MARIA ELISA

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Career Objective

A proactive, a high achiever, detail oriented and a meticulous person. Having a high interest towards digital media, tech and entrepreneurship. Extremely motivated to constantly develop my skills and grow professionally

Higher Education

Guangdong University of Foreign Studies   Sep 2015 – June 2016
Advanced Level Chinese Language

South China University of Technology   Sep 2011 – July 2015
Bachelor of Engineering, majoring in Computer Science

Summary of Skills

- Strong communication, interpersonal, and detail oriented
- Quality writing and editing skills
- Experienced in organization and management
- Expertise in problem solving, strategic planning and analysis
- Multilingual: Indonesian, English & Mandarin
- Computer/Programming skills: MS Office, HTML, CSS, JavaScript, C++, Java, JSON, MySQL, Adobe Photoshop, Android Studio, Blogging

Professional Experience

Marketing, *PT. Kohyei Indonesia*   March 2017 – Sept 2017
- Working with vendors and suppliers
- Processing orders, quotations (B2B), invoices for client's transactions
- Establishing contacts and coordinating business correspondence and mailing lists
- Creating, identifying potential new clients and maintaining the corporate with clients or customers
- Develop pricing strategies for products to be marketed, keeping the client's budget balanced with firm's needs
- Conducted market research and analyze market, price and product competitor

Achievements

Guangdong Government Scholarship Outstanding Student, *2014*

Leadership Training Course, *South China University of Technology, May 2013*

Spiritual Integrity Motivation, *Consulate General of the Republic of Indonesia in Guangzhou, July 2016*

Projects

Restaurant Finder for Android Platform (2014): Built with Android Studio + Android SDK. Using MySQL for database and connected with the application.

Resume and Portfolio Website (2017): Developed this website using Github and Boostrap.