	1	1	2	1	12
CMC	0	0	0	0	0	0	1	0	0	0	0	0	1
CRC	0	0	0	0	2	0	1	1	0	0	0	0	4
DCI	0	0	0	0	0	0	0	0	0	0	0	0	0
FPRC	0	0	0	1	0	0	0	0	0	0	0	0	1
GCI	0	1	0	0	0	0	0	0	0	0	0	0	1
HCF	0	0	0	0	0	0	0	0	0	0	0	0	0
LaECI	0	0	0	1	0	0	0	0	0	0	0	0	1
LeCI	0	0	0	0	0	0	0	0	0	0	0	0	0
LoCI	0	0	0	0	0	0	0	0	0	0	0	0	0
LorCI	0	0	0	0	1	0	0	1	0	0	0	0	2
MaCI	0	0	1	0	0	1	0	1	0	1	0	0	4
ManCI	1	2	0	0	0	0	0	0	1	1	1	1	7
MCI	0	0	0	0	0	0	0	0	0	0	0	0	0
NCCI	0	1	1	1	0	2	0	0	0	0	0	0	5
NCCTF	0	0	0	0	0	0	0	0	0	0	0	0	0
NCI	0	1	0	0	0	0	0	0	1	0	0	0	2
NEPRC	0	0	0	0	0	0	0	0	0	0	0	0	0
OCF	0	0	0	0	0	0	0	0	1	0	0	0	1
ORW	0	0	0	1	1	1	0	0	0	4	5	1	13
OSP	0	1	0	0	0	0	0	0	0	0	0	1	2
PCI	0	0	0	0	0	0	0	0	0	0	0	0	0
RCI	0	0	1	0	0	0	0	0	0	0	0	0	1
RiCI	1	0	0	0	0	0	0	0	0	0	0	0	1
SCI	0	0	0	0	0	0	0	0	0	0	0	0	0
SOCF	0	0	0	0	0	1	0	0	1	0	0	0	2
TCI	0	1	0	1	0	0	0	0	0	0	0	0	2
ToCI	0	0	0	0	0	0	0	0	0	0	2	0	2
WCI	0	0	0	1	1	0	0	0	0	1	0	0	3
TOT	2	7	5	6	9	8	3	4	5	9	11	4	73

Table 9.**Investigator Six-Month Summary by Type of Investigation****September 2010 to February 2011**

Investigations	Cases Initiated during the Period
Drugs (Staff/Inmate)	1
Drugs (Inmate/Visitor)	10
Drugs (Mail/Package)	6
Drugs (Staff)	0
Drugs (other)	0
Positive Urinalysis	10
Staff/Inmate Relationship	0
Staff Misconduct	2
Assault-(Inmate on Staff)	16
Assault (Inmate on Inmate)	13
Sexual Assault (Inmate on Inmate)	2
Other:	11
Background Investigations	25
TOTAL	96

Table 10.**Medical Services Six-Month Summary****September 2010 to February 2011**

	Sep	Oct	Nov	Dec	Jan	Feb	Total
Sick Call							
Nurse Intake Screen	94	49	447	149	119	121	979
Nurse Referrals to Doctor	290	246	290	285	275	243	1629
New Intakes Referred to Physician	43	34	47	53	65	33	275
Nurse Sick Call and Assessments	523	535	515	499	542	491	3105
Doctor Sick Call	510	444	521	472	480	441	2868
Doctor History and Physicals Done	22	0	0	22	20	51	115
Doctor No Shows	102	58	79	99	81	53	472
Emergency Triage							
Sent to local ER	19	4	7	5	3	11	49
Sent to OSU ER	0	4	4	4	4	3	19
Sent from Local to OSU	4	0	5	0	0	1	10
Inmate Emergencies Treated On Site	179	187	152	165	118	103	904
Staff Treated	70	43	57	54	48	25	297
Visitors Treated	0	0	0	0	1	0	1
Infirmary Care							
Bed Days Used for Medical	98	99	110	80	105	99	591
Bed Days Used for Mental	129	151	109	79	93	90	651
Bed Days Used for Security	88	74	95	108	110	136	611

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	Deaths						
Deaths Expected	0	0	0	0	0	0	0
Deaths Unexpected	0	0	0	0	0	0	0
Suicides	0	0	0	0	0	0	0
Homicides	0	0	0	0	0	0	0
Deaths at Local Hospital	0	0	0	0	0	0	0
Deaths at OSU	0	0	0	0	0	0	0
Deaths at CMC	0	0	0	0	0	0	0

Table 11.

**Percent of Prison Population on the Mental Health Caseload by Institution
January 2011**

Institution	Percent of Total Population on Mental Health Caseload	January 3, 2011 Population Count	Number of Inmates on Mental Health Caseload January 2011
Oakwood CF	93.5	138	129
Northeast Pre-Release Cent.	54.8	496	272
Franklin Pre-Release Center	51.6	477	246
Ohio Reformatory for Women	49.0	2,582	1,265
Southern Ohio CF	35.8	1,469	526
Trumbull CI	26.7	1,370	366
Chillicothe CI	25.9	2,891	748
Toledo CI	25.4	1,198	304
Allen CI	23.7	1,329	315
Hocking CF	23.7	477	113
Belmont CI	21.8	2,682	586
Marion CI	21.8	2,292	500
Mansfield CI	21.1	2,472	521
Warren CI	20.6	1,376	284
Richland CI	19.5	2,526	493
Madison CI	18.7	2,322	434
North Central CI	18.6	2,323	431
Corrections Medical Center	18.5	124	23
Lorain CI	18.3	1,682	308
Noble CI	18.0	2,405	434
North Coast Corr. Treat. Facility	17.9	687	123
Ohio State Penitentiary	17.1	561	96
Correctional Reception Cent.	16.9	1,495	253
Lebanon CI	16.8	2,773	465
Southeastern CI	16.8	1,534	257
London CI	16.7	2,496	418
Grafton CI	16.4	1,516	249
Pickaway CI	14.9	2,112	315
Ross CI	14.3	2,579	368
Lake Erie CI	13.1	1,499	197
Dayton CI	0.4	787	3
TOTAL	21.8	50,670	11,042

Table 12.
Seriously Mentally Ill by Institution with Number and Percent
January 2011

Institution	Number of Seriously Mentally Ill	Percent
Ohio Reformatory for Women (Females)	630	13.2
Chillicothe Correctional Institution	419	8.8
Belmont Correctional Institution	259	5.4
Southern Ohio Correctional Facility	240	5.0
Lebanon Correctional Institution	212	4.4
Madison Correctional Institution	199	4.2
Correctional Reception Center	185	3.9
Mansfield Correctional Institution	187	3.9
Warren Correctional Institution	189	3.9
Allen Correctional Institution	180	3.8
London Correctional Institution	176	3.7
Noble Correctional Institution	171	3.6
Marion Correctional Institution	165	3.4
Northeast Pre-Release Center (Females)	151	3.2
North Central Correctional Institution	146	3.0
Pickaway Correctional Institution	141	2.9
Southeastern Correctional Institution	136	2.8
Grafton Correctional Institution	131	2.7
Franklin Pre-Release Center (Females)	123	2.6
Richland Correctional Institution	119	2.5
Ross Correctional Institution	108	2.3
Trumbull Correctional Institution	100	2.1
Oakwood Correctional Facility	97	2.0
Toledo Correctional Institution	97	2.0
Lorain Correctional Institution	89	1.9
Lake Erie Correctional Institution	78	1.6
Hocking Correctional Facility	36	0.8
Corrections Medical Center	12	0.3
Ohio State Penitentiary	8	0.2
North Coast Correctional Treatment Facility	3	0.1
Dayton Correctional Institution	0	0
TOTAL	4,787	100%

Table 13.

Monthly Academic Enrollment and Academic Waitlist
January 2010 to December 2010

	Monthly Academic Enrollment - December 2010	YTD Academic Waitlist – December 2010
ACI/OCF	114	159
BECI	214	401
CCI	478	538
CMC	0	0
CRC	136	536
DCI/MEPRC	108	139
FPRC	100	82
GCI	138	212
HCF	61	95
LAECI	166	230
LECI	150	224
LOCI	313	479
LORCI	82	388
MACI	183	340
MANCI	146	241
MCI	208	348
NCI	227	253
NCCI	304	432
NCCTF	83	142
NEPRC	89	184
ORW	373	903
OSP	109	165
PCI	343	408
RICI	276	448
RCI	143	240
SCI	276	412
SOCF	87	171
TOCI	94	159
TCI	219	415
WCI	111	202
TOTAL	5,331	8,946

Table 14.
GEDs Passed and Inmates on Academic Waitlist
January 2010 to December 2010

	GEDs PASSED - YTD as of December 2010	Inmates Without GED and on Academic Wait List - YTD December 2010
ACI/OCF	12	142
BECI	59	1065
CCI	54	361
CMC	0	0
CRC	17	173
DCI/MEPRC	14	30
FPRC	28	82
GCI	21	107
HCF	1	108
LAECI	28	217
LECI	0	776
LOCI	27	140
LORCI	12	366
MACI	34	717
MANCI	29	663
MCI	38	256
NCI	84	891
NCCI	63	304
NCCTF	39	142
NEPRC	5	42
ORW	49	708
OSP	18	74
PCI	14	655
RICI	56	420
RCI	43	311
SCI	35	412
SOCF	41	204
TOCI	8	191
TCI	28	177
WCI	14	202
TOTAL	871	9,936

Table 15.
Inmate Enrollment in Educational Programs
February 2011

Program	For Month	< 22	YTD	Waiting List	# of Certificates		% Attained Goals	
					Month	YTD	QTR	YTD
Literacy	60	21	111	128	0	30	0.0%	79.0%
ABLE (Adult Basic and Literacy Education)	19	1	31	20	0	14	0.0%	91.0%
Pre-GED	91	51	164	408	0	35	0.0%	89.0%
GED	0	0	0	0	0	0	0	0
GED Evening	0	0	0	0	0	0	0	0
HS/HS Options	0	0	0	0	0	0	0	0
Academic Total	170	73	306	556	0	79		
Career-Tech (by program)	For Month	< 22	YTD	Waiting List	# of Certificates		% Attained Goals	
					Month	YTD	QTR	YTD
Masonry	14	1	17	149	0	0	0.0%	86.0%
Horticulture	15	1	18	59	0	0	0.0%	77.0%
Career-Tech Total	29	2	35	208	0	0		
Special Education	15	15	16	0	0	0		
Title One	50	50	62	0	0	0		
EIPP (Education Intensive Prison Program)	0	0	0	0	0	0		
TEP (Transitional Education Program)	0	0	0	0	0	0		
YTP	0	0	0	0	0	0		

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ESL (English as Second Language)	0	0	0	0	0	0				
Career Enhancement	32	0	80	45	16	45				
Apprenticeship	53	0	56	0	0	0	7			
	For Month	< 22	YTD	Waiting List	Program Cert.		1-Year Cert.		2-Year Cert.	
					Term	YTD	Term	YTD	Term	YTD
Advanced Job Training	118	8	131	0	0	29	0	26	0	4
	For Month	< 22	YTD	Waiting List	# of Certificates		% Attained Goals		QTR	YTD
					Month	YTD	Month	YTD		
Total GEDs given	32			94						
Total GEDs passed	24			62						
Literacy Tutors	17			17						
Other Tutors	10			10						
Tutors Trained	0			10						
Tutor Hours	1406			8293						
Children served in Reading Room	199			1157						
Narrator Hours	30			191						
Work Keys	0			0						

Table 16.
CIIC Contacts with Institutional Breakdown
January 1, 2011 to March 21, 2011

Institution	Number of Contacts	Percent
Southern Ohio Correctional Facility (SOCF)	51	12.0%
Chillicothe Correctional Institution (CCI)	39	9.2%
Toledo Correctional Institution (ToCI)	35	8.2%
Lebanon Correctional Institution (LeCI)	34	8.0%
Marion Correctional Institution (MCI)	33	7.7%
Madison Correctional Institution (MaCI)	24	5.6%
Lake Erie Correctional Institution (LaeCI)	21	4.9%
Warren Correctional Institution (WCI)	21	4.9%
Pickaway Correctional Institution (PCI)	18	4.2%
Belmont Correctional Institution (BeCI)	16	3.8%
Ohio Reformatory for Women (ORW)	14	3.3%
Ross Correctional Institution (RCI)	13	3.1%
Allen Correctional Institution (ACI)	11	2.6%
Grafton Correctional Institution (GCI)	11	2.6%
Hocking Correctional Facility (HCF)	10	2.3%
Trumbull Correctional Institution (TCI)	10	2.3%
Mansfield Correctional Institution (ManCI)	8	1.9%
Noble Correctional Institution (NCI)	8	1.9%
Richland Correctional Institution (RiCI)	8	1.9%
Corrections Medical Center (CMC)	7	1.6%
London Correctional Institution (LoCI)	7	1.6%
North Central Correctional Institution (NCCI)	7	1.6%
Dayton Correctional Institution (DCI)	5	1.2%
Other	3	0.7%
Southeastern Correctional Institution (SCI)	3	0.7%
Northeast Ohio Corr. Center (Federal Prison)	2	0.5%
Ohio State Penitentiary (OSP)	2	0.5%
Correctional Reception Center (CRC)	1	0.2%
Franklin Pre-Release Center (FPRC)	1	0.2%
Lorain Correctional Institution (LorCI)	1	0.2%
North Coast Corr. Treatment Facility (NCCTF)	1	0.2%
Oakwood Correctional Facility (OCF)	1	0.2%
Northeast Pre-Release Center (NePRC)	0	0.0%
TOTAL	426	100%

Table 17.
CIIC Concerns with Institutional Breakdown
January 1, 2011 to March 21, 2011

Institution	Number of Concerns	Percent
Southern Ohio Correctional Facility (SOCF)	254	15.4%
Toledo Correctional Institution (ToCI)	189	11.5%
Chillicothe Correctional Institution (CCI)	154	9.3%
Lebanon Correctional Institution (LeCI)	118	7.2%
Marion Correctional Institution (MCI)	113	6.9%
Lake Erie Correctional Institution (LaECI)	77	4.7%
Warren Correctional Institution (WCI)	71	4.3%
Madison Correctional Institution (MaCI)	69	4.2%
Pickaway Correctional Institution (PCI)	68	4.1%
Hocking Correctional Facility (HCF)	61	3.7%
Richland Correctional Institution (RiCI)	60	3.6%
Belmont Correctional Institution (BeCI)	57	3.5%
Ross Correctional Institution (RCI)	46	2.8%
Ohio Reformatory for Women (ORW)	40	2.4%
Grafton Correctional Institution (GCI)	34	2.1%
Trumbull Correctional Institution (TCI)	34	2.1%
Noble Correctional Institution (NCI)	33	2.0%
Allen Correctional Institution (ACI)	27	1.6%
Corrections Medical Center (CMC)	25	1.5%
North Central Correctional Institution (NCCI)	24	1.5%
Mansfield Correctional Institution (ManCI)	21	1.3%
London Correctional Institution (LoCI)	16	1.0%
Northeast Ohio Corr. Center (Federal Prison)	13	0.8%
Dayton Correctional Institution (DCI)	10	0.6%
Other	7	0.4%
Southeastern Correctional Institution (SCI)	7	0.4%
Oakwood Correctional Facility (OCF)	5	0.3%
Lorain Correctional Institution (LorCI)	4	0.2%
Ohio State Penitentiary (OSP)	4	0.2%
Correctional Reception Center (CRC)	3	0.2%
North Coast Corr. Treatment Facility (NCCTF)	3	0.2%
Franklin Pre-Release Center (FPRC)	1	0.1%
Northeast Pre-Release Center (NePRC)	0	0.0%
TOTAL	1,648	100%

Table 18.
CIIC Contacts and Concerns (DRC)
January 1, 2011 to March 21, 2011

Type of Concern	Number of Concerns
Supervision	232
Health Care	224
Inmate Grievance Procedure	140
Staff Accountability	131
Inmate Relations	97
Institutional Assignment	71
RIB/Hearing Officer	67
Special Management Unit	61
Personal Property	58
Safety and Sanitation	58
Use of Force	49
Facility Maintenance	43
Non-Grievable Matters	40
Legal Services	40
Housing Assignment	33
Food Service	31
Security Classification	30
Recreation	28
Psychological/Psychiatric Services	27
Mail/Packages	22
Educational-Vocational Training	20
Other	18
Protective Control	18
Discrimination	15
Visiting	14
Commissary	12
Inmate Account	12
Library	10
Religious Services	9
Dental Care	8
Job Assignment	8
Laundry/Quartermaster	6
Investigator	5
Records	3
Recovery Services	3
Inmate Groups	2
Interview Requests	2
Telephone	1
TOTAL	1,648

Table 19.
CIIC Concerns From Mansfield Correctional Institution
January 1, 2011 to March 21, 2011

Type of Concern	Number of Concerns
Inmate Relations	3
Mail/Package	3
Staff Accountability	3
Housing Assignment	2
Institution Assignment	2
Supervision	2
Dental Care	1
Inmate Account	1
Legal Service	1
Personal Property	1
Recreation	1
Security Classification	1
TOTAL	21

Table 20.
Breakdown of Top Three Reported Concerns (Mansfield Correctional Institution)
January 1, 2011 to March 21, 2011

Inmate Relations	
Assaults	2
Security Threat Groups (STG)	1
Mail/Package	
Damaged or Missing	1
Delay/Failure In Sending	1
Publication/Mail Screening	1
Staff Accountability	
Failure to Follow Policies	2
Failure to respond to Non-IGP Communication	1

B. INSPECTION CHECKLISTS

Inspector:

JacksonFacility: MANCIDate: 3-21-11

AREA INSPECTED: HOUSING

HOUSING UNIT: 1A

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
2. How many toilets are inoperative?	<input checked="" type="radio"/> YES <input type="radio"/> NO	<u>yes</u>
3. How often are toilet facilities sanitized?	<input checked="" type="radio"/> YES <input type="radio"/> NO	<u>1 per day</u>
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
5. Do shower facilities appear to be clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	<u>yes, but old floors cracked</u>
6. How often are shower facilities cleaned?	<input checked="" type="radio"/> YES <input type="radio"/> NO	<u>1 per shift - 2x a day</u>
7. What cleaning materials are used to clean shower facilities?	<input checked="" type="radio"/> YES <input type="radio"/> NO	<u>orange chemical box</u>
8. What is the room temperature?	<input checked="" type="radio"/> YES <input type="radio"/> NO	<u>68-72</u> <u>furnace locked in separate area of unit</u>
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
10. Is the CIIC memo posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
11. Are the Commissary, programs, and library schedules posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
12. Are kites available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
14. How many shakedowns are performed on each shift?	<input checked="" type="radio"/> YES <input type="radio"/> NO	<u>1 per day</u>
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	<u>No obstructions</u>

④ - A

Inspector: JacksonFacility: MANCF
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	active	
17. Are officers performing regular security checks?	YES	NO
18. Are laundry facilities operational?	YES	NO
19. Are lights turned on all night?	YES	NO

ADDITIONAL COMMENTS (including inmate communication):

P - Always has to eat at commissary

P - May have hot water heater down
↳ Supposed to be 2, but only 1
doesn't stay hot long because 1 hot water heater

Inspector: JacksonFacility: MANCI
Date: 3-21-11

AREA INSPECTED: HOUSING

HOUSING UNIT: Unit 1B

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
2. How many toilets are inoperative?	<input checked="" type="radio"/> YES <input type="radio"/> NO <i>yes</i>	
3. How often are toilet facilities sanitized?	<input checked="" type="radio"/> YES <input type="radio"/> NO <i>1x day</i>	<i>Inmates clean own toilets</i>
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
5. Do shower facilities appear to be clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO <i>old, mildew, paint mold stains, water damage</i>	<i>old, mildew, paint mold stains, water damage</i>
6. How often are shower facilities cleaned?	<input checked="" type="radio"/> YES <input type="radio"/> NO <i>yes</i>	<i>daily</i>
7. What cleaning materials are used to clean shower facilities?	<input checked="" type="radio"/> YES <input type="radio"/> NO <i>yes</i>	<i>orange box</i>
8. What is the room temperature?	<input checked="" type="radio"/> YES <input type="radio"/> NO <i>68-72</i>	
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES <input type="radio"/> NO <i>orange box</i>	<i>orange box</i>
10. Is the CIIC memo posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
11. Are the Commissary, programs, and library schedules posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
12. Are kites available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
14. How many shakedowns are performed on each shift?	<input checked="" type="radio"/> YES <input type="radio"/> NO <i>yes</i>	<i>At least once per Shift</i>
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	

Inspector: Jackson

Facility: MANCI
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	calm	
17. Are officers performing regular security checks?	YES	NO
18. Are laundry facilities operational?	YES	NO
19. Are lights turned on all night?	YES	NO
ADDITIONAL COMMENTS (including inmate communication):		Inmates control lights

Inspector: JacksonFacility: MANCI
Date: 3-21-11

AREA INSPECTED: HOUSING

HOUSING UNIT: 1C

		COMMENTS
1. Do living areas appear clean?	YES <input checked="" type="radio"/> NO <input type="radio"/>	
2. How many toilets are inoperative?		<u>none</u>
3. How often are toilet facilities sanitized?		<u>daily</u>
4. Is soap available in each bathroom?	YES <input type="radio"/> NO <input checked="" type="radio"/>	
5. Do shower facilities appear to be clean?	YES <input type="radio"/> NO <input checked="" type="radio"/>	<u>old, need of repair - inmates using</u>
6. How often are shower facilities cleaned?	<u>yes</u>	<u>daily</u>
7. What cleaning materials are used to clean shower facilities?	<u>yes</u>	<u>daily</u>
8. What is the room temperature?		<u>68-72</u>
9. Are cleaning materials kept secure?	YES <input checked="" type="radio"/> NO <input type="radio"/>	<u>orange metal box</u>
10. Is the CIIC memo posted?	YES <input checked="" type="radio"/> NO <input type="radio"/>	
11. Are the Commissary, programs, and library schedules posted?	YES <input checked="" type="radio"/> NO <input type="radio"/>	
12. Are kites available on the unit?	YES <input checked="" type="radio"/> NO <input type="radio"/>	
13. Are Informal complaint forms available on the unit?	YES <input checked="" type="radio"/> NO <input type="radio"/>	<u>Sometimes inmates abuse ICR's</u>
14. How many shakedowns are performed on each shift?		<u>cell per day 1 per shift</u>
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	YES <input type="radio"/> NO <input checked="" type="radio"/>	

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Inspector: JacksonFacility: MANCI
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	Calm	
17. Are officers performing regular security checks?	YES	NO
18. Are laundry facilities operational?	YES	NO
19. Are lights turned on all night?	YES	NO

ADDITIONAL COMMENTS (including inmate communication):

Inspector: JacksonFacility: MANSI
Date: 3-21-11

AREA INSPECTED: HOUSING

HOUSING UNIT: 1D

			COMMENTS
	YES	NO	
1. Do living areas appear clean?	YES	NO	
2. How many toilets are inoperative?	yes		
3. How often are toilet facilities sanitized?	daily		Once a day or more as needed
4. Is soap available in each bathroom?	YES	NO	
5. Do shower facilities appear to be clean?	YES	NO	
6. How often are shower facilities cleaned?	yes		mixtures of water
7. What cleaning materials are used to clean shower facilities?	yes		orange box
8. What is the room temperature?	68-72		
9. Are cleaning materials kept secure?	YES	NO	orange box
10. Is the CIIC memo posted?	YES	NO	
11. Are the Commissary, programs, and library schedules posted?	YES	NO	
12. Are kites available on the unit?	YES	NO	Need more kites
13. Are informal complaint forms available on the unit?	YES	NO	
14. How many shakedowns are performed on each shift?	1 per shift		
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	YES	NO	

Inspector:

Jackson

Facility: MANC
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	Calm	
17. Are officers performing regular security checks?	YES	NO
18. Are laundry facilities operational?	YES	NO
19. Are lights turned on all night?	YES	NO

ADDITIONAL COMMENTS (including inmate communication):

Inspector: FunderexFacility: Man CI
Date: 3-21-11

AREA INSPECTED: HOUSING

HOUSING UNIT: 2A

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
2. How many toilets are inoperative?	<input type="radio"/> YES <input checked="" type="radio"/> NO	none
3. How often are toilet facilities sanitized?	<input type="radio"/> YES <input checked="" type="radio"/> NO	inmates can clean daily
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
5. Do shower facilities appear to be clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
6. How often are shower facilities cleaned?	<input type="radio"/> YES <input checked="" type="radio"/> NO	daily
7. What cleaning materials are used to clean shower facilities?	<input type="radio"/> YES <input checked="" type="radio"/> NO	- All purpose - disinfectant - glass/surface
8. What is the room temperature?	<input type="radio"/> YES <input checked="" type="radio"/> NO	do not keep log
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
10. Is the CIIC memo posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
11. Are the Commissary, programs, and library schedules posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
12. Are kites available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
14. How many shakedowns are performed on each shift?	<input type="radio"/> YES <input checked="" type="radio"/> NO	one or more per shift
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	

Inspector: FurdeverFacility: Man CI
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	Calm		
17. Are officers performing regular security checks?	YES	NO	
18. Are laundry facilities operational?	YES	NO	good on maintenance orders
19. Are lights turned on all night?	YES	NO	Security lights left on

ADDITIONAL COMMENTS (including inmate communication):

- inmate communication
- officer in unit is disrespectful
- breaking out from washers

Inspector: FurdererFacility: Manc I
Date: 3-21-11

AREA INSPECTED: HOUSING

HOUSING UNIT: 2B

		COMMENTS
1.	Do living areas appear clean?	YES NO
2.	How many toilets are inoperative?	none
3.	How often are toilet facilities sanitized?	inmates can clean daily
4.	Is soap available in each bathroom?	YES NO
5.	Do shower facilities appear to be clean?	YES NO
6.	How often are shower facilities cleaned?	daily
7.	What cleaning materials are used to clean shower facilities?	all purpose -disinfectant -glass/surface
8.	What is the room temperature?	do not keep log
9.	Are cleaning materials kept secure?	YES NO
10.	Is the CIIC memo posted?	YES NO
11.	Are the Commissary, programs, and library schedules posted?	YES NO
12.	Are kites available on the unit?	YES NO
13.	Are informal complaint forms available on the unit?	YES NO
14.	How many shakedowns are performed on each shift?	one per shift
15.	Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	YES NO

Inspector: Furderer

Facility: Manci
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	Calm	
17. Are officers performing regular security checks?	YES	NO
18. Are laundry facilities operational?	YES	NO
19. Are lights turned on all night?	YES	NO

ADDITIONAL COMMENTS (including inmate communication):

Inspector: FurdererFacility: Man CI
Date: 3-22-11

AREA INSPECTED: HOUSING

HOUSING UNIT: 4 B

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
2. How many toilets are inoperative?	none	
3. How often are toilet facilities sanitized?	inmates can clean daily	
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
5. Do shower facilities appear to be clean?	YES <input checked="" type="radio"/> NO	
6. How often are shower facilities cleaned?	daily	
7. What cleaning materials are used to clean shower facilities?	-window cleaner -All purpose -disinfectant	
8. What is the room temperature?	do not keep hot	
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
10. Is the CIIC memo posted?	YES <input checked="" type="radio"/> NO	in process of replacing board and putting it up
11. Are the Commissary, programs, and library schedules posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
12. Are kites available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
14. How many shakedowns are performed on each shift?	one per shift	
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	

Inspector: FurdererFacility: Man CI
Date: 3-22-11

16. Is the atmosphere of the unit calm or disruptive?	Calm	
17. Are officers performing regular security checks?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
18. Are laundry facilities operational?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
19. Are lights turned on all night?	<input type="radio"/> YES <input checked="" type="radio"/> NO	

ADDITIONAL COMMENTS (including inmate communication):

+ inmate communication
- bring back tobacco

Inspector: FurdererFacility: Man CI
Date: 3-21-11

AREA INSPECTED: HOUSING

HOUSING UNIT: 2C

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
2. How many toilets are inoperative?		none
3. How often are toilet facilities sanitized?		inmates can clean daily
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
5. Do shower facilities appear to be clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
6. How often are shower facilities cleaned?		daily
7. What cleaning materials are used to clean shower facilities?		-all purpose -disinfectant -glass/surface
8. What is the room temperature?		do not keep log
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
10. Is the CIIC memo posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
11. Are the Commissary, programs, and library schedules posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
12. Are kites available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	almost out of kites
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	out of ICRs
14. How many shakedowns are performed on each shift?		one per shift
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	

Inspector: Furderer

Facility: MancI
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	Calm	
17. Are officers performing regular security checks?	<input checked="" type="radio"/> YES	NO
18. Are laundry facilities operational?	<input checked="" type="radio"/> YES	NO
19. Are lights turned on all night?	YES	<input checked="" type="radio"/> NO
ADDITIONAL COMMENTS (including inmate communication):		

Inspector: FurdererFacility: MancI
Date: 3-21-11

AREA INSPECTED: HOUSING

HOUSING UNIT: 2 D

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
2. How many toilets are inoperative?		none
3. How often are toilet facilities sanitized?		inmates can clean daily
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
5. Do shower facilities appear to be clean?	YES <input checked="" type="radio"/> NO	
6. How often are shower facilities cleaned?		daily
7. What cleaning materials are used to clean shower facilities?		all purpose disinfectant glass/surface
8. What is the room temperature?		do not keep hot
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
10. Is the CIIC memo posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
11. Are the Commissary, programs, and library schedules posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
12. Are kites available on the unit?	YES <input checked="" type="radio"/> NO	
13. Are informal complaint forms available on the unit?	YES <input checked="" type="radio"/> NO	
14. How many shakedowns are performed on each shift?		one per shift
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	

Inspector: Furderer

Facility: Man CI
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	<i>in between</i>	
17. Are officers performing regular security checks?	<input checked="" type="radio"/> YES	NO
18. Are laundry facilities operational?	<input checked="" type="radio"/> YES	NO
19. Are lights turned on all night?	YES	<input checked="" type="radio"/> NO
ADDITIONAL COMMENTS (including inmate communication):		

Inspector: HicksFacility: MANCI
Date: 3/21/11

AREA INSPECTED: HOUSING

HOUSING UNIT: 3A

		COMMENTS	
1. Do living areas appear clean?	<input checked="" type="radio"/> YES	NO	
2. How many toilets are inoperative?		<u>zero</u>	
3. How often are toilet facilities sanitized?		<u>daily</u>	
4. Is soap available in each bathroom?	YES	NO	- Inmates purchase - provided if indig.
5. Do shower facilities appear to be clean?	YES	<input checked="" type="radio"/> NO	- Soap scum - rust - torn shower curtains
6. How often are shower facilities cleaned?		<u>daily</u>	8 showers, all operable, but replacing curtains
7. What cleaning materials are used to clean shower facilities?			All purpose, disinfect.
8. What is the room temperature?		<u>75°-80°</u>	
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES	NO	Orange box
10. Is the CIIC memo posted?	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO	
11. Are the Commissary, programs, and library schedules posted?	<input checked="" type="radio"/> YES	NO	
12. Are kites available on the unit?	<input checked="" type="radio"/> YES	NO	
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES	NO	All off officers desk
14. How many shakedowns are performed on each shift?		<u>At least 2 per shift</u>	
15. Are cell windows clear of dirt or obstruction? / Are views of beds in dorms obstructed? NO	YES	NO	

Inspector: BobFacility: _____
Date: _____

16. Is the atmosphere of the unit calm or disruptive?	(middle of count) <u>low</u>		
17. Are officers performing regular security checks?	<input checked="" type="radio"/> YES	NO	Every shift
18. Are laundry facilities operational?	<input checked="" type="radio"/> YES	NO	3 of each
19. Are lights turned on all night?	YES	NO	Only some in dayroom - Inmate control in cells

ADDITIONAL COMMENTS (including inmate communication):

- 120 count
- some cell door windows blocked - staff said it is a constant battle
- cell windows - ^{staff} white conduct reports if inmate continues to block cell window or door window

Inspector: RobisonFacility: MancI
Date: 3/21/11

AREA INSPECTED: HOUSING

HOUSING UNIT: 3B

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	There could be more work done.
2. How many toilets are inoperative?		* Could be cleaned & met standards.
3. How often are toilet facilities sanitized?	<u>Daily</u>	Pleach & orange trap
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
5. Do shower facilities appear to be clean?	<u>Daily</u> <input checked="" type="radio"/> YES <input type="radio"/> NO	needs floor repair, paint it needs scrubbed more
6. How often are shower facilities cleaned?	<u>2 max daily</u>	- each shift (& 3rd)
7. What cleaning materials are used to clean shower facilities?		
8. What is the room temperature?	<u>68-70°</u>	
9. Are cleaning materials kept secure?	<u>locked in co desk</u> <input checked="" type="radio"/> YES <input type="radio"/> NO	
10. Is the CIIC memo posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
11. Are the Commissary, programs, and library schedules posted?	<u>New</u> <input checked="" type="radio"/> YES <input type="radio"/> NO	
12. Are kites available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
14. How many shakedowns are performed on each shift?	<u>1 weekly</u> <input checked="" type="radio"/> YES <input type="radio"/> NO	1 mandatory 2x cell
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	

- seasonal bugs - ants, bees.
 - new screens to be installed in windows
 - needs paint; odorless; porcelain sink stained;
 - plumbing is good.

Inspector: RobinsFacility: Mansfield
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	<u>Calm</u>		
17. Are officers performing regular security checks?	<input checked="" type="radio"/> YES	NO	1. Walks down - take from inmates in cell, etc
18. Are laundry facilities operational?	<input checked="" type="radio"/> YES	NO	
19. Are lights turned on all night?	YES	NO	Safety/might light
ADDITIONAL COMMENTS (including inmate communication): <p> - Wall Paint need !! - Stress cracks in wall. - ice machine - feel apart, but works OK. - microwaves - 2 broken - 1 working - No \$ to replace - Need HD Big Vans (Industrial) - Stuffy & no air flow </p>			

Inspector: HooksFacility: MANCI
Date: 3/21/11

AREA INSPECTED: HOUSING

HOUSING UNIT: 3C

		COMMENTS
1. Do living areas appear clean?	YES / NO	- some maintenance issues (paint)
2. How many toilets are inoperative?	zero	
3. How often are toilet facilities sanitized?	daily	- inmates control
4. Is soap available in each bathroom?	YES NO	1x a week + available in commissary
5. Do shower facilities appear to be clean?	YES (NO)	- old/rundown
6. How often are shower facilities cleaned?	Daily (both shifts)	- all operable - new curtains
7. What cleaning materials are used to clean shower facilities?		- disinfect. - floor cleaner
8. What is the room temperature?	19 cool	
9. Are cleaning materials kept secure?	YES NO	orange box w/ badge system
10. Is the CIIC memo posted?	YES NO	- half covered (old one)
11. Are the Commissary, programs, and library schedules posted?	YES NO	
12. Are kites available on the unit?	YES NO	All at office
13. Are informal complaint forms available on the unit?	YES NO	station
14. How many shakedowns are performed on each shift?	1x per shift	
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? No	YES NO	- sometimes, but angle and remove

Inspector: Hochs

Facility: _____
Date: _____

16. Is the atmosphere of the unit calm or disruptive?		<i>Calm</i>	
17. Are officers performing regular security checks?	<input checked="" type="radio"/> YES	NO	<i>2x hours</i>
18. Are laundry facilities operational?	<input checked="" type="radio"/> YES	NO	<i>3 each (w/d) - all operational</i>
19. Are lights turned on all night?	<input checked="" type="radio"/> YES	NO	<i>- only some in common areas - inmates control cell</i>

ADDITIONAL COMMENTS (including inmate communication):

- shower pipe exploded upstairs (last November)
 - water came through wall
 - mold / paint chipping along whole wall of cell next to shower
 - Inmate said: wish windows had screens b/c there are insect issues, but too hot to keep windows closed
 - busted pipe (major ceiling issue)
 - ↳ hole, physical covering damaged area (4 x 4 area affected)

→ Inmates in this cell relayed that they have put in 3 mainten. requests, but nothing has been done.

Inspector: Rabin

3D

Facility: Mansfield
Date: 3/21/11

AREA INSPECTED: HOUSING

HOUSING UNIT: Unit 3 pod D

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	mm. Miracles Maintenance sprays.
2. How many toilets are inoperative?	<input checked="" type="radio"/> YES <input type="radio"/> NO	most new, maintenance OK later. big equipment
3. How often are toilet facilities sanitized?		No complaints
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	White bars - good (antibacterial) Stable Soap
5. Do shower facilities appear to be clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	Bath Chemicals too weak.
6. How often are shower facilities cleaned?		Needs improvement - paper & shampoo - towels broken
7. What cleaning materials are used to clean shower facilities?		Chemicals - good cleaners. no scrub pads - too weak - is by cycle problem
8. What is the room temperature?		~ 75° - feels too hot @ times
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES <input type="radio"/> NO	IM sit upon regarding when needed
10. Is the CIIC memo posted?	<input type="radio"/> YES <input checked="" type="radio"/> NO	
11. Are the Commissary, programs, and library schedules posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	None AD library NO CHP memo
12. Are kites available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	at CO desk
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
14. How many shakedowns are performed on each shift?	(1) <input type="radio"/> YES <input checked="" type="radio"/> NO	more is done on 1st shift (2-3) 1 shake / shift
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	

- plenty work well
- new window screens will take lot of work.
- lights - OK.

Block has been 1/2 cable TV
Tutor CO 3 windows
closed last Sunday night

Bikes - Good shape

Inspector: Rhr.Facility: Manc 3D
Date: 3-21-81

16. Is the atmosphere of the unit calm or disruptive?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Each hour
17. Are officers performing regular security checks?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	YES NO
18. Are laundry facilities operational?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	fixed timely manner
19. Are lights turned on all night?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	YES NO
ADDITIONAL COMMENTS (including inmate communication):			
<p>Soap shortage - exp. for amt. of laundry</p> <p>Soap only lasts m - F</p> <p>No soap for weekend or</p> <p>on early Mon am.</p> <p>Supposed to get new</p> <p>Wash + dry - are old</p> <p>(3) (3) (from 70's)</p> <hr/> <p>Broken bench seat</p>			

Inspector: HooksFacility: MANS
Date: 3/22/11

AREA INSPECTED: HOUSING

HOUSING UNIT: 4A

			COMMENTS
1. Do living areas appear clean?	YES	NO	
2. How many toilets are inoperative?		Zero	
3. How often are toilet facilities sanitized?	Inmate controlled		
4. Is soap available in each bathroom?	YES	NO	Every Tues. get 120 rolls of TP + 40 bars of soap
5. Do shower facilities appear to be clean?	YES	NO	- run down / old
6. How often are shower facilities cleaned?	2x daily		
7. What cleaning materials are used to clean shower facilities?			- comet - disinfect.
8. What is the room temperature?	(?)		4 fans but A/c broken in this block
9. Are cleaning materials kept secure?	YES	NO	
10. Is the CIIC memo posted?	YES	NO	old one
11. Are the Commissary, programs, and library schedules posted?	YES	NO	
12. Are kites available on the unit?	YES	NO	All available at officer's desk
13. Are informal complaint forms available on the unit?	YES	NO	
14. How many shakedowns are performed on each shift?		I per shift	
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	YES	NO	

Inspector: FlorinFacility: _____
Date: _____

16. Is the atmosphere of the unit calm or disruptive?	Calm		
17. Are officers performing regular security checks?	YES	NO	Every 30 mins
18. Are laundry facilities operational?	YES	NO	
19. Are lights turned on all night?	YES	NO	-only a few in common area -inmates control personal cell

ADDITIONAL COMMENTS (including inmate communication):

- 119 count

Inspector: HooksFacility: MANC I
Date: 3/21/11

AREA INSPECTED: HOUSING

HOUSING UNIT: 4C (LAP)

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
2. How many toilets are inoperative?	<input type="radio"/> YES Zero	
3. How often are toilet facilities sanitized?	<input type="radio"/> YES (Inmates control)	
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	Every Tues, Soap and TP
5. Do shower facilities appear to be clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	- old - mold? - soap scum
6. How often are shower facilities cleaned?	<input type="radio"/> YES Daily	
7. What cleaning materials are used to clean shower facilities?	<input type="radio"/> YES - disinfect - floor cleaner	
8. What is the room temperature?	<input type="radio"/> YES cool	
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
10. Is the CIIC memo posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	- 1/2 covered
11. Are the Commissary, programs, and library schedules posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
12. Are kites available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	Officer's desk
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
14. How many shakedowns are performed on each shift?	<input type="radio"/> YES 1x per shift	
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	- if covered just ask to remove.

Inspector: HoodFacility: _____
Date: _____

16. Is the atmosphere of the unit calm or disruptive?	<u>lots of yelling</u>	Appeared fairly disruptive/tense on day of inspection
17. Are officers performing regular security checks?	<input checked="" type="radio"/> YES NO	Every 30, staggered mins
18. Are laundry facilities operational?	<input checked="" type="radio"/> YES NO	
19. Are lights turned on all night?	<input checked="" type="radio"/> YES NO	Every other range light except on lights in cells controlled by inmates

ADDITIONAL COMMENTS (including inmate communication):

- fight today, but 1st in months
(one on one scuffle)
- Limited Activity pod
↳ inmates in cells on lockdown due to rule violations.
- different from seg. b/c given extra recreation.
- let out for recreation one range at a time
- porters clean the pod

Inspector: RabisonFacility: Mans C1
Date: 3-21-11

AREA INSPECTED: HOUSING

HOUSING UNIT: 4 D

			COMMENTS
	YES	NO	
1. Do living areas appear clean?	YES	NO	
2. How many toilets are inoperative?			All - good current
3. How often are toilet facilities sanitized?			In clean daily - as desired
4. Is soap available in each bathroom?	YES	NO	
5. Do shower facilities appear to be clean?	YES	NO	Some not clean Some collected soaps
6. How often are shower facilities cleaned?	daily		1X/shift 1st & 2d.
7. What cleaning materials are used to clean shower facilities?			No soap, the gets strong orange powder Chemicals, take soaps off
8. What is the room temperature?			~ 70°
9. Are cleaning materials kept secure?	YES	NO	lock box
10. Is the CIIC memo posted?	YES	NO	No, some program
11. Are the Commissary, programs, and library schedules posted?	YES	NO	Rec - yes No a daily activity
12. Are kites available on the unit?	YES	NO	
13. Are informal complaint forms available on the unit?	YES	NO	
14. How many shakedowns are performed on each shift?	2	1X shift	+2-3 extras/week
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	YES	NO	

- Paint was good
 - good ventilation
 - clear

Inspector: RobisonFacility: Mansfield
Date: 3-27-11

16. Is the atmosphere of the unit calm or disruptive?		
17. Are officers performing regular security checks?	<input checked="" type="checkbox"/> YES	NO
18. Are laundry facilities operational?	<input checked="" type="checkbox"/> YES	NO
19. Are lights turned on all night?	<input checked="" type="checkbox"/> YES	NO

Handwritten notes:

- every half hour announced
- all night work kept
- night lights security only

ADDITIONAL COMMENTS (including inmate communication):

Inspector: HooksFacility: Mansfield
Date: 3/21/11

AREA INSPECTED: HOUSING

HOUSING UNIT: Minimum Camp B1 and B2 (shared restrooms)

		COMMENTS
1. Do living areas appear clean?	YES <input checked="" type="radio"/> NO <input type="radio"/>	
2. How many toilets are inoperative?	1 toilet 1 urinal	
3. How often are toilet facilities sanitized?	3 X daily	
4. Is soap available in each bathroom?	YES <input checked="" type="radio"/> NO <input type="radio"/>	officers may provide or buy through commiss.
5. Do shower facilities appear to be clean?	YES <input checked="" type="radio"/> NO <input type="radio"/>	worn down (paint chipping) soapy scum - just soiled
6. How often are shower facilities cleaned?	3 X day	(power wash)
7. What cleaning materials are used to clean shower facilities?		- disinfect.
8. What is the room temperature?	75°	
9. Are cleaning materials kept secure?	YES <input checked="" type="radio"/> NO <input type="radio"/>	bottle system/orange box + room w/ machine to refill
10. Is the CIIC memo posted?	YES <input checked="" type="radio"/> NO <input type="radio"/>	needs updated
11. Are the Commissary, programs, and library schedules posted?	YES <input checked="" type="radio"/> NO <input type="radio"/>	+ commiss. box
12. Are kites available on the unit?	YES <input checked="" type="radio"/> NO <input type="radio"/>	All at officer desk
13. Are informal complaint forms available on the unit?	YES <input checked="" type="radio"/> NO <input type="radio"/>	
14. How many shakedowns are performed on each shift?	3 per shift	
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed? <u>No</u>	YES <input checked="" type="radio"/> NO <input type="radio"/>	

Inspector: flwdrFacility: _____
Date: _____

16. Is the atmosphere of the unit calm or disruptive?	<u>Calm</u>		
17. Are officers performing regular security checks?	<input checked="" type="radio"/> YES	NO	2 per hour (staggered)
18. Are laundry facilities operational?	<input checked="" type="radio"/> YES	NO	
19. Are lights turned on all night?	<input checked="" type="radio"/> YES	NO	- except security lights along perimeter of dorm

ADDITIONAL COMMENTS (including inmate communication):

- 202 count

B2 - mostly double bunked
 ↳ more cluttered but clean.

- bigger exercise room available

Rec for minimum camp

- 3 bball courts
- corn hole sets
- volleyball
- 2 horse shoe pits
- handball
- rec. cage w/ sport equip.
- base ball diamond

- Building for Ashland classes
 (30 computers)

- quarter mile track

Inspector: R. BrownMansfield
Facility: Camp A
Date: 3/21/11

AREA INSPECTED: HOUSING

HOUSING UNIT: MANSFIELD CAMPDorms
A 1 & A 2

1. Do living areas appear clean?			COMMENTS
	YES	NO	
2. How many toilets are inoperative?			14 sinks - all work 8 toilets - 1 not work
3. How often are toilet facilities sanitized?	daily	X	8 times - all work
4. Is soap available in each bathroom?	2/8 each/m	YES	
5. Do shower facilities appear to be clean?	sometimes	power washers	14 showers - no doors
6. How often are shower facilities cleaned?	3rd shift power wash	NO	ceilings paint / no doors / no walls
7. What cleaning materials are used to clean shower facilities?	OK as is	Chemicals	are avail. to campers to use as needed
8. What is the room temperature?	varies in season	← tends to be warm	and bed area
9. Are cleaning materials kept secure?	YES	NO	↓ Some items clean more than others
10. Is the CIIC memo posted?	YES	NO	
11. Are the Commissary, programs, and library schedules posted?	not posted	YES	not posted
12. Are kites available on the unit?	not posted	YES	NO
13. Are informal complaint forms available on the unit?	YES	NO	
14. How many shakedowns are performed on each shift?			3 each shift
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	YES	NO	

cells open all day - no private do bldg; no window.

Inspector: RobisonFacility: Mansfield
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	<input checked="" type="radio"/>	
17. Are officers performing regular security checks?	<input checked="" type="radio"/>	YES NO <u>every 30 min.</u>
18. Are laundry facilities operational? <i>1 broken wash</i>	<input checked="" type="radio"/>	YES NO <u>every 3 d.</u>
19. Are lights turned on all night? <i>Sesung lights on</i>	<input checked="" type="radio"/>	YES NO

ADDITIONAL COMMENTS (including inmate communication):

*Books & cluttered**20.1M Ras 2 2.4 Park -**2 shelves (1 for TV, 1 for other stuff)**3 phones + 3 phones = 6 A down*
*(1) (2)*** Neg. library schedule*

Inspector: JacksonFacility: MWCDate: 3-21-11

AREA INSPECTED: SEGREGATION

		COMMENTS
1. Inmate Count	SC - 69 DC - <u> </u> LC - 72	AC were shifted to SC
2. Do cells appear clean?	YES NO	
3. How many toilets are inoperative?	yes	
4. How often are toilet facilities sanitized?	Mandatory 1x week	
5. Do shower facilities appear to be clean?	YES NO	
6. How often are shower facilities cleaned?	Mandatory 1x week	Whenever inmate counts additional cleaning
7. What is the room temperature?	68-72°	
8. Are officers conducting security checks every 30 minutes?	NO longer than 30 min. YES	NO
9. Are individual log sheets maintained and <u>up to date</u> ?	YES	NO
<ul style="list-style-type: none"> • Meals • Recreation in/out • Linen/towel exchange • Razor issue • Cell cleaning 		
10. How often are medical rounds conducted?	2x - 1st Shift 2x on 1/4 Shift	3x - 2nd Shift at most
11. How often are mental health rounds conducted?	yes	case-by-case basis
12. Are kites available on the unit?	YES	NO
13. Are informal complaint forms available on the unit?	YES	NO
14. Do inmates have access to library and legal services?	YES	Kite library make copies for inmates

Inspector: JacksonFacility: MANCI
Date: 3-21-11

15. Are cell windows clear of obstruction?	<input checked="" type="radio"/> YES	NO	
16. Is the atmosphere of the unit calm or disruptive?		Calm	
17. Are inmates provided with the required cell furnishings, clothing, toilet paper, soap, etc?	<input checked="" type="radio"/> YES	NO	
18. Do religious services personnel have access to inmates in segregation?	YES	NO	Kite the Chaplain

ADDITIONAL COMMENTS (including inmate communication and breakdown of inmates):

- - Repainted Coodeoor 2 years ago
after last inspection
- - Construction divide Rec Caste into 2 areas
- - Posters ~~nearby schools~~
are being shackled
- - Food slots can be too small
- - Hard to get people to walk back here (CC)
- - Meals are not large enough (all meals)
- - Rec Area Pull-up bar

Inspector: FurdererFacility: Manc I
Date: 3-21-11

AREA INSPECTED: HOUSING

HOUSING UNIT: DEATH ROW DR-3

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
2. How many toilets are inoperative?	none	
3. How often are toilet facilities sanitized?	three times per week	
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
5. Do shower facilities appear to be clean?	YES <input type="radio"/> NO	
6. How often are shower facilities cleaned?	three times per week	
7. What cleaning materials are used to clean shower facilities?	-window cleaner -general purpose -flax soap	
8. What is the room temperature?	69°	
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
10. Is the CIIC memo posted?	YES <input type="radio"/> NO	
11. Are the Commissary, programs, and library schedules posted?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
12. Are kites available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
14. How many shakedowns are performed on each shift?	two per shift	
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	

Inspector: FurdererFacility: Man CI
Date: 3-21-11

16. Is the atmosphere of the unit calm or disruptive?	<u>Calm</u>		
17. Are officers performing regular security checks?	<input checked="" type="radio"/> YES <input type="radio"/> NO		
18. Are laundry facilities operational?	<input checked="" type="radio"/> YES <input type="radio"/> NO		Send out twice per week <u>Mon & Tuesday</u> (Whites) (Colors)
19. Are lights turned on all night?	<input checked="" type="radio"/> YES <input type="radio"/> NO		- range lights on - big ones off

ADDITIONAL COMMENTS (including inmate communication):

- Count 30
- inmate communication
 - used to have own kitchen
 - food portions small
 - Sometimes food is not warm

Inspector: HTHFacility: MWC
Date: 3/26/11

AREA INSPECTED: HOUSING

HOUSING UNIT: SMU-S

		COMMENTS
1. Do living areas appear clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
2. How many toilets are inoperative?		<u>None</u>
3. How often are toilet facilities sanitized?		<u>Twice</u>
4. Is soap available in each bathroom?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
5. Do shower facilities appear to be clean?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
6. How often are shower facilities cleaned?		<u>Porter cleans daily</u>
7. What cleaning materials are used to clean shower facilities?		<u>Disinfectant, soap, various cleaners</u>
8. What is the room temperature?		<u>70-72°</u>
9. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES <input type="radio"/> NO	<u>Beg locked</u>
10. Is the CIIC memo posted?	<input type="radio"/> YES <input checked="" type="radio"/> NO	
11. Are the Commissary, programs, and library schedules posted?	<input type="radio"/> YES <input checked="" type="radio"/> NO	<u>Commissary MIA Library 12wk</u>
12. Are kites available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	<u>Not gone w/ last one diff going to get stocked</u>
13. Are informal complaint forms available on the unit?	<input checked="" type="radio"/> YES <input type="radio"/> NO	
14. How many shakedowns are performed on each shift?		<u>1x/shift - not staffed permanently, info constantly</u>
15. Are cell windows clear of obstruction? / Are views of beds in dorms obstructed?	<input checked="" type="radio"/> YES <input type="radio"/> NO	

CIIC Report: Mansfield Correctional Institution 93

Inspector: GTCFacility: _____
Date: _____

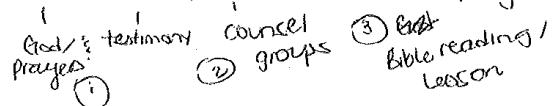
16. Is the atmosphere of the unit calm or disruptive?		
17. Are officers performing regular security checks?	<input checked="" type="radio"/> YES NO	2x hr
18. Are laundry facilities operational?	<input checked="" type="radio"/> YES NO	to central laundry
19. Are lights turned on all night?	<input checked="" type="radio"/> YES NO	several cells/crisis yes non - no

ADDITIONAL COMMENTS (including inmate communication):

Inspector: HooksFacility: MANCI
Date: 3/21/11PROGRAM NAME: Reformers Unanimous

		COMMENTS	
1. Are programs available to all inmates?	<input checked="" type="radio"/> YES	NO	- send kites to Chaplain
2. How many students are in the observed class?	Around (10)	28	Full class
3. What is the student/teacher ratio?	1 volunteer		
4. Are instructional materials provided to every student?	2 MANCI Staff		
5. Are instructional materials copyrighted or teacher-made?	Copyrighted		- workbooks
6. Do students have use of technology as part of the observed program?	YES	<input checked="" type="radio"/> NO	None observed.
7. Was the teacher using technology during the observed program?	<input checked="" type="radio"/> YES	NO	Taped lesson (video)
8. Was the technology functioning correctly?	<input checked="" type="radio"/> YES	NO	
9. Was the classroom appropriate in size, safety, acoustics, and lighting?	<input checked="" type="radio"/> YES	NO	Chairs turning in rows
10. Is security staff on duty during programming?	<input checked="" type="radio"/> YES	NO	- 2 co's in library
11. Is the teacher using a lecture style of instruction, question/answer, or group discussion?	Lecture + group involvement		
12. Do students appear to be responsive and engaged in the lesson?	<input checked="" type="radio"/> YES	NO	All inmates quiet and focused on the video
ADDITIONAL COMMENTS: <ul style="list-style-type: none"> - "Small ^{large} Compromised lead to big disasters" - Inmates turned in prayer slips / records of progress In the class - booklets/pamphlets available (completion) - Complete workbooks w/ challenges based on bible verses 			

"Talk, talk, talk" (Structure of program) Psalm 1



CIIC Report: Mansfield Correctional Institution 95

Inspector: RobisonFacility: Mansfield
Date: 3-21-11PROGRAM NAME: Recovery Religious Services (Reformers Unanimous)

		COMMENTS	
1. Are programs available to all inmates?	<input checked="" type="radio"/> YES	NO	
2. How many students are in the observed class? <i>~ 28</i>			
3. What is the student/teacher ratio? <i>9/1</i>			
4. Are instructional materials provided to every student?	<input checked="" type="radio"/> YES	NO	
5. Are instructional materials copyrighted or teacher-made?			<i>from the church</i>
6. Do students have use of technology as part of the observed program?	<input checked="" type="radio"/> YES	NO	<i>used a video shown on a TV monitor</i>
7. Was the teacher using technology during the observed program?	YES	<input type="radio"/> NO	
8. Was the technology functioning correctly?	<input checked="" type="radio"/> YES	NO	
9. Was the classroom appropriate in size, safety, acoustics, and lighting?	<input checked="" type="radio"/> YES	NO	
10. Is security staff on duty during programming?	<input checked="" type="radio"/> YES	NO	<i>intermittent foot patrol goes in and out; plus there are two library officers and one security services staff in the corridor</i>
11. Is the teacher using a lecture style of instruction, question/answer, or group discussion?			
12. Do students appear to be responsive and engaged in the lesson?	<input checked="" type="radio"/> YES	NO	<i>group determines the tempo after video - other discussions were guided / facilitated by volunteers from religious church group (local).</i>
ADDITIONAL COMMENTS:			

Inspector: BKFacility: MANCI
Date: 3/22/11**INFIRMARY:**

1	Does the overall appearance of the infirmary look clean? (exam rooms, medical holding cells)	<input checked="" type="radio"/> YES NO	
1a	Ask to see documentation of cleaning schedule for all functional areas.		HOUSE KEEPING FORM SIGNED - LOCAL FORM PRODUCED BY YKA
1b	Staff uses personal protective equipment (gloves, masks, etc) to control risks for acquiring and transmitting infections. 68-MED-18 (Observe staff if possible)	<input checked="" type="radio"/> YES NO	RN OBSERVED ADMINISTERING INSULIN TO PT-USING GLOVES AND DISPOSED OF NEEDLE IN SHARPS CONTAINER
1c	Clearly marked sharps containers and other bio-medical waste containers are present in all exam rooms (68-MED-18, 10-SAF-13). (Look in all exam rooms. If possible, observe where waste is stored prior to disposal.)	<input checked="" type="radio"/> YES NO	SHARPS CONTAINERS/BIOHAZARD CONTAINERS CLEARLY MARKED IN EXAM ROOM WHEN NEEDED OUTSIDE STORAGE BINS MARKED AND LOCKED, EMPTIED MONTHLY
1d	Inmate porters are trained to use personal protective equipment to clean up and dispose of infectious waste. (10-SAF-13)	<input checked="" type="radio"/> YES NO	PORTERS SPECIALLY TRAINED BY HENCHER AND SAFETY - DS GIVEN HEP B SHOTS
2	All medical and dental equipment is operational? (Are there any broken pieces?)	<input checked="" type="radio"/> YES NO	ANY BROKEN EQUIPMENT ADDRESSED BY CONTRACTOR PER CONTRACT
2a	Work areas of the infirmary appear organized? (Observe for cluttered exam rooms etc.)	<input checked="" type="radio"/> YES NO	
3	Medical records are kept in a secure location and handled to ensure confidentiality. (Observe for records that are kept in open areas that could be picked up by anyone).	<input checked="" type="radio"/> YES NO	STAFF EXPLAINED METHOD OF ORGANIZATION - STAFF STATES THEY NEED MORE CHART ROOM - SETTING 100% - EVENTUALLY GOING ELECTRONIC
3a	Does each inmate have individual medical record and health risk assessment completed? (If not what is the timeline to complete this? How many have not been completed?)	<input checked="" type="radio"/> YES NO	ALL (2) HAVE HENCHER HISTORY AND HENCHER RISK ASSESSMENT COMPLETED. - DONE UPON TRANSFER TO MANCI BY RN - ZERO DEFICIENCIES
3b	How frequently are patient records audited for accuracy and errors or missing data? (Ask to see the log of records audits)	<input checked="" type="radio"/> YES NO	HCA AUDITS RECORDS - COMPLETES CQI INDICATORS MONTHLY

Inspector: KCGFacility: MANCI
Date: 3/22/11

3c	How frequently is staff training conducted related to patterns of errors identified by records audits? (What is the process?)		MONTHLY
3d	Targets for improving patient care are set for staff to achieve?	(YES) NO	
3e	How often is staff training conducted on new protocols and procedures relevant to improving patient care?		- AS NEW PROTOCOLS COMPLETED RNS TRAINED AND TESTED (TESTS STOLEN) COMPUTER BASED RN COMPETENCY TESTING -> DONE UP IN MONTH OF CLINIC
4	Health Care supervisors work late shifts periodically to monitor infirmary operations. (How often)	(YES) NO	WORKS PAST NORMAL HOURS 2-3X/WK TO SEE WHAT HAPPENS ON NORMAL 2ND SHIFT, TO GIVE SUPPORT TO 2ND SHIFT - WEAKEST.
4a	What is the average amount of overtime of nursing staff?		- 6-8 hrs/month CAN VARY BY MONTH.
4b	What steps are taken to address staff burnout? (Peer support groups, counseling, etc.)		- NOT ENOUGH AT MANCI, THEY ARE GETTING HIT AT ALL TIMES PULL THEM ASIDE AND LET THEM VENT, ALLOW THEM TO MAKE OWN SCHEDULES.
4c	What is the annual average turnover of nurses and other medical staff at the institution?		Avg UNKNOWN, VERY LOW
5	How many inmates are enrolled in chronic care clinics at the institution? (68-MED-19)		APPROX 800 w/ 1200 CLINICS - 1/3 ENROLLED IN MULTIPLE CLINICS
5a	What is the backlog of inmates enrolled in chronic care clinics? (Ask why there is a backlog)		NONE - AHEAD BY 2 WEEKS NEW ALP HAS DECREASED BACKLOG
5b	What is the plan to address any backlog?		N/A
5c	How many referrals to outside medical providers are pending approval? (Ask what the average amount of time it takes for approval.)		- UTILIZATION REVIEW HAS CAUSED SUBSTANTIAL REDUCTION - USED TO BE >150/mo NOW <40
6	Information is provided to inmates on how and when to seek health care services during orientation? (68-MED-01)	(YES) NO	- SCREENED DURING HI/OUTPATIENT TEACH ABOUT HIGH RISK BEHAVIOR DURING NSC APPTS RNS DO MORE TEACHING ANNUAL HEALTH FAIR
6a	An ongoing teaching program to promote health and hygiene practices is provided to inmates by staff? (If not, why not?) (68-MED-01)	(YES) NO	HEALTH FAIR ANNUAL - WOULD BE GOOD TO INCLUDE AS PART OF NEUTRAL, ENABLE INMATES TO PROVIDE SELF CARE

Inspector: GHFacility: MANSFIELD
Date: 3/22/11

6b	Health education literature is available for inmates to review regarding health related matters in the infirmary and the library?	<input checked="" type="radio"/> YES <input type="radio"/> NO	PRESENT IN WAITING AREA OF INFIRMARY
6c	Inmates with special needs, infectious diseases, and other health needs are provided counseling and education as needed? (Type?)	<input checked="" type="radio"/> YES <input type="radio"/> NO	- ONE ON ONE w/ STAFF - USED TO CONDUCT SUPPORT GROUPS FOR (D) CANCER/HIV ETC.
7	There is an emergency management plan in place to deal with either emergencies or disasters to address larger than normal amounts of inmate/staff injuries? (Individual medical emergency, tornado, fire, or mass disturbances.)	<input checked="" type="radio"/> YES <input type="radio"/> NO	- CLINIC IS SET UP WITH EACH ROOM DESIGNATED w/ PURPOSE - ALTERNATE LOCATIONS IN PRISON DESIGNATED FOR TRAGE CENTERS IF INFIRMARY NO LONGER EXISTS
7a	How often is medical staff trained on the emergency management plan?		NOT SURE - CITE THIS PLAN AVAILABLE
7b	How often is refresher training conducted on the emergency management plan?		NOT KNOWN

2 ACP 1 DE

Pharmacy going to mail order in Jan 2012

Dental men2 pt Dentists 1 pt Dentists 3 Dental Assistants 1 Hygienist
(Contract 6 c/s)BACKLOG: (FILLINGS 1-2 months) (CLEANINGS 3 months) (EXTRactions 1-2 days)DENTURES ARE CONSIDERED LOW PRIORITY FOR NO FUSSEL
BRUMS NEED 6 months to healPhlebotomist: BONA CONTRACT, ROOM CLEAN - BLOODWORK UNSOLO CONTAMINATED PROPERTY

Inspector: HooksFacility: MANCI
Date: 3/21/11

AREA INSPECTED: LIBRARY/LAW LIBRARY

		COMMENTS	
1. Does the area appear to be clean and well-maintained?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	very organized
2. Are DRC Administrative Rules (5120-9 series) available to inmates upon request?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	
3. How many computers/typewriters are available for inmates' use?	5 computers + 1 broken 4 typewriters		
4. How often are computers/typewriters cleaned?	As needed		
5. Are library services available daily, including weekends and evenings?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	All units have daily opp. /time to visit the library
6. Does the library participate in inter-library loan programs?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	Cleveland Area Library
7. How many inmate workers are assigned to the library/law library?	62 *depends on shift x at circul. / x law library technical x reference		
8. Are inmates housed in special management areas permitted to use the law library? How?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	- taken to seg / lap if kites - LAP inmates come 5 at time for legal needs
9. Is a kite log maintained?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	- Kept by librarians
10. Are there separate sections for African-American/Hispanic/ethnic literature?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	African American literature section
11. Are forms on hand to allow inmates to file court actions?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	+ may make request to Law Library inmate workers
ADDITIONAL COMMENTS (including library/law library schedule): <ul style="list-style-type: none"> - New CIIC memo posted in library bulletin board - 11 inmate limit at any one time - used to close often due to staff, but new hires, so less of a problem now - 22 legal passes allowed (3x per day) = 66 			

Inspector: Adam JacksonFacility: MANCI
Date: 3-21-11

AREA INSPECTED: FOOD SERVICES

		COMMENTS	
1.	Does the area appear clean?	YES	NO
HV H2 (8 total)	2. Does the equipment appear to be clean?	<input checked="" type="radio"/>	NO
DR/ Sug/ Rec	3. Are there any standing puddles of water on the ground? Is there ice on the floor of coolers?	<input checked="" type="radio"/>	<input type="radio"/>
, 20 each side. (240 total)	4. Is a chit system used to issue tools to inmate workers?	<input checked="" type="radio"/>	NO
Some forks under the Count/ Serving Count	5. Is the quantity of the food served according to the menu?	<input checked="" type="radio"/>	NO
	6. Are all inmate workers trained regarding proper hygiene?	<input checked="" type="radio"/>	NO
	7. Is soap available in the inmate/staff bathroom?	<input checked="" type="radio"/>	NO
	8. Are all inmate workers and staff wearing hair nets?	<input checked="" type="radio"/>	NO
	9. Are all inmate workers and staff handling food wearing gloves?	<input checked="" type="radio"/>	NO
	10. How many inmate workers are assigned to the food services department?	120 inmates	60 per shift
	11. Are all inmate workers trained on proper handling of equipment?	<input checked="" type="radio"/>	NO
	12. Are knives issued according to procedure?	<input checked="" type="radio"/>	Signed out to Corrections & locked down in room
	13. Are inmates supervised while using knives?	<input checked="" type="radio"/>	Knives are locked down kept in separate room
	14. Is fire equipment operational and inspected according to schedule?	<input checked="" type="radio"/>	NO
	15. Is stored food wrapped and dated?	<input checked="" type="radio"/>	NO
	16. Are containers of food stored off of the ground?	<input checked="" type="radio"/>	NO

April 3rd - Personal Pan Pizza
 Rib patties getting rid of getting rid of chicken

July 1st - all-new menu
 3-week cycle instead of 5-week menu

Inspector: Adam JacksonFacility: MANGE
Date: 3-21-11

17. Is a safe distance maintained from the top of the stored food to the ceiling?	<input checked="" type="radio"/> YES	NO	18 inches from ceiling
18. Are there any current pest issues?	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO	Exterminate & per month or as needed
19. What is the date of the last inspection by health inspectors? Did the facility pass?	<u>yes</u>		
20. How often is the cooking equipment sanitized?	After each use		
21. Is a kite log maintained?	<input checked="" type="radio"/> YES	NO	Production sheets Tech lists
22. Are all chemicals secured?	<input checked="" type="radio"/> YES	NO	
23. Are dishes/utensils washed/rinsed at appropriate temperatures (was 150 degrees/rinse 180 degrees)?	<input checked="" type="radio"/> YES	NO	Wash - 160 Rinse - 180 Pre-wash - 125 to 145
24. Have there been any recent concerns regarding inmate health issues due to food?	<input checked="" type="radio"/> YES	NO	45 days ago
25. Is the trash dock free of odors, loose garbage bags, and bugs?	<input checked="" type="radio"/> YES	NO	
26. Do the coolers and freezers appear orderly and clean?	<input checked="" type="radio"/> YES	NO	Some spilled Milk on floor
27. Are trays scraped in a different area from the food serving line?	<input checked="" type="radio"/> YES	NO	
ADDITIONAL COMMENTS:			
<p>M+F</p> <p>Dry Goods - M+F</p> <p>Frozen - M+F</p> <p>Produce - Tuesday</p> <p>Milk - Thursday</p> <p>Meat - Thursday</p> <p>all</p> <p>more</p> <p>↓</p> <p>Intake next 3 days</p>			
<p>④ - New Kettles ④ - Replacing Skillets</p> <p>④ - New floor will be put in by May 30th</p> <p>④ - Milk so ill racks underneath</p> <p>Milk & Meat Plant from PCI or Central Warehouse</p> <p>Keep 2 days or less</p> <p>④ - Dead mink traps kept 72 hours in Freezer</p> <p>④ - Inmate cleaning dock area - washing it</p>			
<p>④ - New Kettles ④ - Replacing Skillets</p> <p>④ - New floor will be put in by May 30th</p> <p>④ - Milk so ill racks underneath</p> <p>Milk & Meat Plant from PCI or Central Warehouse</p> <p>Keep 2 days or less</p> <p>④ - Dead mink traps kept 72 hours in Freezer</p> <p>④ - Inmate cleaning dock area - washing it</p>			

Inspector: FurdererFacility: Man CI
Date: 3-21-11

AREA INSPECTED: RECREATION

		COMMENTS	
1. Are programs available to all inmates?	<input checked="" type="radio"/> YES	NO	Certain activities required privilege status
2. How many staff are assigned to supervise inmates?	- 2 AT's - 1 ATA		Used to have 4 AT's and 1 ATA
3. Are programs posted for inmate information?	<input checked="" type="radio"/> YES	NO	
4. Is equipment cleaned and sanitized on a regular basis?	<input checked="" type="radio"/> YES	NO	- daily - Thursday morning clean
5. Are cleaning materials kept secure?	<input checked="" type="radio"/> YES	NO	
6. Does recreation equipment appear to be in good working order?	<input checked="" type="radio"/> YES	NO	
7. How many inmate workers are assigned to the recreation department?	51		
8. Are inmate workers trained and is this documented?	<input checked="" type="radio"/> YES	NO	
9. Is a kite log maintained?	<input checked="" type="radio"/> YES	NO	
10. Are programs available for inmates with disabilities?	<input checked="" type="radio"/> YES	NO	arts and crafts - music programs
ADDITIONAL COMMENTS (including description of recreational areas): - used to have four pods per at a time, now have two pods per at a time			

Inspector: Furderer

Facility: Man CI

Date: 3-22-11

AREA INSPECTED: OPI

		COMMENTS
1. What OPI shops are located at this facility?	- De-Flashing - Box	
2. How many inmates work in OPI at this institution?	152	- two workshop Manager - One OPI Manager - one Superintendent
3. How many staff members supervise the inmates during the hours of operation?	5	
4. Are there any certifications available for this shop?	<input checked="" type="radio"/> YES <input type="radio"/> NO	Four apprenticeships - machine Setter - machine Operator - Sanitorial - quality assurance
5. What is the average hourly/monthly wage?	- \$0.35/hr - \$45/month	
6. Are there any maintenance issues with the equipment?	YES <input type="radio"/> NO	
7. How often is equipment checked per safety standards?	monthly	
8. Are inmates searched before and after their shifts?	<input checked="" type="radio"/> YES <input type="radio"/> NO	- spot checked before - Searched after
9. Have you had any inventory issues?	YES <input type="radio"/> NO	- check inventory once /month
10. Do you feel production could be increased/decreased/or remain the same?	remain the same	do not have enough inmates
11. How could your shop be more efficient/profitable?		- don't think it could be without more parts and more inmates - purchase materials from cheaper vendor or manufacturer
12. How could OPI be more efficient/profitable?		- more service and contract work
ADDITIONAL COMMENTS (including description of OPI area):		
<ul style="list-style-type: none"> - having problems hiring inmates due to segregation and inmates on court ordered collections - 40,000 - 45,000 parts per day (14-19 per part) (70 or 80 different parts) - have to purchase from minority Vendor - it would be valuable to evaluate shop financials individually <ul style="list-style-type: none"> - currently have both shops' financials as one. - recently modified movement and OPI inmates' housing to allow them to move to shop more efficiently 		

- * Currently have issue on Monday and Tuesday with inmates going to Commissary
 - lost 66 inmates this past week for a few hours on Monday and 35 inmates for a few hours on Tuesday

C. DRC ACTION PLAN

Man.C.I. CIIC Response to Observations/Concerns

noted during visit on 3/21/2011&3/22/2011

Issue	Problem noted by CIIC Lack of Programs	
Many inmates relayed concerns regarding the lack of programs, activities, and recreation provided by the institution. The "idleness" and lack of programs reportedly increase tension between staff and inmates		
Tasks		Person Responsible
1. Case Managers to identify one program to run that meets the needs of the inmate population .This initiative will be in place the week of April 11, 2011		
Comments:		

Issue	Problem noted by CIIC Cleanliness	
Many showers appeared old and in need of significant repairs to the walls and floors. Chipped paint, mildew, and soap scum were visible on the corners of the walls. The tiles on the shower floors were cracked and several pieces were missing in most showers.		
Tasks		Person Responsible
1. Assess and repair showers as appropriate by July 1, 2001. 2. Weekly power washing schedule to be implemented by May 9, 2011		
Comments: Power Washers will need to be purchased Additional and or stronger cleaning chemicals will be evaluated		

Issue	Problem noted by CIIC Inmate/Staff Relations	
Inmates alleged that officers excessively used their OC chemical spray to control situations that could have otherwise been resolved through verbal strategies. Although some inmates praised staff for their ability to address concerns in a professional manner, many inmates alleged that correctional officers speak to them in a disrespectful tone.		

Man.C.I. CIIC Response to Observations/Concerns
noted during visit on 3/21/2011&3/22/2011

<p>Tasks</p> <ol style="list-style-type: none"> 1. Continue to stress to staff the importance for compliance of the Use of Force Policy . 2. Continue to train staff in regards to appropriate supervision of inmates. 	<p>Person Responsible</p> <ol style="list-style-type: none"> 1. Jeannie Berry, Training Officer 2. Sharon Berry, Inspector 3. Custody Supervisors
Comments:	

<p>Issue</p> <p>Problem noted by CIIC Older versus younger inmate housing</p> <p>Older inmates relayed serious concerns regarding the housing assignments of the young inmate population. Older inmates who had served several years on their sentence reported that younger inmates were responsible for most thefts that occur in their units. Staff also relayed concerns regarding younger inmates preying on the older inmates and at least one staff recommended establishing an older offender housing pod.</p>	<p>Person Responsible</p> <ol style="list-style-type: none"> 1. Marva Allen, Unit Mgt. Admin. 2. Charles Bradley, DWO 	
<p>Tasks</p> <ol style="list-style-type: none"> 1. Increase Unit Staff presence in the inmate housing areas. 	<p>Person Responsible</p> <ol style="list-style-type: none"> 1. Marva Allen, Unit Mgt. Admin. 2. Charles Bradley, DWO 	
Comments:		

Man.C.I. CIIC Response to Observations/Concerns

noted during visit on 3/21/2011&3/22/2011

Issue	Problem noted by CIIC	Staff Accountability
		The main concern relayed by staff in personal interviews pertained to staff accountability. Staff relayed that some Lieutenants (who supervise correctional officers) fail to perform job duties, particularly in enforcing rule violations. These same Lieutenants then do not support officers who do want to enforce rule violations, seeing those officers as "bringing them problems." Staff also recommended that Lieutenants be more visible during mass inmate movements to help monitor the movement.
	Tasks <ol style="list-style-type: none"> 1. Encourage and support the use of interpersonal communication skills (IPC). 2. Warden and Deputy Wardens to address IPC and other topics during In – Service Training. 3. Fill vacant Supervisor positions. 	Person Responsible <ol style="list-style-type: none"> 1. Terry Tibbals, Warden 2. <i>Charles Bradley, DWO</i> 3. <i>Staci Freeman, DWSS</i>
	Comments:	

SECTION IX. GLOSSARY OF TERMS

A

- Administrative Assistant (AA) – Staff member who is an assistant to the Warden and typically responsible for reviewing RIB (Rules Infraction Board) decisions and RIB appeals.
- Adult Basic Education (ABE)/Literacy – Literacy classes are for student with reading levels at 226 and below the CASAS. The ABE/Literacy Unit consist of two afternoon sessions. Students attend school approximately 1 ½ hours each day on Monday – Thursday. Students work individually or in small groups with tutors and focus on improving their reading and math skills. All tutors in the ABE/Literacy Unit are certified through a 10 hour training course.

B

- Brunch – Served on weekends as a cost savings initiative.
- Bureau of Classification – Office located at DRC Central Office responsible with the ultimate authority for inmate security levels, placement at institutions, as well as transfers.
- Bureau of Medical Services – Office located at DRC Central Office responsible for direct oversight of medical services at each institution.
- Bureau of Mental Health Services – Office located at DRC Central Office responsible for direct oversight of Mental Health Services at each institution.

C

- Case Manager – Staff member responsible for assisting inmates assigned to their case load and conducting designated core and authorized reentry programs.
- Cellie/Bunkie – An inmate's cellmate or roommate.
- Chief Inspector – Staff member at DRC Central Office responsible for administering all aspects of the grievance procedure for inmates, rendering dispositions on inmate grievance appeals as well as grievances against the Wardens and/or Inspectors of Institutional Services.
- Classification/Security Level – System by which inmates are classified based on the following: current age; seriousness of the crime; prior offenses; most recent violence (not including the current offense); gang activity before going to prison; and present and past escape attempts.
- Close Security – See Level 3
- Computer Voice Stress Analysis (CVSA) – A device, which electronically detects, measures, and charts the stress in a person's voice following a pre-formatted questionnaire. Used as a truth seeking device for investigations.
- Conduct Report/Ticket – Document issued to inmate for violating a rule.
- Contraband – items possessed by an inmate which, by their nature, use, or intended use, pose a threat to security or safety of inmates, staff or public, or disrupt the orderly operation of the facility. items possessed by an inmate without permission and the location in which these items are discovered is improper; or the quantities in which an allowable item is possessed is prohibited; or the manner or method by which the item is obtained was improper; or an allowable item is possessed by an inmate in an altered form or condition.

D

- Deputy Warden of Operations (DWO) – Staff member at each institution in charge of monitoring the Major, custody staff, the Unit Management Administrator, Unit Managers, Case Managers, and the locksmith. Other areas include count office, mail/visiting, Rules Infraction Board, segregation unit, and recreation. The Deputy Warden of Operations is also responsible for reviewing use of force reports and referring them to a Use of Force Committee when necessary for further investigation.
- Deputy Warden of Special Services (DWSS) – Staff member at each institution in charge of monitoring education, the library, inmate health services, recovery services, mental health services, religious services, Ohio Penal Industries, and food service.
- Disciplinary Control (DC) – The status of an inmate who was found guilty by the Rules Infraction Board and his or her penalty is to serve DC time. An inmate may serve up to 15 days in DC.

F

- Food Service Administrator – An employee within the Office of Administration Services educated in food service management and preparation, to manage DRC food service departments.

G

- GED/PRE-GED – Pre-GED classes are for those who have a reading score between a 227 through 239 on level C or higher of the CASAS test. GED classes are for those who have a reading score of 240 on level C or higher on the CASAS test. Students attend class 1 ½ hours each day, Monday – Thursday. Students study the five subjects measured by the GED. In addition to class work, students are given a homework assignment consisting of a list of vocabulary words to define and writing prompt each week. All GED and Pre-GED tutors are certified through a 10-hour training course.
- General Population (GP) – Inmates not assigned to a specialized housing unit.

H

- Health Care Administrator (HCA) – The health care authority responsible for the administration of medical services within the institution. This registered nurse assesses, directs, plans, coordinates, supervises, and evaluates all medical services delivered at the institutional level. The HCA interfaces with health service providers in the community and state to provide continuity of care.
- Hearing Officer – The person(s) designated by the Managing Officer to conduct an informal hearing with an inmate who received a conduct report.
- Hooch – An alcoholic beverage.

I

- Industrial and Entertainment (I and E) Funds – Funds created and maintained for the entertainment and welfare of the inmates.
- Informal Complaint Resolution (ICR) – The first step of the Inmate Grievance Procedure (IGP). Inmates submit ICRs to the supervisor of the staff member who is the cause of the complaint. Staff members are to respond within seven calendar days. Timeframe may be waived for good cause.

- Inmate Grievance Procedure (IGP) – A three step process whereby inmates may document and report concerns, problems, or issues.
- Inspector of Institutional Services (IIS) – Staff person at the institution in charge of facilitating the inmate grievance procedure, investigating and responding to inmate grievances, conducting regular inspections of institutional services, serving as a liaison between the inmate population and institutional personnel, reviewing and providing input on new or revised institutional policies, procedures and post orders, providing training on the inmate grievance procedure and other relevant topics, and any other duties as assigned by the Warden or Chief Inspector that does not conflict with facilitating the inmate grievance procedure or responding to grievances.
- Institutional Separation – An order wherein two or more inmates are not assigned to general population in the same institution due to a concern for the safety and security of the institution, staff, and/or other inmates.
- Intensive Program Prison (IPP) – Refers to several ninety-day programs, for which certain inmates are eligible, that are characterized by concentrated and rigorous specialized treatment services. An inmate who successfully completes an IPP will have his/her sentence reduced to the amount of time already served and will be released on post-release supervision for an appropriate time period.
- Interstate Compact – The agreement codified in ORC 5149.21 governing the transfer and supervision of adult offenders under the administration of the National Interstate Commission.

K

- Kite – A written form of communication from an inmate to staff.

L

- Local Control (LC) – The status of an inmate who was referred to the Local Control Committee by the Rules Infraction Board. The committee will decide if the inmate has demonstrated a chronic inability to adjust to the general population or if the inmate's presence in the general population is likely to seriously disrupt the orderly operation of the institution. A committee reviews the inmate's status every 30 days for release consideration. The inmate may serve up to 180 days in LC.
- Local Separation – An order wherein two or more inmates are not permitted to be assigned to the same living and/or work area, and are not permitted simultaneous involvement in the same recreational or leisure time activities to ensure they are not in close proximity with one another.

N

- Notification of Grievance (NOG) – The second step of the Inmate Grievance Procedure (IGP). The NOG is filed to the Inspector of Institutional Services and must be responded to within 14 calendar days. Timeframe may be waived for good cause.

M

- Maximum Security – See Level 4
- Medium Security – See Level 2

- Mental Health Caseload – Consists of offenders with a mental health diagnosis who receive treatment by mental health staff and are classified as C-1 (SMI) or C-2 (Non-SMI).
- Minimum Security – See Level 1

O

- Ohio Central School System (OCSS) – The school district chartered by the Ohio Department of Education to provide educational programming to inmates incarcerated within the Ohio Department of Rehabilitation and Correction.
- Ohio Penal Industries (OPI) – A subordinate department of the Department of Rehabilitation and Correction. OPI manufactures goods and services for ODRC and other state agencies.

P

- Parent Institution – The institution where an inmate is assigned to after reception and will be the main institution where the inmate serves his or her time. The parent institution is subject to change due to transfers.
- Protective Control (PC) – A placement for inmates whose personal safety would be at risk in the General Population (GP).

R

- Reentry Accountability Plan (RAP) – Plan for inmates, which includes the static risk assessment, dynamic needs assessment, and program recommendations and participation.
- Residential Treatment Unit (RTU) – The Residential Treatment Unit is a secure, treatment environment that has a structured clinical program. All offenders enter at the Crisis and Assessment Level (Level 1). This level is designed to assess conditions and provide structure for the purpose of gaining clinical information or containing a crisis. The disposition of the assessment can be admission to the treatment levels of the RTU, referral to OCF, or referral back to the parent institution.
- Rules Infraction Board (RIB) – A panel of two staff members who determine guilt or innocence when an inmate receives a conduct report or ticket for disciplinary reasons.

S

- Security Control (SC) – The status of an inmate who is pending a hearing by the Rules Infraction Board for a rule violation, under investigation or pending institutional transfer and needs to be separated from the general population. Inmates may be placed in SC for up to seven days. The seven day period can be extended if additional time is needed.
- Security Level/Classification – System by which inmates are classified based on the following: current age; seriousness of the crime; prior offenses; most recent violence (not including the current offense); gang activity before going to prison; and present and past escape attempts.
 - Level 1A Security (Minimum) – The lowest security level in the classification system. Inmates classed as Level 1 have the most privileges allowed. Inmates in Level 1 who meet criteria specified in DRC Policy 53-CLS-03, Community Release Approval Process, may be eligible to work off the grounds of a correctional institution. Level 1A inmates may be housed at a correctional camp with or without a perimeter fence and may work outside the fence under periodic supervision. Level 1A replaces the classification previously known as “Minimum 1 Security.”

- Level 1B Security (Minimum) – The second lowest level in the classification system. Level 1B inmates may be housed at a correctional camp with a perimeter fence and may work outside of the fence under intermittent supervision. However, Level 1B inmates who are sex offenders are not permitted to work or house outside of a perimeter fence. Level 1B inmates may not work off the grounds of the correctional institution. Level 1B replaces the classification previously known as “Minimum 2 Security.”
- Level 2 Security (Medium) – A security level for inmates who are deemed in need of more supervision than Level 1 inmates, but less than Level 3 inmates. Level 2 replaces the classification previously known as “Medium Security.”
- Level 3 Security (Close) – This is the security level that is the next degree higher than Level 2, and requires more security/supervision than Level 2, but less than Level 4. Level 3 replaces the classification previously known as “Close Security.”
- Level 4 Security (Maximum) – This is the security level that is the next degree higher than Level 3, and requires more security/supervision than Level 3, but less than Level 5. It is the security level for inmates whose security classification score at the time of placement indicates a need for very high security. It is also a classification for those who are involved in, but not leading others to commit violent, disruptive, predatory or riotous actions, and/or a threat to the security of the. Level 4 replaces the classification previously known as “Maximum Security.”
- Level 4A Security (Maximum) – A less restrictive privilege level, which inmates may be placed into by the privilege level review committee with the Warden/Designee’s approval, after a review of the inmate’s status in level 4.
- Level 4B Security (Maximum) – The most restrictive privilege level assigned to an inmate classified into level 4.
- Level 5 Security (Supermax) – A security level for inmates who commit or lead others to commit violent, disruptive, predatory, riotous actions, or who otherwise pose a serious threat to the security of the institution as set forth in the established Level 5 criteria. Level 5 replaces the classification previously known as “High Maximum Security.”
- Level 5A Security (Supermax) – A less restrictive privilege level, which inmates may be placed into by the privilege level review committee with the Warden/Designee’s approval, after a review of the inmate’s status in level 5.
- Level 5B Security (Supermax) – The most restrictive privilege level assigned to an inmate classified into level 5.
- Security Threat Group (STG) – Groups of inmates such as gangs that pose a threat to the security of the institution.
- Separation – See Institutional Separation and Local Separation
- Seriously Mentally Ill (SMI) – Inmates who require extensive mental health treatment.
- Shank – Sharp object manufactured to be used as a weapon.
- Special Management Housing Unit (SMHU)/Segregation – Housing unit for those assigned to Security Control, Disciplinary Control, Protective Control, and Local Control.
- Supermax Security – See Level 5

- Telemedicine – A two-way interactive videoconferencing system that allows for visual and limited physical examination of an inmate by a physician specialist while the inmate remains at his/her prison setting and the physician specialist remains at the health care facility. It also includes educational and administrative uses of this technology in the support of health care, such as distance learning, nutrition counseling and administrative videoconferencing.
- Transitional Control – Inmates approved for release up to 180 days prior to the expiration of their prison sentence or release on parole or post release control supervision under closely monitored supervision and confinement in the community, such as a stay in a licensed halfway house or restriction to an approved residence on electronic monitoring in accordance with section 2967.26 of the Ohio Revised Code.
- Transitional Education Program (TEP) – Learn skills to successfully re-enter society. Release dated within 90-180 days.

U

- Unit Management Administrator (UMA) – Staff member responsible for overseeing the roles, responsibilities and processes of unit management staff in a decentralized or centralized social services management format. The UMA may develop centralized processes within unit management, while maintaining the unit based caseload management system for managing offender needs. The UMA shall ensure that at least one unit staff member visits the special management areas at least once per week and visits will not exceed seven days in between visits.
- Unit Manager (UM) – Staff member responsible for providing direct supervision to assigned unit management staff and serving as the chairperson of designated committees. Unit Managers will conduct rounds of all housing areas occupied by inmates under their supervision.

W

- Warden – Top administrator at each correctional institution.

Ohio Department of Rehabilitation and Correction Institution Acronyms

Allen Correctional Institution	ACI
Belmont Correctional Institution	BeCI
Chillicothe Correctional Institution	CCI
Correctional Reception Center	CRC
Corrections Medical Center.....	CMC
Dayton Correctional Institution	DCI
Franklin Pre-Release Center.....	FPRC
Grafton Correctional Institution	GCI
Hocking Correctional Facility	HCF
Lake Erie Correctional Institution	LaeCI
Lebanon Correctional Institution.....	LeCI
London Correctional Institution	LoCI
Lorain Correctional Institution	LorCI
Madison Correctional Institution.....	MaCI
Mansfield Correctional Institution.....	ManCI

Marion Correctional Institution	MCI
Noble Correctional Institution	NCI
North Central Correctional Institution	NCCI
North Coast Correctional Treatment Facility	NCCTF
Northeast Pre-Release Center	NEPRC
Oakwood Correctional Facility.....	OCF
Ohio Reformatory for Women.....	ORW
Ohio State Penitentiary	OSP
Pickaway Correctional Institution	PCI
Richland Correctional Institution	RiCI
Ross Correctional Institution	RCI
Southeastern Correctional Institution	SCI
Southern Ohio Correctional Facility.....	SOCF
Toledo Correctional Institution.....	ToCI
Trumbull Correctional Institution.....	TCI
Warren Correctional Institution.....	WCI