

MARIA ELISA

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Career Objective

A proactive, a high achiever, detail oriented and a meticulous person. Having interest towards tech and digital media. Extremely motivated to constantly develop my skills and grow professionally.

Education

Guangdong University of Foreign Studies Sep 2015 – June 2016
Advanced Level Chinese Language

South China University of Technology Sep 2011 – July 2015
Bachelor of Engineering, majoring in Computer Science

Experiences

Marketing, *PT. Kohyei Indonesia* March 2017 – Sept 2017

- Working with vendors and suppliers
- Processing orders, quotations (B2B), invoices for client's transactions
- Establishing contacts and coordinating business correspondence and mailing lists
- Creating, identifying potential new clients and maintaining the corporate with clients or customers
- Develop pricing strategies for products to be marketed, keeping the client's budget balanced with firm's needs
- Conducted market research and analyze market, price and product competitor

Undergraduate Researcher, *South China University of Technology* March 2014 – June 2014

- Maintain and monitor project progress
- Prepare and collect materials, articles, report
- Collect and analyze data and provide all experimental data for the supervisor
- Corporate well with supervisor and supervisor's assistant

Organization & Activities

- Actively participated in school events and Consulate General of Republic of Indonesia
- *Secretary*, PDKK HKY Guangzhou, 2015 – 2016
- *Public Relations*, PDKK HKY Guangzhou, 2014 – 2015

Skills

Specialties: Microsoft Office, Blogging, Photoshop, Programming, Analysis, Problem Solving

Technical Skills: C++, Java, HTML, CSS, MySQL, JSON, Android Development

Languages: English, Mandarin, Indonesia

Awards & Achievements

Guangdong Government Scholarship Outstanding Student, 2014

Leadership Training Course, *South China University of Technology*, May 2013

Spiritual Integrity Motivation, *Consulate General of the Republic of Indonesia in Guangzhou*, July 2016