

Maria Paula Nova

46 Huddleston Crt, Scarborough, ON • 4377662670 • marianova362@gmail.com

WORK EXPERIENCE

Centennial College • Toronto • 09/2024 - Present

Demonstrated strong work ethics and a rapid learning curve in operational tasks at Centennial College. Excelled in team environments, ensuring punctuality and reliability while supporting operational processes at Centennial College.

Operational Staff

- Demonstrated strong work ethics and a rapid learning curve in operational tasks
- Excelled in team environments, ensuring punctuality and reliability while supporting operational processes

Frisby • Bogota, Colombia • 01/2023 - 07/2023

I worked at the drum, which is one of the most recognized restaurants in Colombia, as a cashier, obtaining experience for 6 months in all the cashier skills. Managed cash transactions efficiently, reduced checkout times, and enhanced customer satisfaction in a high-traffic restaurant.

Cashier

- Managed cash transactions efficiently
- Reduced checkout times
- Enhanced customer satisfaction in a high-traffic restaurant

Teleperformance • Bogota, Colombia • 01/2022 - 06/2022

Customer Service Representative

- Addressed customer inquiries
- Resolved issues and ensured customer satisfaction
- Handled complaints and provided information about the company's products and services, contributing to customer loyalty

VOLUNTEERING & LEADERSHIP

Kreo Corporation

Volunteer for motivational talks for women

Kreo Corporation

Volunteer helping young children

SKILLS

Adaptability, Cashier, Childcare Provider, Communication, Creativity, Customer Service, Flexibility, Honesty, Initiative, Leadership, Operational Tasks, Respect, Responsibility, Spanish, Teamwork, Time Management

EDUCATION

High School

Bilingual Liceo Boston
Bogota, Colombia

Software Engineer Artificial Intelligence

Centennial College