

**Implementing Apprenticeships: A Transitional Approach with Offenders
(Pre-plea to Release from Supervision)
U.S. Probation Office, Eastern District of Missouri**

U.S. Department of Labor

In collaboration with Bureau of Prisons (BOP) and U.S. Probation and Pretrial Services, train staff on how to implement the following action plan, including accessing the Bureau of Apprenticeship and Training (BAT) sponsor database and BOP educational programs directory by institution.

Compare the apprenticeships offered in BOP with those available in the communities, the high growth industries and job market projections.

Implement strategies in collaboration with the BOP and community-based apprenticeships to link and match programs and develop new apprenticeships to meet job market demands.

U.S. Pretrial Services

Share information about apprenticeship programs available in the community with offender.

Explain the availability of apprenticeships and educational programs in the Bureau of Prisons (BOP) and the importance of early enrollment/participation.

Assess career interests/skills to begin career planning.

Identify eligibility requirements for related occupations through O-NET or BAT staff.

Share this information with U.S. Probation to include in presentence report (PSR).

U.S. Probation

Confirm that above information explained to offender.

Include career interests and assessment in PSR to flag cases for BOP.

BOP

Identify career interests at intake and share information about apprenticeships/educational programs available at that institution.

Conduct interest/skills assessment if not already completed.

Place in apprenticeship/educational program that matches interests/skills.

Complete all applicable training that is available to enhance employability, including GED and math skills review if GED/High School diploma already achieved.

As part of prerelease planning, review community-based apprenticeship availability.

Network with coordinators at institutional job fairs and apply prior to release if possible.

Share this information with Community Corrections Centers and U.S. Probation

Forward copy of GED certificate if obtained in BOP.

CCC

Employment Specialist to review career plan. Conduct assessment and share information regarding apprenticeship if not yet provided. Assist with placement/follow-up with community-based apprenticeship.

Establish transitional employment if immediate placement not available.

Network to establish job opportunities.

Invite apprenticeship coordinators to community-based job fairs.

Share information with U.S. Probation and include in prerelease investigation.

U.S. Probation

Officer to review career plan. Conduct assessment and share information regarding apprenticeship if not yet provided. Assist with placement/follow-up with community-based apprenticeship.

Establish transitional employment if immediate placement not available.

Network to establish job opportunities.

Invite apprenticeship coordinators to community-based apprenticeship coordinators.

Conduct follow-up with employer to assist with job retention.

Plan for transition off of supervision.