

MARIA ROMANO

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EDUCATION

UC Berkeley - Intended Computer Science & Business Administration Expected May 2025

- Related Coursework: The Structure and Interpretation of Computer Programs, Calculus, Introduction to Entrepreneurship, Principles of Business
- Planned: Data Structures, Discrete Mathematics and Probability Theory, Designing Information Devices and Systems, Introductory Economics, Intro to Probability and Statistics
- Clubs: CS Scholars, Latinx Business Student Association, Women in Weightlifting

Alhambra High School, Alhambra, CA 2017- 2021

- Completed CTE Business Pathway, College Board National Hispanic Recognition Program, Los Laureados Recipient, POSSE Foundation Finalist, Student Body President, Interact Service Club VP, School Site Council Rep., Superintendent's Student Advisory Cmmte. Rep., Var. Cross Country, Var. Track & Field, Var. Soccer, GPA 4.14

EXPERIENCE

Skiplyn, Inc., San Francisco, Bay Area, CA Spring 2022 **Sales & Marketing Intern**

- Creating and administering content, as well as managing Skiplyn's social media accounts (LinkedIn, Instagram, Twitter, and Facebook)
- Engaging followers and building Skiplyn's presence while tracking social media analytics across channels (tracking follower growth, engagement, etc.), and Implementing new sales plan and advertising

El Ruiseñor de Mexico, Inc., Los Angeles, CA Summers 2019 - 2021 **Accounting Assistant & Website Manager**

- Oversaw price database for +700 products to keep margins up to date on the website
- Coordinated product transfers among retail locations and tracked inventory at the distribution warehouse
- Organized invoices, purchase orders, Bill of Ladings, and freight receipts, Oversaw increased online sales by 200% (2020-2021), Previously cashier.

South Pasadena School District, South Pasadena, CA Summer 2021 **Summer Camp Counselor**

- Coordinated, and executed activities while guiding over 150 campers in personal growth and daily living skills alongside 15 counselors.
- Provided leadership to campers as a role model in all areas of camp activities, such as cleanliness, punctuality, rules, and sportsmanship.

VOLUNTEERING

Mayor Sasha Renee Perez's Campaign, Alhambra, CA Sept.-Nov. 2020 **Community Volunteer**

- Campaigned Door-to-Door to 100+ houses in support of Sasha Renee Perez, Passed out literature, lawn signs, pins, and informed voters on her stance on important issues, worked with Political Data Inc App.

Los Angeles County Registrar-Recorder/ County Clerk, Los Angeles, CA November 2020 **Student Election Worker**

- Preceded with a two-day intensive training for team building, procedures, and poll equipment maintenance.
- Volunteered 40 hours of service and registered over 200 voters in the East Los Angeles area

Alhambra District Board of Education Forum, Alhambra, CA October 2020 **Moderator**

- Trained with AHS's Social Science Dept. and the Alhambra Source to engage and facilitate conversation with AUD board candidates, presented to 374 attendees via zoom.
- ["Kids and Candidates - Alhambra Board of Education" forum on Thursday, Oct. 8, 2020](#)

SKILLS

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- Languages: fluent English and Spanish
 - Intermediate Python, HTML, CSS, and Javascript (for web development)
 - Proficient in QuickBooks Point of Sale and Financial Software, experienced with Clover POS
 - CPR & Basic Life Support Certified