

TEAM PIONEERS

USER MANUAL(Website)

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User Manual Miswa Website

Introduction


The **MISWA** site has been developed in addition to the *Miswa* Android app. The website helps companies to manage their truck drivers and their daily missions. The website works as a manager for the app Miswa and from here the company manager can add employees and set individual missions for them.

1. Create an account

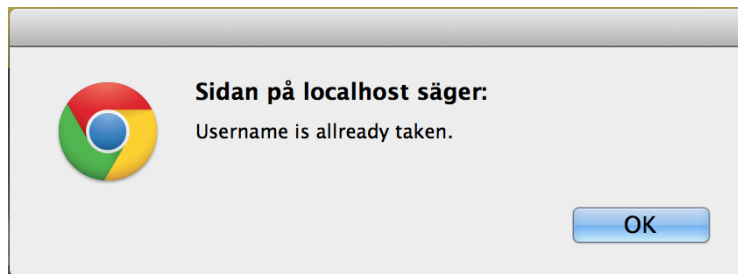
When you open the webpage the first thing you will encounter is the login page. Here you can either sign up or login if you already have an account.

1.1 Signing up

As mentioned earlier, for first time users it is mandatory to sign up to be able to access the site. This can be accomplished by clicking on the link at the bottom that says “New here? Sign Up”. This will display a form for you to fill which looks like this:

The image shows a sign-up form for the Miswa website. The form is centered on a yellow background. At the top, the word "Miswa" is written in a stylized font. Below it, there is a dark rectangular box containing the sign-up form. The form has five input fields, each with a yellow envelope icon on the left: "Company name", "Name", "Phone number", "Username", and a password field with a lock icon and a series of dots. Below these fields is a yellow "SignUp" button. At the bottom of the form box, there is a link that says "Already have an account? Sign In".

Enter Company name(the company you are working for), your name, phone number and chose a username and a password. If the username is taken a pop up message will display and you will have to re-enter your information:



1.2 Logging in

Once you have created an account you simply enter the username and password you enrolled in the previous step. After the user inputs valid credentials and clicks “Sign In”, Miswa will redirect the user to the dashboard.



2. Dashboard

From the dashboard you can navigate through the whole website. You have three information boxes that explain generally how the website works and how to use it. On the left you can see the two tabs that take you to manage employees and manage missions.


Miswa

Dashboard

Manage employees

Manage Missions

Dashboard



Overview

This website works as a manager for the app Miswa. From here you can add all of your employees and set individual missions for them. Have your employees download the app and begin the journey of Miswa!

Employees

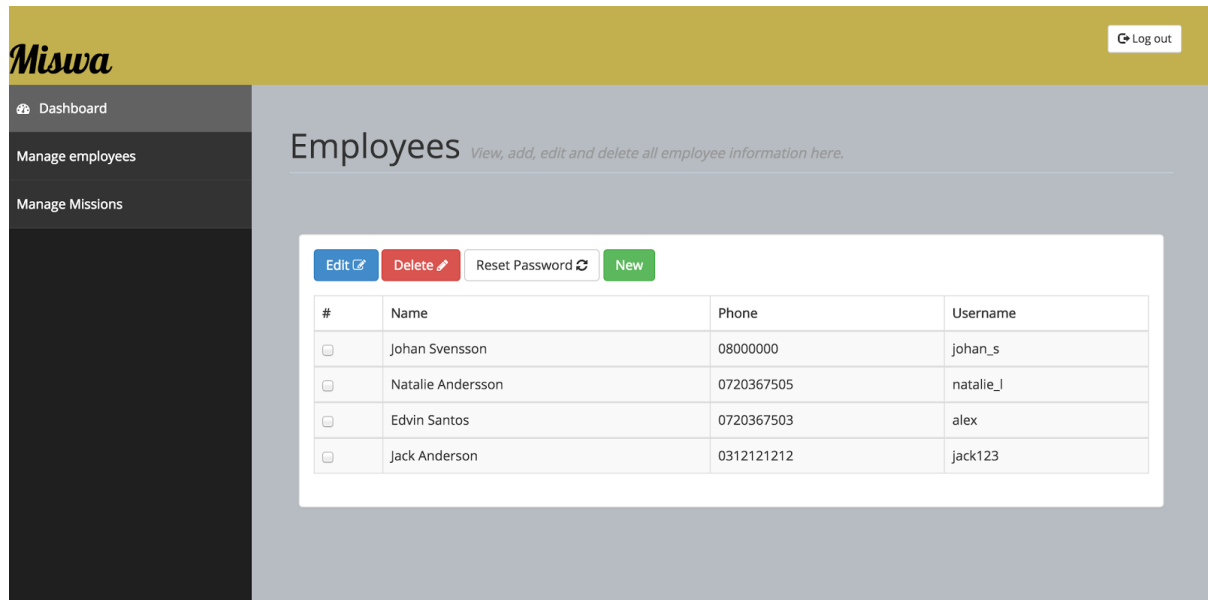
In the manage employees tab you have an overview of all your employees. You can add and edit their information and reset their password in the case someone has forgot it. When adding a new employee, simply enter the same username as password and when your employee uses the app for the first time they will be able to chose their own personal password.

Missions

In the manage missions tab you can add, edit and delete missions for your employees. A mission is basically used for setting a route to the location your want to send your employees. Your employees can then directly access the mission from the app and get a mapoverview from their current location to the final destination, as well as having a quicker call functionality. This makes it easier for the driver to contact you or the company they are delivering to and facilitates safe driving in connection to using their phone.

3. Manage Employees

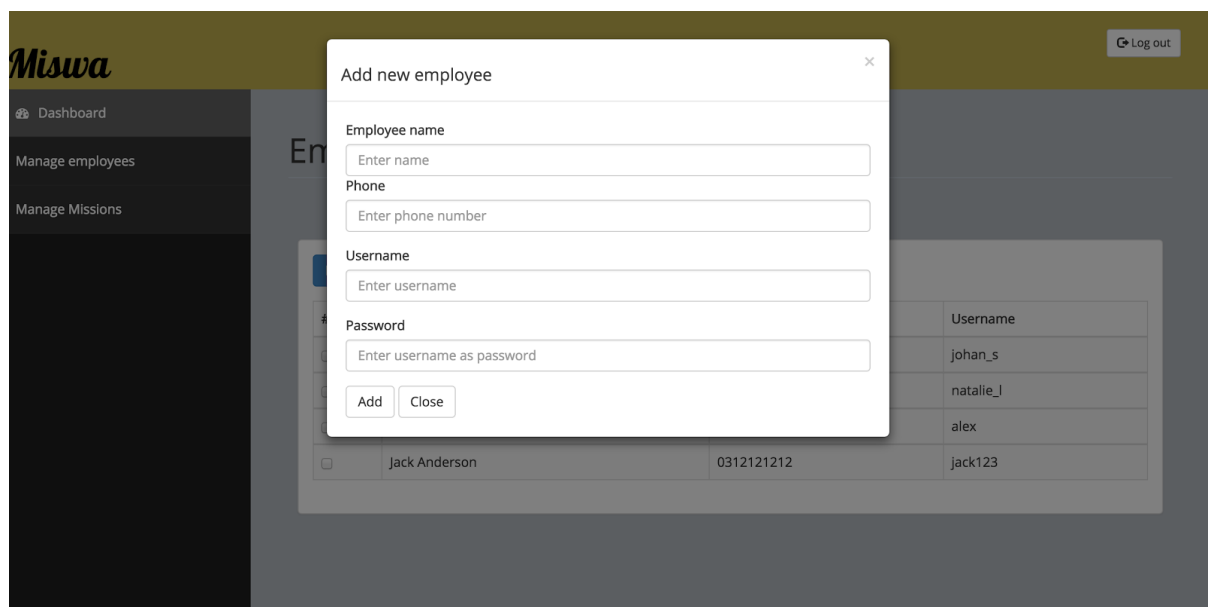
In the Manage Employees tab you deal with all your employee information. Here you can add, edit and delete employees.



#	Name	Phone	Username
<input type="checkbox"/>	Johan Svensson	08000000	johan_s
<input type="checkbox"/>	Natalie Andersson	0720367505	natalie_l
<input type="checkbox"/>	Edvin Santos	0720367503	alex
<input type="checkbox"/>	Jack Anderson	0312121212	jack123

Add employee

The first thing you will want to do is add all of your drivers. You do this simply by pressing the button that says “New”. The username and password should be set to the same value so that when your employees login in the app, they can choose a personal password which you cannot access. Enter the rest of the values and press “Add”.



Employee name

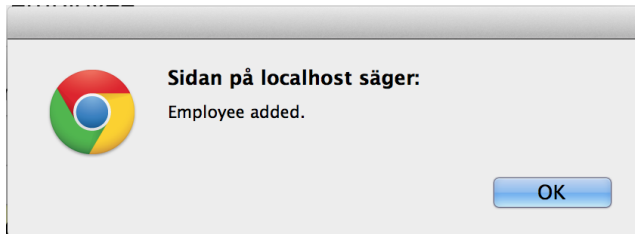
Phone

Username

Password

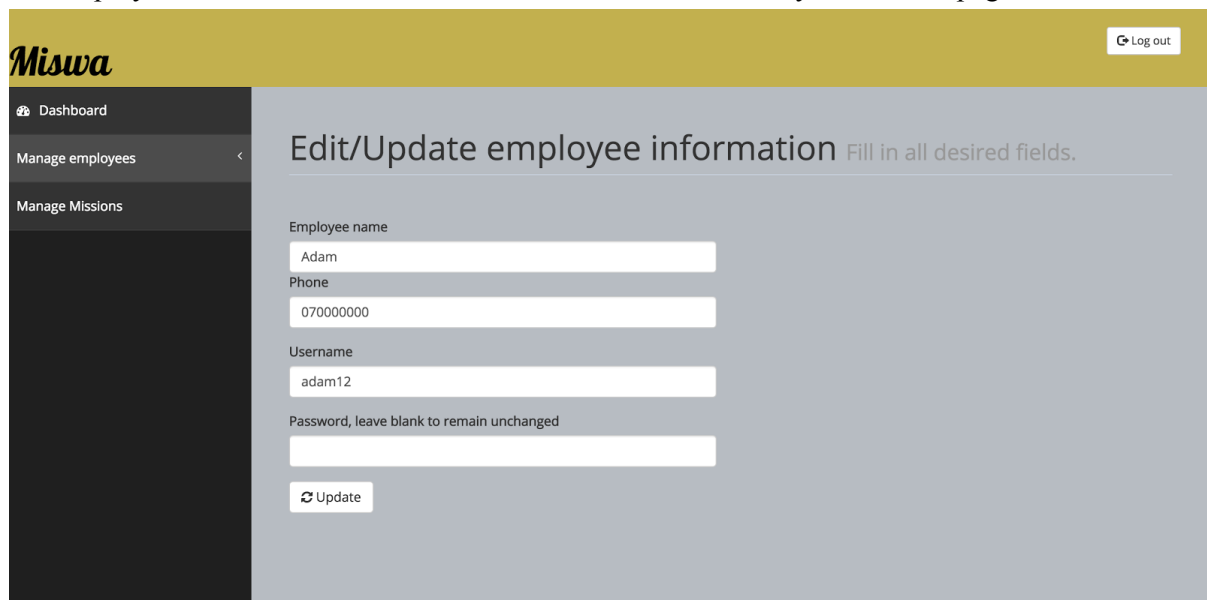
Add Close

If the entry is successful you will receive this message:



Edit Employee

If you want to edit or update your employee information, just tick the checkbox of the row where that employee is and click on the “Edit” button. This will redirect you to a new page:



Miswa [Log out](#)

Dashboard Manage employees Manage Missions

Edit/Update employee information

Fill in all desired fields.

Employee name
Adam

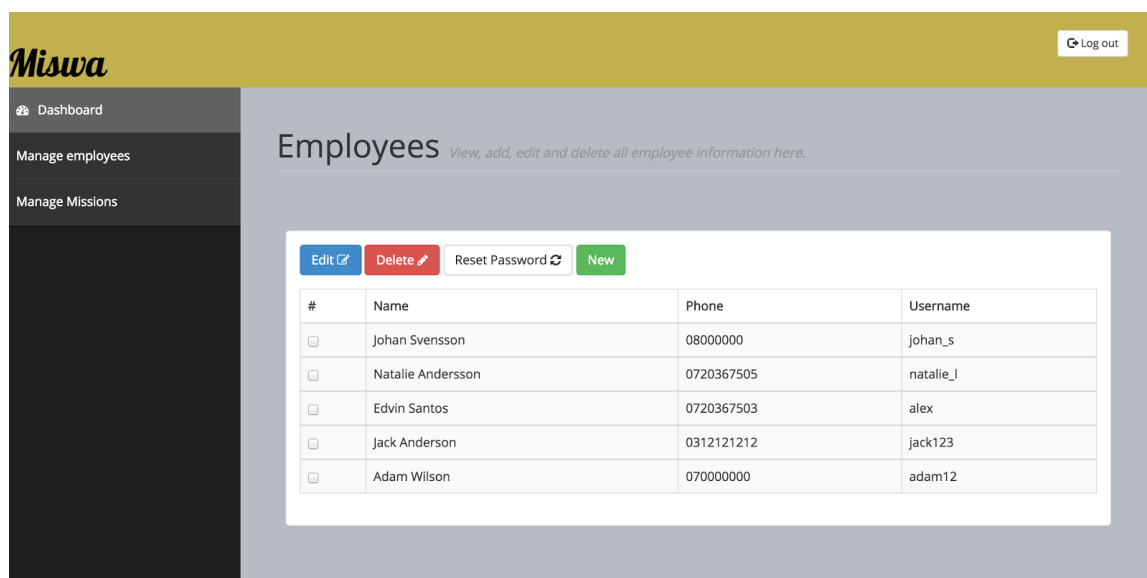
Phone
070000000

Username
adam12

Password, leave blank to remain unchanged

[Update](#)

Lets say we want to add a surname to this employee. After entering and pressing “Update” row will be updated in the table. The employee name “Adam” is now “Adam Wilson” as you can see at the bottom of the table.



Miswa [Log out](#)

Dashboard Manage employees Manage Missions

Employees

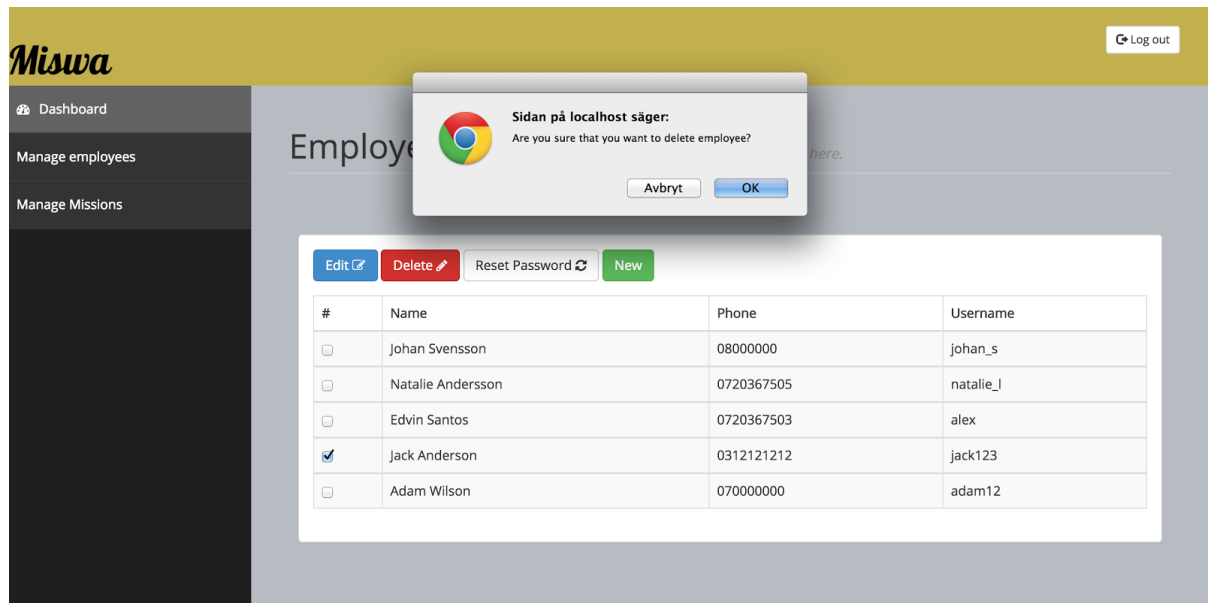
View, add, edit and delete all employee information here.

[Edit](#) [Delete](#) [Reset Password](#) [New](#)

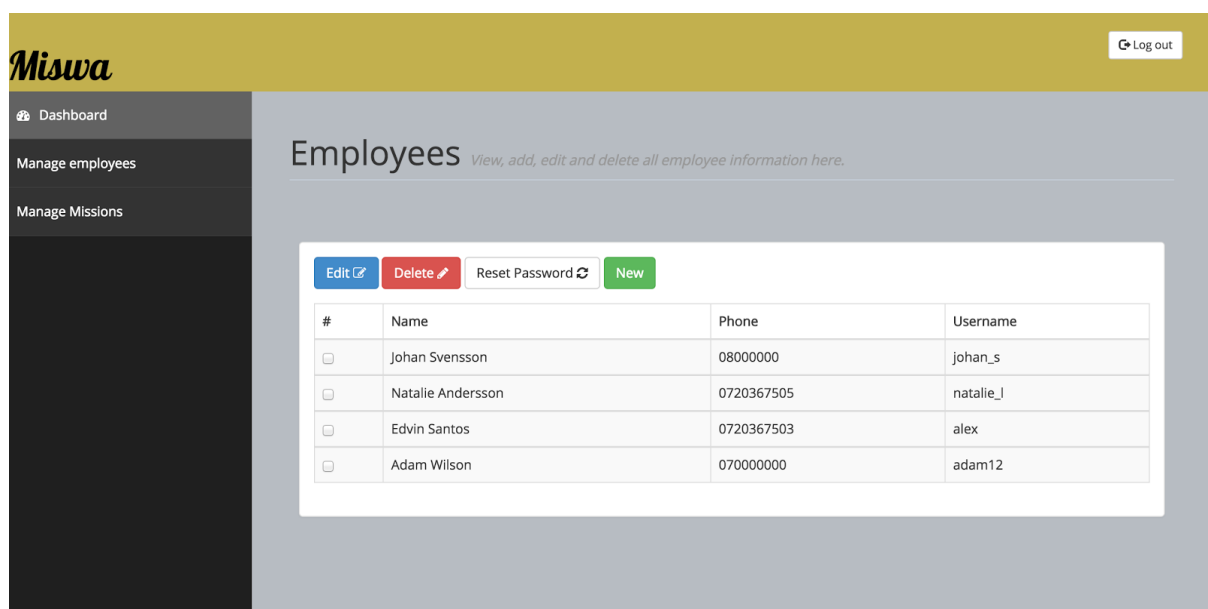
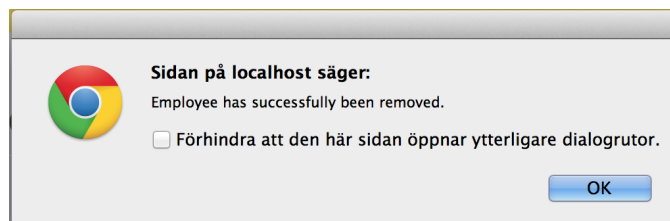
#	Name	Phone	Username
<input type="checkbox"/>	Johan Svensson	080000000	johan_s
<input type="checkbox"/>	Natalie Andersson	0720367505	natalie_l
<input type="checkbox"/>	Edvin Santos	0720367503	alex
<input type="checkbox"/>	Jack Anderson	0312121212	jack123
<input type="checkbox"/>	Adam Wilson	070000000	adam12

Delete employee

If you want to delete an employee you tick the checkbox in the row where the employee is and press the “Delete” button. You will receive a popup message to confirm that you want to delete:

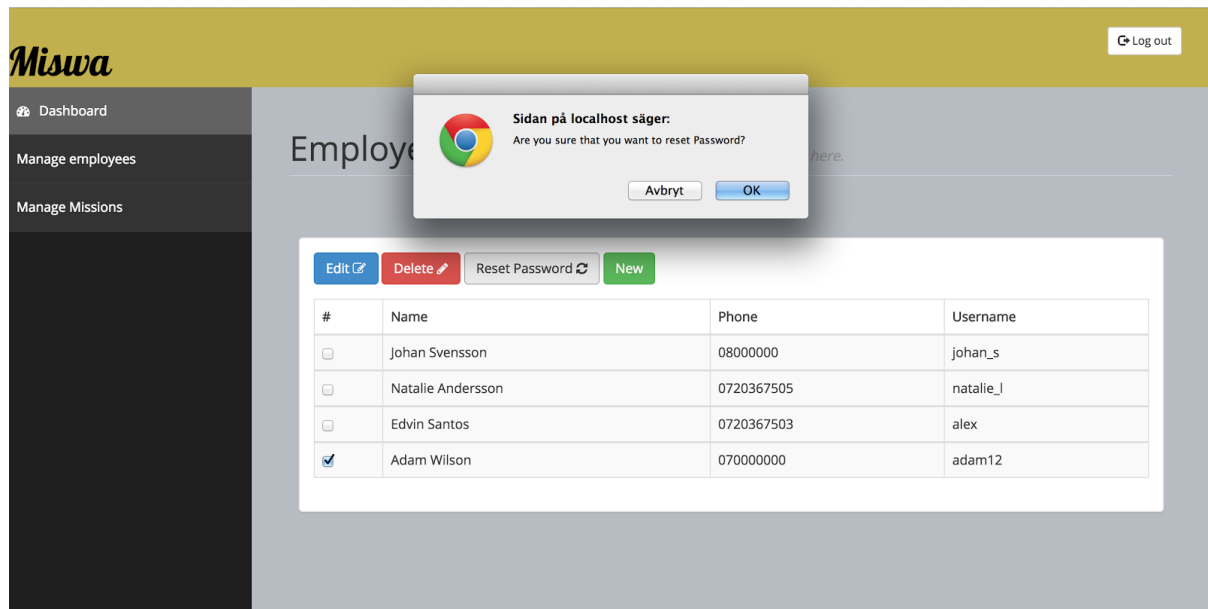


Once you press “OK”, the employee will be deleted and another pop up message shows and the table is refreshed. In this example “Jack Anderson” has been deleted.

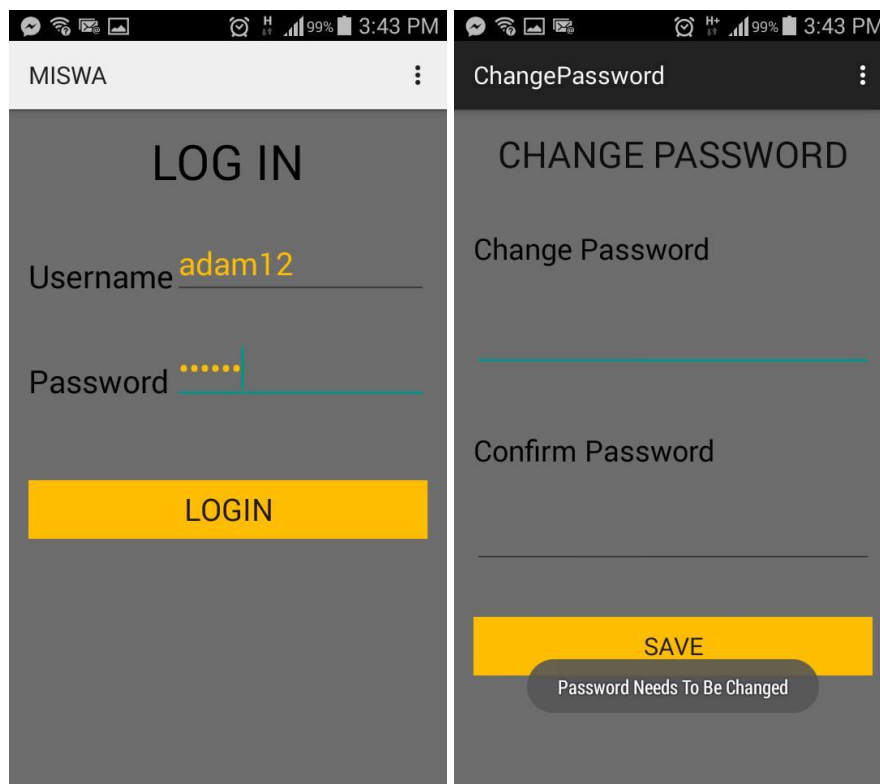


Reset password

When/if an employee notifies you that they have forgotten their password you can go in and reset it back to being the username. This is done by ticking the checkbox in the row where the employee is and press the “Reset password” button. A pop up message displays where you have to confirm it you want to reset the password.

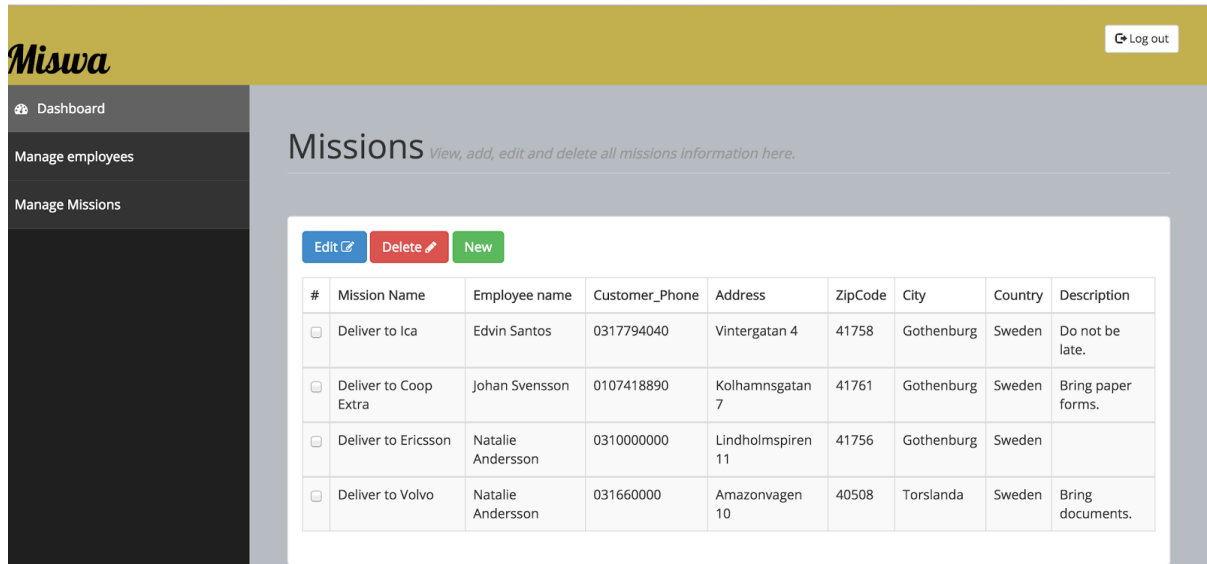


Now when the user signs in on the app entering the username as the password, they will have to set a new password again.



4. Manage Missions

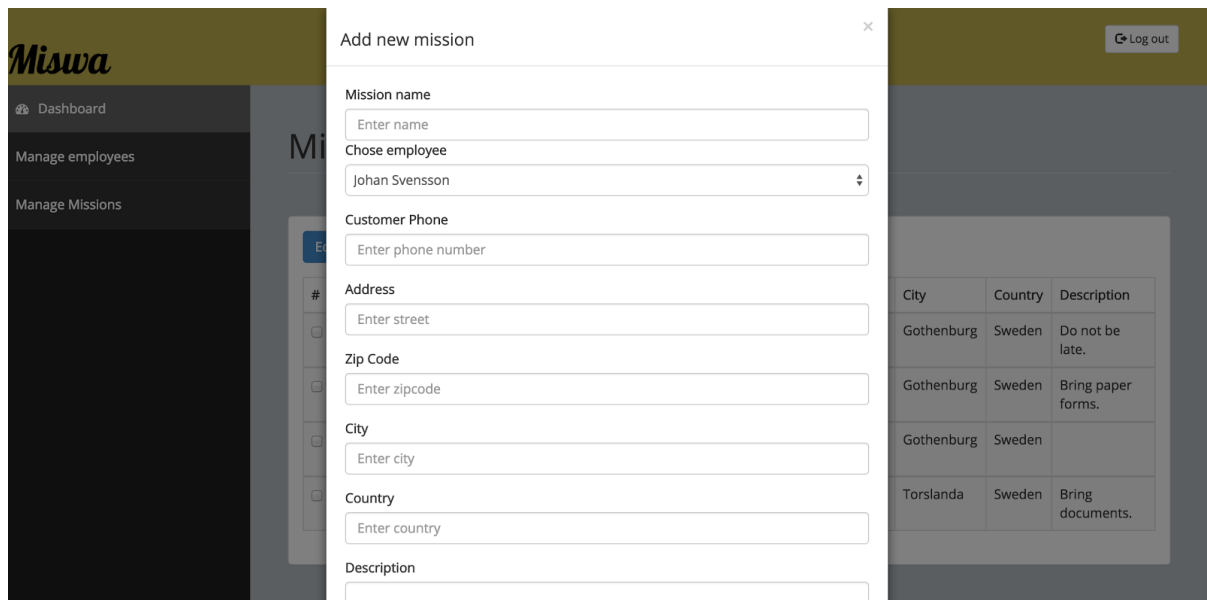
Manage missions has the most important functionality of the website. This is where the manager sets missions for their employees which they in turn can view in the app. When you click on the manage missions tab you can view all of your employee missions in the table.



#	Mission Name	Employee name	Customer_Phone	Address	ZipCode	City	Country	Description
<input type="checkbox"/>	Deliver to Ica	Edvin Santos	0317794040	Vintergatan 4	41758	Gothenburg	Sweden	Do not be late.
<input type="checkbox"/>	Deliver to Coop Extra	Johan Svensson	0107418890	Kolhamnsgatan 7	41761	Gothenburg	Sweden	Bring paper forms.
<input type="checkbox"/>	Deliver to Ericsson	Natalie Andersson	0310000000	Lindholmospiren 11	41756	Gothenburg	Sweden	
<input type="checkbox"/>	Deliver to Volvo	Natalie Andersson	0316600000	Amazonvagen 10	40508	Torslanda	Sweden	Bring documents.

Add mission

To add a new mission, click on the “New” button. This step is similar to how you add an employee. In the dropdown list you can choose one of your employees and the rest is pretty self explanatory, simply fill in all of the required information. Once you are satisfied with everything, press the “Add” button.



City	Country	Description
Gothenburg	Sweden	Do not be late.
Gothenburg	Sweden	Bring paper forms.
Gothenburg	Sweden	
Torslanda	Sweden	Bring documents.

If the entry is successful you will receive a popup message saying: “Mission added!”.

Edit mission

To edit a mission, tick the checkbox in the row where the mission name is and press the “Edit” button. This will redirect you to a new page. Edit or update the information you want to change and click on the “Update” button.

The screenshot shows the 'Edit/Update mission information' page. On the left is a sidebar with 'Dashboard', 'Manage employees', and 'Manage Missions'. The main area has a title 'Edit/Update mission information' with a subtitle 'Fill in all desired fields.' Below this are several input fields: 'Mission name' (containing 'Deliver to Coop Extra'), 'Employee Name' (containing 'Johan Svensson'), 'Customer Phone' (containing '0107418890'), 'Address' (containing 'Kolhamngatan 7'), 'ZipCode' (containing '41761'), 'City' (containing 'Gothenburg'), and 'Country' (containing 'Sweden').

Delete mission

If you want to delete a mission you tick the checkbox in the row where the mission name is and press the “Delete” button. You will receive a popup message to confirm that you want to delete. Once you press “OK” the mission will be deleted and the table will be refreshed.

The screenshot shows the Miswa application interface. At the top is a yellow header with the 'Miswa' logo and a 'Log out' button. Below is a sidebar with 'Dashboard', 'Manage employees', and 'Manage Missions'. The main area is titled 'Mission' and contains a table with mission details. Above the table are three buttons: 'Edit' (with a pencil icon), 'Delete' (with a trash icon), and 'New' (in green). A confirmation dialog box is open in the center, asking 'Sidan på localhost säger: Are you sure that you want to delete mission?' with 'Avbryt' and 'OK' buttons. The table has columns: #, Mission Name, Employee name, Customer_Phone, Address, ZipCode, City, Country, and Description.

#	Mission Name	Employee name	Customer_Phone	Address	ZipCode	City	Country	Description
<input type="checkbox"/>	Deliver to Ica		0317794040	BrunnsParken	41758	Gothenburg	Sweden	Do not be late.
<input checked="" type="checkbox"/>	Deliver to Coop Extra	Johan Svensson	0107418890	Kolhamngatan 7	41761	Gothenburg	Sweden	Bring paper forms.
<input type="checkbox"/>	Deliver to Ericsson	Natalie Andersson	0310000000	Lindholmspiren 11	41756	Gothenburg	Sweden	
<input type="checkbox"/>	Deliver to Volvo	Natalie Andersson	031660000	Amazonvagen 10	40508	Torslanda	Sweden	Bring documents.