

MARIA BYLER

(828) 551-5546 • mariabyler98@gmail.com

WORK EXPERIENCE

SEPTEMBER 2019-PRESENT BOUND FOR GLORY CAMP

Grant Writing Intern

- Assisted in drafting and editing a \$20,000 regional grant

AUGUST 2019-PRESENT IMAGO DEI CLASSICAL ACADEMY

Teacher

- Teaches English, Math, History, and Latin to 3rd and 4th grades in a small classroom setting
- Facilitates additional tutoring and support for special needs students

JUNE 2019-PRESENT TRANSYLVANIA COUNTY LIBRARY

Library Assistant, Youth Services

- Provides friendly customer service to all patrons
- Aids in Youth Services programs
- Ensures proper organization of library materials

SUMMER 2016, 2017, 2018, 2019 BOUND FOR GLORY CAMP

Counselor

- Held responsibility for campers' safety
- Coordinated activities for campers
- Guided reading exercises to improve campers' literacy
- Demonstrated teamwork with other counselors

AUGUST 2018-MAY 2019

NEW SAINT ANDREWS COLLEGE

Recruitment Intern

- Made cold calls to prospective students
- Collated recruitment data
- Represented college on visitor weekends

AUGUST 2016-MAY 2019

NEW SAINT ANDREWS COLLEGE

Library/Bookstore Clerk

- Assisted library patrons
- Cataloged library resources
- Processed sales
- Led team of student workers

MAY 2012-AUGUST 2015 TRANSYLVANIA COUNTY LIBRARY

Page

- Organized library resources
- Aided in event preparations
- Assisted librarians in their duties

EDUCATION

2015-2019

NEW SAINT ANDREWS COLLEGE

B.A. in Liberal Arts and Culture
Student Ambassador

2011-2015

LEGACY SECONDARY ACADEMY

High School Diploma