

# **AirSho Support Detachment**

## **& Public Safety Corps**

### **Standard Operating Procedure (SOP)**

#### **1. Purpose:**

Everything we do **“Is for the safety and security of the AIRSHO”** and its patrons.

#### **2. Scope:**

The AirSho Support Detachment is comprised of volunteers that will assist in the Logistics of AIRSHO: prior setup, execution, and cleanup of the AIRSHO, within the scope of the groups' normal duties. The Public Safety Corp. of the AirSho Support Detachment are comprised of volunteers that will provide the Logistics of safety and security for the AIRSHO, CAF, and Sanctioned Events within the scope of the Corp's normal duties.

#### **3. Responsibility: (Departments, Personnel)**

##### **A.**

**Co-Assistant AIRSHO Chair/Grounds & Logistics:** Ronnie Barnett

**Assistant Grounds & Logistics/Ropes Crew:** Bobby LaFerney

**AIRSHO Signage:** Ken Fletcher

**Grounds Port-a-Potties/Trash:** Dennis Gray

**Co-Assistant AIRSHO Chair/Dir. Of Public Safety/Liaison to all Airport Authority:** Clay Francell

**ASD Unit Leader/Public Safety Corps Leader:** John Bell

**ASD Executive Officer (XO):** Kelli “K-Bar” Barnett

**Operations Officer:** Trevor Anderson

**Adjutant:** Glenda Tauscher

**Unit Events Coordinator:** Summer Smith

**Safety Officer:** Garry Garner

**Treasurer:** Andrew Gambs

**Communications:** Phillip Whirley

**Assistant Communications:** Maigen White

**General Aviation Liaison:** Glen Tauscher

**Assistant Liaison to Airport Ops./TSA/FAA:** Tony Parris

**Assistant Liaison to MPD/MFD/Emergency Management:** Kevin Dawson

##### **B.**

Director of Special Show: Garry Garner

Co-Assistant Director of Special Show: Trevor Anderson

Co-Assistant Director of Special Show: John Bell

**C.**

Co-Director of Jr. Aces: Tony Parris  
Co-Director of Jr. Aces: Kevin Dawson

**D.**

Commander Over AIRSHO Public Safety: John Bell  
X/O Over AIRSHO Public Safety: Kelli "K-Bar" Barnett  
AIRSHO Safety Officer: Garry Garner  
Assistant Commander-Bomber Ramp to Echo Taxiway: Andrew Gambs  
Lt. Commander-Bomber Ramp to Echo Taxiway: Jeff Wickham  
Assistant Commander-Fighter Ramp to Echo Taxiway: Tony Parris  
Lt. Commander-Fighter Ramp to Echo: Nathan Washburn  
Assistant Commander-Outside Perimeter: Garry Garner  
Lt. Commander-Outside Perimeter: Trevor Anderson  
Assistant Commander-JROTC, CAP, TSG, Service Gate: Summer Smith  
Communications Officer: Phillip Whirley  
Assistant Communications Officer: Maigen White

**E.**

Bomber Ramp Section Chief: Glenda Tauscher  
Bomber Ramp Co. Assistant Chief: Paul Tauscher  
General Aviation Liaison (G.A.L.): Glen Tauscher

**F.**

Fighter Ramp Section Chief: Shauna Gilmore  
Fighter Ramp Co-Assistant Chief: Zackary White

**G.**

Alpha/Victor Intersection Section Chief: Dee Ann Harris  
Alpha/Victor Intersection Assistant Chief: James "Buddy" McCutcheon  
Alpha/Victor Intersection Assistant Chief: Richard White

**H.**

Commemorative Center Section Chief: Michael Miranda  
Commemorative Center Co-Assistant Section Chief: Jasper "Andy" Miranda

**I.**

Gates 11&12, Echo/Tango, Section Chief: Randy Bhoodram  
Gates 11&12, Echo/Tango Assistant Section Chief: Garry Rowe  
HQ Roof: Chelsea Willard  
Handicap Parking: Caleb Unseth

**J.**

Service Gate Section Chief: Charley Smith  
Service Gate Assistant Section Chief: TBD

**K.**

Beer Booths Section Chief: Brian Gilmore

Soda Booths and Water Section Chief: Connie "Ouiser" Sullenger

Beer ID Booths: ATM's: Backup for above Chiefs: Paul "Gomer" Barnett

**L.**

Outdoor Vendors Section Chief: Chuck Everett

PX's Section Chief: Lyle Thornton

PX's and Outdoor Vendors Co-Assistant Section Chief: Don Everett

PX's and Outdoor Vendors Co-Assistant Section Chief: Maricia Alleman

**M.**

JROTC, C.A.P., TSG, Assistant Commander: Summer Smith

OHS/PHS JROTC Liaison: Tara Washburn

OHS/PHS JROTC: Front Crowd Control Line

C.A.P.: Bomber Ramp

MHS JROTC: Alpha/Victor Intersection, Chalet, & Fighter Ramp

LHS JROTC: AIRSHO Square (Compound) & Echo/Tango Intersection

**N.**

Emergency Services:

Phillip Whirley or Maigen White will Liaison with MFD Com. Trailer.

Kevin Dawson will Liaison with MFD Station #7.

Bryan Barrow will Liaison with the Quack Shack.

**4. Detachment Duties:**

General Security/Public Safety of the AIRSHO, CAF, and Sanctioned Events:

Crowd Control, ropes crew, gate/entry control during established hours

(listed in next section), vendor/PX support.

**All Personnel:**

Must maintain a professional appearance and attitude at all times while representing the detachment or in CAF uniform. Must interact with general public, CAF staff, and other unit members in a courteous and respectful manner. Must be in approved unit uniform (clothing, ID tags, and approved badges) while on duty. Members with private vehicles with lights will use the standardized color for their emergency lights and will not use them outside of official CAF duties. Members who also serve as volunteer firefighters or EMS will use their lights in accordance with individual department policies of lights and sirens. Emergency Lights are Not to be used during Waivered Flying Time, unless an Emergency deems it necessary for use.

Must be willing to work with and under those placed in charge over you in accordance with unit structure. When assigned a post /duty must maintain post until relieved.

Members must maintain a professional relationship with other volunteer groups / organizations. Should not place self in jeopardizing situations.

Members may not represent the unit in a non-sanctioned event, or try to gain special privileges/ access, items by representing themselves as law enforcement or as a unit member that would not normally be available to the general public.

Members are assigned to specific duties / areas during AIRSHO. They must answer to the immediate supervisor of that area as well as the higher rank structure of the unit, including Director of Public Safety, Unit Leader, XO, Section Chiefs, and Asst. Section Chiefs. Also the command structure of the unit (Silver scrambled eggs, gold scrambled eggs, and plain hats)

All personnel- responsible for the safety of: the general public, members of the CAF, and other detachment members. Also security of the CAF and private aircraft, general aviation, CAF exhibits, CAF property, security of the airport.

A committee comprised of staff and non-staff members has been established as a board of review for the purpose of setting parameters; including infractions and punishments, suspensions, and dismissals.

If anyone of is asked to do something outside of the normal SOP, the request will be brought to the ASD Staff to decide the disposition of the request: if the request will be acted on or if the request will be declined.

### **SAFETY DIVISION:**

Our priority and goal is to provide a safe environment for the visitors, participates, vendors and others who have an opportunity or a desire to visit the CAF during our annual AIRSHO or during other sanctioned events throughout the year.

The Support Detachment is comprised of volunteers who receive training that enables them to work closely with the different entities that are necessary for us to provide a safe AIRSHO.

The Support Detachment has throughout our history, worked hard to establish a working relationship with the Midland Airport personnel, the Midland Police Department and the Midland Fire Department and we will continue to do so because we believe that the relationships that have been established are extremely important in maintaining the Safety and Security of the annual AIRSHO and as well as the other events throughout the year.

All Volunteers of the Support Detachment will be asked to sign an Oath of Affirmation that they will continue with our established procedures for the duration of their service. (Attachment A-page 30)

Support Detachment Addendum added 2013 - From Safety Officer:

**Profiling:**

Due to recent events that have happened within the boundary's of our great country, we really need to be watching everyone of our visitors for things that are out of place. In simplifying things, the following is the ABC's of profiling:

- A. Actions and Attitude; It's almost impossible to tell if someone could possibly be a threat by looks and race anymore. Let's look for how they are acting, they may be trying to fit in to prove that they are not a threat. This, by itself is not cause for alarm, it is when all the things that we look for add up.
- B. Behavior; Are they belligerent or argumentative? Are they making a show that they should not be questioned or checked out?
- C. Characteristic's; How are they dressed? What items are they trying to carry into the AIRSHO?

It's sad when we are forced to take these types of actions to insure the safety of our visitors and also our performers. We should also include those who may be volunteering. This directive applies not only to those working the entry gates, but also those working within the crowds. ***Be Careful, Be Watchful, Be Safe!***

**A.**

**Co-Assistant AIRSHO Chair/Grounds & Logistics: Ronnie Barnett**

Reports to AIRSHO Chair and AIRSHO Director. Ex-officio member of the ASD executive committee.

Responsible for the overall grounds for AIRSHO: Outside Perimeter: signage, traffic flow. Inside Grounds: traffic and pedestrian flow, barricades, ropes, trash and porta-potties.

**Assistant Grounds & Logistics/Ropes Crew: Bobby LaFerney**

Reports to Assist. AIRSHO Chair Grounds & Logistics, AIRSHO Chair and AIRSHO Director.

Responsible for the placement of all crowd control/traffic flow stanchions, ropes, and lines within the AIRSHO Grounds. Assist Co-Chair of Grounds & Logistics.

**AIRSHO Signage: Ken Fletcher**

Reports to Assist. AIRSHO Chair Grounds & Logistics, AIRSHO Chair and AIRSHO Director.

Responsible for signage outside as well as inside AIRSHO grounds.

**Grounds Port-a-Potties/Trash: Dennis Gray, Eric Allison**

Reports to Assist. AIRSHO Chair Grounds & Logistics, AIRSHO Chair and AIRSHO Director.

Responsible for Porta-Potty and Trash Container placements-inside as well as outside AIRSHO grounds.

**Co-Assistant AIRSHO Chair/Dir. of Public Safety/  
/Liaison to all Airport Authority: Clay Francell**

Reports to AIRSHO Chair and AIRSHO Director. Ex-officio member of the ASD executive committee.

Responsible for the overall Administration of Safety and Security Logistics of the AIRSHO & is Liaison with all entities involved with AIRSHO. Also, responsible for the overall Administration of Safety and Security Logistics and Liaison of all sanctioned events performed by the Public Safety Corps. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**ASD Unit Leader/Public Safety Corps Leader: John Bell**

Reports to Co-Assist. AIRSHO Chair/Dir. of Public Safety, AIRSHO Chair and AIRSHO Director. Member of the ASD executive committee.

Responsible for all personnel of the AirSho Support Detachment. Detachment assignments-before, during, and after AIRSHO. Detachment events during the year. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**ASD Executive Officer (XO): Kelli "K-Bar" Barnett**

Reports to ASD Unit Leader/Public Safety Corps Leader, Co-Assist. AIRSHO Chair/Dir. of Public Safety. Member of the ASD executive committee.

Responsible for all personnel assigned under the XO, monitors and assists the Section Chiefs and Asst. Section Chiefs. Detachment events during the year. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Operations Officer: Trevor Anderson**

Reports to ASD Unit Leader/Public Safety Corps Leader, Co-Assist. AIRSHO Chair/Dir. of Public Safety. Member of the ASD executive committee.

Responsible for the operations side of the ASD Unit. Helps Unit Leader with Detachment personnel assignments-before, during, and after AIRSHO. Detachment events during the year. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Adjutant: Glenda Tauscher**

Reports to the ASD Executive Officer (XO) & ASD Unit Leader/Public Safety Corps Leader. Member of the ASD executive committee.

Responsible for the minutes of all executive meetings, and member/annual meetings. Parliamentarian: CFAR's policy and procedures, files necessary paperwork to CAF-HQ.

**Unit Events Coordinator: Summer Smith**

Reports to the ASD Executive Officer (XO) & ASD Unit Leader/Public Safety Corps Leader. Ex-officio member of the ASD executive committee.

Responsible for the Coordinating CAF Sanctioned events on and off CAF/Airport property. Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Safety Officer: Garry Garner**

Reports to ASD Unit Leader/Public Safety Corps Leader, Co-Assist. AIRSHO Chair/Dir. of Public Safety. Member of the ASD executive committee.

Responsible for all Safety of the ASD & Public Safety Corps during the AIRSHO. The Safety Officer has the Authority to "Stop All Action"; if the Safety Officer deems it necessary in order protect the members of the ASD, Public Safety Corps, and/or the Public. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

The Safety Officer of the Support Detachment has the obligation to further the established relationships with the different entities and insure that the affected departments approve all decisions concerning activities and functions. (Example; placement of stop signs at certain intersections on a temporary basis being approved by the Midland Police Department)

**Treasurer: Andrew Gambs**

Reports to the ASD Executive Officer (XO) & ASD Unit Leader/Public Safety Corps Leader. Member of the ASD executive committee.

Responsible for the ASD financial record keeping, membership dues and expenditures.

**Communications: Phillip Whirley**

Reports to ASD Executive Officer (XO) & ASD Unit Leader/Public Safety Corps Leader, Co-Assist. AIRSHO Chair/Dir. of Public Safety. Ex-officio member of the ASD executive committee.

Responsible for the programming and operations of the ASD Net. Assists the Dir. Of Public Safety with the Emergency Action Plan (EAP), ICS-201, ICS-202, ICS-205, & ICS-206 forms for the Public Safety Corps (P.S. Corps) which are submitted to the Midland Fire Department (MFD) for the EAP. Will be responsible to maintain direct communications between MFD and P.S. Corps. during active operations at AIRSHO. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Assistant Communications: Maigen White**

Reports to Communications Officer, ASD Executive Officer (XO) & ASD Unit Leader/Public Safety Corps Leader, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Responsible for assisting the Communications Officer with programming and operations of the ASD Net. Also, responsible for the dissemination of ASD-P.S. Corps Radios prior to and collection after AIRSHO for charging. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**General Aviation Liaison (G.A.L.): Glen Tauscher**

Reports to ASD Executive Officer (XO) & ASD Unit Leader/Public Safety Corps Leader, Co-Assist. AIRSHO Chair/Dir. of Public Safety. AIRSHO Chair and AIRSHO Director. Ex-officio member of the ASD executive committee.

Responsible for open communications between CAF and Avion/MAF customers who have aircraft at the airport. If an issue arises, the GAL assesses the issue and makes initial contact with the party needing resolution and tries to work towards a solution. If CAF is in need from Avion/MAF, then the GAL is at the ready to assist. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Assistant Liaison to Airport Ops./TSA/FAA: Tony Parris**

Reports to Co-Assist. AIRSHO Chair/Dir. Of Public Safety, AIRSHO Chair and AIRSHO Director. Ex-officio member of the ASD executive committee.

Responsible for assisting the Co-Assist. AIRSHO Chair/Dir. of Public Safety, AIRSHO Chair and AIRSHO Director in maintaining direct communications, proposals and approvals with Airport Ops./TSA/FAA. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Assistant Liaison to MPD/MFD/Emergency Management: Kevin Dawson**

Reports to Co-Assist. AIRSHO Chair/Dir. of Public Safety, AIRSHO Chair and AIRSHO Director.

Responsible for assisting the Co-Assist. AIRSHO Chair/Dir. of Public Safety, AIRSHO Chair and AIRSHO Director in maintaining direct communications, proposals and approvals with MPD/MFD/Emergency Management. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**B.**

**Director of Special Show: Garry Garner**

Reports to ASD Unit Leader/Public Safety Corps Leader, Co-Assist. AIRSHO Chair/Dir. of Public Safety

Responsible for the planning, implementation and execution of the ground portion of the Special Show.

**Co-Assistant Director of Special Show: Trevor Anderson**

Reports to Director of Special Show

Responsible to assist the Director of Special Show in the planning, implementation and execution of the ground portion of the Special Show. Assists the other Co-Assistant Director of Special Show in the discharge of their duties. Also, in charge of scheduling and manning Gates 9, 11 & 12 during the active times of Special Show.

**Co-Assistant Director of Special Show: John Bell**

Reports to Director of Special Show

Responsible to assist the Director of Special Show in the planning, implementation and execution of the ground portion of the Special Show. Also, in charge of planning, implementation and execution of Special Show parking for ambulatory and non-ambulatory vehicles, including scheduling and manning stations required.

**C.**

**Co-Director of Jr. Aces: Tony Parris**

Reports to Co-Assist. AIRSHO Chair/Dir. of Public Safety

Responsible for the planning, implementation and execution of the ground portion of Jr. Aces. Assists Co-Assist. AIRSHO Chair/Dir. Of Public Safety in the advance planning of Jr. Aces program.

**Co-Director of Jr. Aces: Kevin Dawson**

Co-Assist. AIRSHO Chair/Dir. of Public Safety

Responsible for the planning, implementation and execution of the ground portion of Jr. Aces. Assists Co-Assist. AIRSHO Chair/Dir. Of Public Safety in the advance planning of Jr. Aces program.

**D.**

**Unit Leader/Commander AIRSHO Public Safety Corps: John Bell**

Reports to Co-Assist. AIRSHO Chair/Dir. of Public Safety

Responsible for all personnel of the Public Safety Corps. assignments-before, during, and after AIRSHO. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**XO: Kelli "K-Bar" Barnett**

Reports to the Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety

Responsible to assist Commander over AIRSHO Public Safety Corps for all personnel of the Public Safety Corps. assignments-before, during, and after AIRSHO. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Assistant Commander-Bomber Ramp/Echo Taxiway: Andrew Gambs**

Reports to the Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety

Responsible for overseeing section covering Bomber Ramp to include Echo Taxiway to Gate 11. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Lt. Commander-Bomber Ramp/Echo Taxiway: Jeff Wickham**

Reports to the Assistant Commander-Bomber Ramp/Echo Taxiway

Responsible for assisting Assistant Commander-Bomber Ramp/Echo Taxiway overseeing section covering Bomber Ramp to include Echo Taxiway to Gate 11. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Assistant Commander-Fighter Ramp/Alpha Taxiway: Tony Parris**

Reports to the Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety

Responsible for overseeing section covering Fighter Ramp/Alpha to Echo Taxiway to Gate 12. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Lt. Commander-Fighter Ramp/Echo: Nathan Washburn**

Reports to the Assistant Commander-Fighter Ramp/Echo

Responsible for assisting Assistant Commander-Fighter Ramp/Alpha to Echo Taxiway to Gate 12. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Assistant Commander-Outside Perimeter: Garry Garner**

Reports to the Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Responsible for overseeing section covering all of Outside Perimeter including all gates entering AIRSHO Grounds. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Lt. Commander-Outside Perimeter: Trevor Anderson**

Reports to Assistant Commander-Outside Perimeter

Responsible for assisting Assistant Commander-Outside Perimeter overseeing section covering all of Outside Perimeter including all gates entering AIRSHO Grounds. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**E.**

**Bomber Ramp Section Chief: Glenda Tauscher**

Reports to the Assistant Commander-Bomber Ramp/Echo Taxiway, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Responsible the Bomber Ramp. Personnel assigned to the area. Any special events, crowd control for the show, plane movements, maintenance or as needed. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Bomber Ramp Co-Assistant Chief: Paul Tauscher**

Reports to the Bomber Ramp Section Chief

Responsible for assisting the Bomber Ramp Section Chief and when necessary, to take over as section chief of the Bomber Ramp. Personnel assigned to the area. Any special events, crowd control for the show, plane movements, maintenance or as needed. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**General Aviation Liaison (G.A.L.): Glen Tauscher**

Reports to XO, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety. AIRSHO Chair and AIRSHO Director.

Responsible for open communications between CAF and Avion/MAF customers who have aircraft at the airport. If an issue arises, the GAL assesses the issue and makes initial contact with the party needing resolution and tries to work towards a solution. If CAF is in need from Avion/MAF, then the GAL is at the ready to assist. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**F.**

**Fighter Ramp Section Chief: Shauna Gilmore**

Reports to the Assistant Commander-Fighter Ramp/Alpha to Echo Taxiway, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Responsible the Fighter Ramp. Personnel assigned to the area. Any special events, crowd control for the show, plane movements, maintenance or as needed. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Fighter Ramp Co-Assistant: Zackary White**

Reports to the Fighter Ramp Section Chief

Responsible for assisting the Fighter Ramp Section Chief and when necessary, to take over as Section Chief of the Fighter Ramp. Personnel assigned to the area. Any special events, crowd control for the show, plane movements, maintenance or as needed. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**G.**

**Alpha/Victor Intersection Section Chief: Dee Ann Harris**

Reports to the Assistant Commander-Fighter Ramp/Alpha to Echo Taxiway, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Responsible the Alpha/Victor Intersection. Personnel assigned to the area. Any special events, crowd control for the show, plane movements, maintenance or as needed. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Alpha/Victor Intersection Assistant Chief: James "Buddy" McCutcheon**  
Reports to the Alpha/Victor Section Chief

Responsible for assisting the Alpha/Victor Intersection Section Chief and when necessary, to take over as Section Chief of the Alpha/Victor Intersection. Personnel assigned to the area. Any special events, crowd control for the show, plane movements, maintenance or as needed. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Alpha/Victor Intersection Assistant Chief: Richard White**  
Reports to the Alpha/Victor Section Chief

Responsible for assisting the Alpha/Victor Intersection Section Chief and when necessary, to take over as Section Chief of the Alpha/Victor Intersection. Personnel assigned to the area. Any special events, crowd control for the show, plane movements, maintenance or as needed. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**H.**  
**Commemorative Center/AIRSHO Square Section Chief: Michael Miranda**  
Reports to the Assistant Commander-Fighter Ramp/Alpha to Echo Taxiway,  
Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of  
Public Safety.

Responsible the Commemorative Center/AIRSHO Square. Personnel assigned to the area. Any special events, crowd control for the show. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Comm. Center/AIRSHO Square Co-Assistant Section Chief: Jasper "Andy" Miranda**

Reports to the Commemorative Center/AIRSHO Square Section Chief

Responsible for assisting the Commemorative Center/AIRSHO Square Section Chief and when necessary, to take over as Section Chief of the Commemorative Center/AIRSHO Square. Personnel assigned to the area. Any special events, crowd control for the show. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**I.**

**Gates 11&12, Echo/Tango Section Chief: Randy Bhoodram**

Reports to Assistant Commander-Outside Perimeter, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Responsible for overseeing section covering Gates 11&12, Echo/Tango Intersection. Personnel assigned to the area. Any special events, crowd control for the show, plane movements, maintenance or as needed. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Gates 11&12, Echo/Tango Assistant Section Chief: Gary Rowe**

Reports to the Gates 11&12, Echo/Tango Section Chief

Responsible for assisting the Gates 11&12, Echo/Tango Section Chief and when necessary, to take over as Section Chief of the Gates 11&12, Echo/Tango Intersection. Personnel assigned to the area. Any special events, crowd control for the show, plane movements, maintenance or as needed. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**HQ Roof: Chelsea Willard**

Reports to the Gates 11&12, Echo/Tango Section Chief

Responsible for maintaining a Look Out Post on top of CAF-HQ. Personnel assigned to the area.

**Handicap Parking: Caleb Unseth**

Reports to the Gates 11&12, Echo/Tango Section Chief

Responsible for Handicap Parking, Handicap Overflow Parking and personnel assigned to the area. Any special events, crowd control for the show, plane movements, maintenance or as needed. Acting as an immediate liaison with any volunteer units/schools that are assisting on the ramp/area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**J.****Service Gate Section Chief: Charley Smith**

Reports to Assistant Commander-Service Gate, Assistant Commander-Outside Perimeter, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Responsible for overseeing section covering Service Gate. Personnel assigned to the area. Any special events, crowd control for the show. Acting as an immediate liaison with any volunteer units/schools that are assisting. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Service Gate Assistant Section Chief: TBD**

Reports to Service Gate Section Chief

Responsible for assisting section covering Service Gate and when necessary, to take over as Section Chief. Personnel assigned to the area. Any special events, crowd control for the show. Acting as an immediate liaison with any volunteer units/schools that are assisting. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**K.**

**Beer Booths Section Chief: Brian Gilmore**

Reports to XO, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety. AIRSHO Chair and AIRSHO Director.

Responsible for the planning, implementation, execution and overseeing of all Beer & Soda Booths. Personnel assigned to the area. Acting as an immediate liaison with any volunteer units/schools that are assisting. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Soda Booths and Water Section Chief: Connie "Ouiser" Sullenger**

Reports to XO, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety. AIRSHO Chair and AIRSHO Director.

Responsible for the planning, implementation, execution and overseeing of all Beer & Soda Booths and when necessary, to take over as Section Chief. Personnel assigned to the area. Acting as an immediate liaison with any volunteer units that are assisting. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Beer ID Booths, ATM's and Backup for Beer/Soda/Water Section Chiefs:**

**Paul Barnett**

Reports to Beer & Soda Booths Section Chiefs

Responsible for the planning, implementation, execution and overseeing of all ID Booths and personnel assigned to the area. Backup the Beer/Soda/Water Section Chiefs and any assistance they need. Acting as an immediate liaison with any volunteer units that are assisting. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum. Liaison with the ATM Vendor, assisting him to make his rounds checking the ATM machines on campus.

**Beer/Soda Booths Section:** Responsible for overseeing the opening and initial stocking of each booth with Beer, Sodas and/or water. With the use of an inventory form: Keeping initial inventory, and monitoring the inventory flow/count of each product throughout the day. Determine when product needs to be added and removed to sell in a higher volume booth. Determine when it is best time to systematically shut down each booth at the end of the day, and shifting product to booths that are still open. Responsible for inventory count at the end of the day. Liaison with Beer Company, Soda Company and Ice Company to keep waste to a minimum.

**L.**

**Outdoor Vendors Section Chief: Chuck Everett**

Reports to Co-Assistant AIRSHO Chair/Grounds & Logistics, AIRSHO Chair and AIRSHO Director.

Responsible for the planning, implementation, execution and overseeing placement of Outdoor Vendors. Acting as an immediate liaison with Outdoor Vendors. Personnel assigned to the area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**PX's Section Chief: Lyle Thornton**

Reports to Co-Assistant AIRSHO Chair/Grounds & Logistics, AIRSHO Chair and AIRSHO Director.

Responsible for the planning, implementation, execution and overseeing placement of PX's. Acting as an immediate liaison with PX's. Personnel assigned to the area.

**PX's and Outdoor Vendors Co-Assistant Section Chief: Don Everett**

Reports to Outdoor Vendor Section Chief, and PX's Section Chief

Responsible for the planning, implementation, execution and overseeing placement of Outdoor Vendors and/or PX's and when necessary, to take over for either Section Chief. Assisting as liaison with Outdoor Vendors and PX's. Personnel assigned to the area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**PX's and Outdoor Vendors Co-Assistant Section Chief: Maricia Alleman**

Reports to Outdoor Vendor Section Chief, and PX's Section Chief

Responsible for the planning, implementation, execution and overseeing placement of Outdoor Vendors and/or PX's and when necessary, to take over for either Section Chief. Assisting as liaison with Outdoor Vendors and PX's. Personnel assigned to the area. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**M.**

**JROTC, C.A.P., TSG, Service Gate Assistant Commander: Summer Smith**

Depending on section: Reports to the Assistant Commander-Fighter Ramp/Echo, or to the Assistant Commander-Bomber Ramp/Echo Taxiway, or to Assistant Commander-Outside Perimeter. Also, Reports to the Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety Acting as an immediate liaison with all JROTC and CAP Units assisting. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to deal with irate public, CAF members, intoxicated persons and any other person with professional decorum.

**Tara Washburn-Liaison for OHS/PHS JROTC**

Reports to JROTC, C.A.P., TSG, Service Gate Assistant Commander Acting as an immediate liaison with OHS/PHS JROTC as well as other JROTC and C.A.P. at the JROTC, C.A.P., TSG, Service Gate Assistant Commander's discretion.

**OHS/PHS JROTC: Front Crowd Control Line**

**PHS/OHS will post: between 0840hrs & 0900hrs - Both Days**

**Scale back: 1900hrs on Saturday**

**Stand Down: 2000hrs on Saturday and Stand Down: 1700hrs on Sunday**

Reports to JROTC and C.A.P. Liaison, Assistant Commanders', Safety Officer, XO, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Responsible for crowd control-safety/security on the Front Crowd Control Line. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to call for backup from the Liaison and/or Section Chief when dealing with irate public, CAF members, intoxicated persons and any other person, while maintaining professional decorum.

**MHS JROTC: Alpha/Victor Intersection, Chalet, & Fighter Ramp**

**MHS will post: between 0800hrs & 0830hrs - Both Days**

**Stand Down: 2000hrs on Saturday and Stand Down: 1700hrs on Sunday**

Reports to JROTC and C.A.P. Liaison, Section Chief-Alpha/Victor and Section Chief-Fighter Ramp, Assistant Commander-Fighter Ramp, Safety Officer, XO, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Responsible for crowd control-safety/security on the Fighter Ramp and Alpha/Victor Intersection. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to call for backup from the Liaison and/or Section Chief when dealing with irate public, CAF members, intoxicated persons and any other person, while maintaining professional decorum.

**C.A.P.: Bomber Ramp**

**C.A.P. will post: 0900hrs – Both Days**

**Stand Down: when Bomber Ramp has final sterilization at end of show – Both Days (approx. 1800hrs on Saturday and 1600hrs on Sunday)**

Reports to JROTC and C.A.P. Liaison, Section Chief-Bomber Ramp, Assistant Commander-Bomber Ramp, Safety Officer, XO, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Responsible for crowd control-safety/security on the Bomber Ramp. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to call for backup from the Liaison and/or Section Chief when dealing with irate public, CAF members, intoxicated persons and any other person, while maintaining professional decorum.

**LHS JROTC, ASU-ROTC: AIRSHO Square (Compound) & Echo/Tango Intersection. Midland C.O.P.S.: Handicap Parking**

**LHS will post: 0900hrs – Both Days**

**Stand Down: 2000hrs on Saturday and Stand Down: 1700hrs on Sunday**

Reports to JROTC and C.A.P. Liaison, Section Chief-Commemorative Center/AIRSHO Square, Assistant Commander-Fighter Ramp, Safety Officer, XO, Commander over AIRSHO Public Safety Corps, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

If any college ROTC unit comes to helps they will be under the direction of Lt. Col. Bevins, LHS JROTC.

Responsible for crowd control-safety/security in AIRSHO Square. Responds to major events in accordance with the Emergency Action Plan (EAP). Ensure that all safety procedures are followed. Interact with public and CAF members. Be able to call for backup from the Liaison and/or Section Chief when dealing with irate public, CAF members, intoxicated persons and any other person, while maintaining professional decorum.

Midland Lee JROTC and ASU ROTC will coordinate with the owner of the "Jumpers" to assist in managing the patrons participating in this activity.

**N.**

**Philliph Whirley or Maigen White will Liaison with MFD Com. Trailer.**

Reports to the Safety Officer/ASD Unit Leader/Public Safety Corps Leader, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Liaison with MFD Communication Trailer. Maintain communications with all entities involved with AIRSHO by working inside Communications Trailer along side the MFD Communications Officer.

**Kevin Dawson will Liaison with Midland FD member.**

Reports to the Safety Officer/ASD Unit Leader/Public Safety Corps Leader, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Liaison with the MFD Fire Station #7 and MFD Communications Liaison and/or Quack Shack Liaison to any incident. Also, coordinate ASD response with Unit Leadership.

**Bryan Barrow will Liaison with the Quack Shack.**

Reports to the Safety Officer/ASD Unit Leader/Public Safety Corps Leader, Co-Assist. AIRSHO Chair/Dir. of Public Safety.

Liaison with the Medical Detachment and Texas State Guard Medical, will coordinate responses with MFD Communications Liaison and/or Fire Liaison to any incident. Also, coordinate ASD response with Unit Leadership. Will ensure that incident reports are filled out for CAF Command Post and HQ (Keith Lawrence and/or Bob Stenivik).

**5. Duties: Perimeter/Area(s)/Ramps/Functions:**

Our volunteers are what make the AIRSHO a safe place for people who are not always paying attention to what is going on around them. "To Protect and Heard", in the case they can't manage themselves.

**CAF Perimeter Security:**

**1. Traffic Control:**

Signs are placed properly to insure proper flow of traffic into the parking areas, helps visitors find the easiest routes, and keep un-authorized traffic out of the intersection of Wright and Windecker.

Keep the "Load" and "Unload" areas free of parked vehicles.

Keep the entry to the Service Gate clear of unauthorized vehicles.

**2. Gates:**

The Main Entry Gate needs to be secured and maintained by personnel who have been trained in visual screening. Check for unauthorized items that are not allowed in-Coolers and Pets. (except small coolers for medical/baby formula, and service animals).

Maintain Gates 11 (old HSW), 12 (HQ), and when necessary Gate 9 (GA at Wright and Windecker), Wildcat Parking (Museum Parking lot), Service Gate.

Observing visitors and displayed behavior.

Gate 11-Keep pedestrians, vehicles, and aircraft separated.

Gate 12-No vehicles allowed during "waiver time".

Know where Vendors, Aircrew, Performers, Media, and Volunteers are to go.

Keep track of Parking Lot issues, and knowing when to start using alternate lots for overflow.

Utilize the Scout Troops to full advantage when parking the vehicles.

**Duties on Bomber Ramp:**

Restrict vehicle access to the ramp. Station one person at ramp and Tango. This person will check vehicles that want access to the ramp to ensure that they have a reason to have vehicle on ramp. AIRSHO aircraft crew, are allowed to bring crew members to their aircraft but vehicles are not to remain on the ramp. Some exceptions are to military aircraft with needed equipment in vehicle. There are no parking areas on the ramp, all rental vehicles assigned to pilots and crew are to be parked in the proper place for bomber ramp crew parking. No vehicles are to be on the ramp when aircraft are preparing to take off for show. Airport personnel with proper badges are allowed on the ramp at any time.

Secure lines during open ramp when the public is allowed on the ramp it is our duty to keep them inside the secure lines set by airport ops. It is the duty of the workers on the ramp to see that no one goes beyond those lines onto secure airport property. Volunteers also watch for smoking around aircraft (min. of 100 feet from aircraft) or persons putting objects into engine nacelles or otherwise touching or causing damage to aircraft. Public is allowed into planes only when the crew of the aircraft is on site to allow them. There are many volunteers who are positioned around the perimeter of the ramp and those who float to oversee the volunteers. When aircraft are being oiled, fueled or preparing for show the area is secured around the plane to keep people at a safe distance. Also when aircraft are taxing or testing engines.

Access into FBO/Commercial Aviation area. Due to the location of the FBO and commercial portion of airport one person is set at the point where Bomber Ramp ends and Avion Flight Center active ramp begins. Only authorized persons (airport badged or customer with aircraft at Avion, which includes the military crews in for AIRSHO) are allowed to go into that area. This position must be covered by request of MPD by a person with a MAF security badge. A badged person must be there at all times during AIRSHO. This person also watches the line down to the taxiway and must be able to move quickly to stop any one from crossing into secure area.  
Aircrues will NOT be allowed through AVION gate(s), without proper active Airport Security Badge.

Ramp Sterilization: To allow for aircraft to safely leave bomber ramp to be active part of show the ramp is sterilized at a time that we are told by the Marshaller on the ramp. There is an attempt to let aircraft crew know this time to allow them to prepare their area and know when only essential crew are allowed. Depending on when aircraft fly for show not all parts of the ramp is sterilized at the same time. At times we push back to Modern Military area to allow public to still see modern military aircraft. If that area is to be sterile as well people are pushed back to the grass area. To sterilize the ramp a sweep is made starting at one end of the ramp pushing all spectators to an area where they will be able to watch show but not be in danger from aircraft movement. Sterile ramp there are to be no vehicles on ramp and only aircraft crew members who are listed on the flight manifest to fly in the AIRSHO and the minimum ground crew are allowed on ramp as per FAA regulation.

It is our duty to keep other vehicles and unnecessary persons off the ramp. We do not allow children on the ramp at this time as they are not active crewmembers of the aircraft. Some crews will argue that they need to be there but this is not allowed. Crews will always argue some point of who or what is allowed on ramp. Try to keep calm and direct in answers.

Tango is an active taxiway for the General Aviation aircraft in hangars. When an aircraft is taxiing on Tango we push the crowd back to safe areas to open a path for the aircraft to taxi through. This is a must for safety to keep people back whether the ramp is open or sterile. There are always those who will try to get closer to the aircraft to get that one great photo up close. Public Safety Vehicles with sirens and lights will escort aircraft using lights, sirens and horns to draw attention. This helps those who are positioned throughout the ramp to keep people back. We often have little or no warning of these aircraft coming into the ramp so these vehicles are a great tool for safety. Knowing how the aircraft moves in taxi procedure is a must for those who are escorting to know aircraft can follow route. Foot traffic on Tango is directed to a safe zone on unpaved edges off of the taxiway.

Some of the aircraft sell rides and do not have set plan for getting people to their aircraft for the rides. This falls on us to keep these people off the sterile ramp. Many times they try to sneak when they think no one is watching them. We have to find a place for them to be and then keep an eye on them to keep them off sterile ramp area. This often requires staying around after the flight to make sure they get out of the secure area. Not all aircraft have badged persons with them.

After show ends and the public have been cleared out of the area we check all areas of ramp before leaving to make sure only badged persons are on the ramp and make a sweep of the area as we head to the security gates that there are no stragglers left behind that got trapped when gates were closed. This often means late nights on the ramp.

Each of our people on the Bomber Ramp serve in multiple positions. We all step up to fill the gap and I have the best group for making the AIRSHO run . The duties on Bomber Ramp run very smooth due to those who have worked them for several years and the job is second nature to them. Other members of CAF Public Safety Corps are on hand to assist as needed.

There is room to make exceptions to some points of the procedures on the ramp and to some extent this is done when safe to do so. Safety is number one in all procedures on the ramp.

**Duties on Fighter Ramp:**

Restrict vehicle access to the ramp. Station personnel along crowd control lines. They will check vehicles that want access to the ramp to ensure that they have a reason to have vehicle on ramp. AIRSHO aircraft crew, are allowed to bring crew members to their aircraft but vehicles are not to remain on the ramp. There are no parking areas on the ramp, all rental vehicles assigned to pilots and crew are to be parked in the proper place for fighter ramp crew parking. No vehicles are to be on the ramp when aircraft are preparing to take off for show. Airport personnel with proper badges are allowed on the ramp at any time.

Secure lines are down during open ramp when the public is allowed on the ramp. It is the duty of the workers on the ramp to see that no one goes beyond secure lines onto ramp when lines are raised upon sterilization of ramp. Volunteers also watch for smoking around aircraft (min. of 100 feet from aircraft) or persons putting objects into engine nacelles or otherwise touching or causing damage to aircraft. Public is allowed into planes only when the crew of the aircraft is on site to allow them. There are many volunteers who are positioned around the perimeter of the ramp and those who float to oversee the volunteers. When aircraft are being oiled, fueled or preparing for show the area is secured around the plane to keep people at a safe distance. Also when aircraft are taxing or testing engines.

Ramp Sterilization: To allow for aircraft to safely leave fighter ramp to be active part of show the ramp is sterilized at a time that we are told by the Marshaller on the ramp. There is an attempt to let aircraft crew know this time to allow them to prepare their area and know when only essential crew are allowed. To sterilize the ramp a sweep is made starting at one end of the ramp pushing all spectators behind secure crowd control ropes and out danger from aircraft movement. Sterile ramp there are to be no vehicles on ramp and only aircraft crew members who are listed on the flight manifest to fly in the AIRSHO and the minimum ground crew are allowed on ramp as per FAA regulation. It is our duty to keep other vehicles and unnecessary persons off the ramp. We do not allow children on the ramp at this time as they are not active crewmembers of the aircraft. Some crews will argue that they need to be there but this is not allowed. Crews will always argue some point of who or what is allowed on ramp. Try to keep calm and direct in answers.

After AIRSHO on Saturday and when last of the aircraft have been recovered, then the fighter ramp may be reopened until the evening show ends. Then the ramp is closed for the day.

After show ends and the public have been cleared out of the area we check all areas of ramp before leaving to make sure only badged persons are on the ramp and make a sweep of the area as we head to the security gates that there are no stragglers left behind that got trapped when gates were closed. This often means late nights on the ramp.

### **Duties Alpha/Victor:**

Main job is to keep the crowd safe and away from moving airplanes and to keep anyone not authorized off Alpha and the rest of the airport. We also watch vehicle traffic to keep them away from planes. We handle aircraft, various vehicles, and patrons through this intersection. We have JROTC students and other volunteers that use rope lines to keep the crowd contained. Shift starts by 7am to get the Victor gate unlocked. Someone with an active Airport Security Badge always mans the area. Shift will end after the show ends and all Patrons have left the grounds, and Victor Gate can be re-secured.

### **Duties AIRSHO Square (Compound) & Echo/Tango:**

AIRSHO Square (Compound): Since most of the AIRSHO patrons pass through this area, it is the responsibility of those working this area to keep the crowd moving when necessary to keep the area from becoming over crowded.

Tango is an active taxiway for the General Aviation aircraft in hangars. When an aircraft is taxiing on Tango we push the crowd back to safe areas to open a path for the aircraft to taxi through. We often have little or no warning of these aircraft coming into the Echo/Tango intersection, **Midland C.O.P.S.** will assist with Handicap Parking as well as the intersection with aircraft movement. Knowing how the aircraft moves in taxi procedure is a must for those who are escorting to know aircraft can follow route. Foot traffic on Tango is directed to a safe zone on unpaved edges off of the taxiway.

### **Duties Special Show/Jr. Aces:**

Special Show/Jr. Aces is held on Friday morning. Volunteers gather at 8am for briefing and duty assignments. Additional Volunteers: Rotary Club, Midland Lee-JROTC, Midland Lee Interact Club and Greenwood Interact Club.

Vehicles arriving for Special Show will arrive down Wright Drive. Vehicles designated with non-ambulatory patrons will be marked with a blue placard in their windshield will pass through Gate 12 to unload along CAF-1 and/or along Alpha. After unloading, the vehicles will then proceed to the designated parking area. When the AIRSHO Air Boss starts the show (approx.. 10am) then all movement on Alpha will cease. After show, those vehicles "holding" on CAF-1 and/or in the compound will reload their vehicles, then proceed down Alpha to Echo, turn on Echo and proceed out Gate 9. Those vehicles parked in the parking area will proceed through Gate 11, then Gate 12 to reload their group on CAF-1 and/or Alpha. After reloading, the vehicle(s) will then proceed down Alpha to Echo, then down Echo to exit out Gate 9.

Vehicles arriving for Jr. Aces will proceed through Service Gate. Along Fighter Ramp, vehicles will turn left (at the Hill next to Service Gate), then proceed to park next to fence line by Victor Gate. 6<sup>th</sup> graders, teachers and sponsors will leave their vehicles and walk to area to the right of Victor to open area to watch the show starting at 10am. After show, the 6<sup>th</sup> graders, teachers and sponsors will return to their vehicles. Those choosing to purchase pizza will arrange for their purchase at the trailer by the Victor Gate. When Jr. Aces vehicles are ready to leave, they will proceed down Victor taxiway, through Fighter Ramp and out the Service Gate.

All Public Safety personnel, along with any additional volunteers will maintain strict safety over the movement of vehicles and maintaining awareness and giving priority to any aircraft taxing on Ramps and Taxiways.

## **6. AirSho Support Detachment and Public Safety Corps Schedule:**

**Schedule prior to AIRSHO weekend. Signage, ropes, trash, porta-potties, etc.**  
Airport Operations normally opens the field outside the security fence for AIRSHO setup on Tuesday no later than noon (weather permitting). Prior to Tuesday, prep work is done within CAF grounds and outside along routes into CAF (along Wright Drive and Loop 40).

Volunteer schedule for Monday-Thursday prior to AIRSHO is tentatively from 8am till 5pm.

Once Airport Operations opens the field, it is the responsibility of CAF-HQ to maintain persons with Airport Security badge at least on the intersection of Alpha/Victor and that this person is able to maintain a line of sight both directions on Alpha as well as a line of sight down Victor to include Service Gate. If other activity is taking place anywhere in the field, it is the responsibility of CAF-HQ that those working in the other areas are properly badged, otherwise additional personnel from CAF-HQ will be required to cover the areas that personnel are working. If ASD/Public Safety are available prior to Friday, they will cover the Alpha/Victor Intersection and/or other areas of the field, and/or the Service Gate as needed. Again, it is the responsibility of CAF-HQ to cover all areas outside of the CAF fence/property prior to Friday, before and after ASD/Public Safety published scheduled times (listed in schedule below).

**Friday -**

\*Special Show Muster @ 0800

\*Service gate open from 0700-1900

\*Gates NV-11, NV-12 & NV-9 open from 0800-1300 OR up to 30 minutes after the last bus leaves

**Sat & Sun -**

\*Service gate open 0700-1900 (contingent upon night show)

**Saturday Evening Show this year! Expect patrons until 2030hrs.**

\*Gates NV-11 & NV-12 open from 0700-1900 or up to 1 hour after AIRSHO (Night Show)

\*Bomber Ramp will sterilize (On Command) approximately 1800hrs, moving the crowd back to Echo.

\*Public Safety Corp. will assist with turning on the portable generators and lights after the fireworks have ended (approximately 2000hrs. +/-) on Saturday evening.

\*Public Safety Corp. will assist in the exiting of the AIRSHO Patrons, including manning any intersections (i.e. Wright and Windecker) for traffic control.

\*\*\*Director of Public Safety will be responsible for the escort of the O'Club operator(s) and the securing of Pedestrian Gates after the close of O'Club (Fri., Sat. Sun. nights).

Up to Friday Prior and on the Monday Following AIRSHO, it is CAF HQ's responsibility to open, close and cover the perimeter gates.

AIRSHO Support Detachment/P.S. Corp MUST approve all vehicles used inside the gates. Special Public Safety permit will be displayed on vehicle at all times. NO motorcycles or four-wheelers, except MPD, MFD, FAA, Airport Authority. ALL Drivers within Airport grounds must be a Licensed Driver AND at least 18 years of age.

No Exceptions!

## **7. Emergency Action Plan (EAP):**

In case of an emergency and/or Incident **EVENT**:

Everyone helping with the AirSho Support Detachment/Public Safety Corp, including members of the ASD/Public Safety Corp. will maintain professional decorum in case of an **EVENT**.

First and foremost is the Safety of our members as well as our volunteers! At no time anyone is to be placed in harms way, and they have every right to refuse if they believe they are being placed at risk.

If **EVENT** occurs within a section, and as long as it's safe, the **Section Chief** will maintain control of their section until higher authority takes over. The **Section Chief** and **Assistant Section Chief(s)** will activate volunteers in their section to assist in moving the crowd back, and/or securing the area.

If **EVENT** occurs in another section, and as long as it's safe, the **Section Chief** and **Assistant Section Chief(s)** in this section will activate volunteers to maintain crowd control and hold crowd in place, unless told otherwise by a higher authority.

In addition to the enclosed **Emergency Action Plan (EAP)** ASD-EAP rev. 19-Oct-13 (Attachment B-page 30) the following duties apply in case of a major **EVENT**:

**Clay Francell**, will go to the CAF-HQ Command Post, location determined by CAF HQ.

**Ronnie Barnett**, will go to the ASD/P.S. Command Post and coordinate from there.

**Bobby LaFerney**, will “ready” the ropes crew to go cordon off the EVENT area.

**John Bell**, will go to the scene of the EVENT and coordinate our P.S. Corp and Volunteers.

**Kelli “K-Bar” Barnett**, will go to the scene of the EVENT and help coordinate our P.S. Corp and Volunteers.

**Tony Parris**, will go to the MPD-Command Post and coordinate with MPD.

**Garry Garner**, will coordinate the outside Perimeter Volunteers for opening any necessary corridors for emergency vehicles (Including any necessary Airport Gates), and coordinate a safe and orderly exit of our patrons.

**Phillip Whirley or Maigen White**, will stay at the MFD-Communications Command Post and assist coordination with Communications.

**Glen Tauscher**, will standby to assist in General Aviation Area, clearing the area, and standing by any Airport Security Gate that may need to be utilized for the EVENT.

**Andrew Gambs**, will help coordinate with the Section Chief-Glenda Tauscher, the Safety and Security on the Bomber Ramp. He will maintain Communication with Area Commander John Bell.

**Nathan Washburn**, will help coordinate with the Section Chief-Shawna Gilmore, Dee Ann Harris and Richard White the Safety and Security on the Fighter Ramp, Alpha/Victor and AIRSHO Square. He will maintain Communication with Area Commander Tony Parris.

**Summer Smith**, will help coordinate with the C.A.P. JROTC’s and TSG. She will maintain Communication with Unit Commander John Bell.

**Charley Smith**, will help coordinate with the Assistant Commander-Outside Perimeter, the Safety and Security on the Service Gate. He will maintain Communication with Unit Commander John Bell.

**Brian Gilmore, Connie Sullenger and Paul Barnett**, will coordinate to close down all beer and soda booths.

**Chuck Everett**, will coordinate to close down all food booths.

**Don Everett, Maricia Alleman and Lyle Thornton**, will coordinate to close down all Vendors and PX’s.

**CAP, JROTC, ROTC, Midland C.O.P.S. and other groups/organizations**, as long as it's safe, will assist within their areas with crowd control, and/or opening any emergency corridors under the direction of the Section Chief or Emergency Authority. **Midland C.O.P.S.** will assist wherever needed in case of an EVENT.

**\*If a call goes to the 911 service from a patron at AIRSHO and an ambulance responds from City of Midland. The following locations are noted to assist an inbound ambulance:**

Police command post @ the intersection of taxiway Echo and the perimeter road. Grid point K6

Gate 12- The security gate which is the entry way into CAF square, this would also be our most likely meeting point for any patients needing to be brought out from the CAF Quack Shack (First Aid) - **Grid point J6**

Service Gate- This is the drive through gate for the Fighter Ramp. Entry point for Ambulances/Engines on that side of the CAF grounds. We'll have the choke point (grid G6) blocked off, so no vehicles larger than a golf cart/mule will be able to go through on the back side of CAF square between the Commemorative Center Hanger and CAF HQ building. Service gate is **Grid point E12**

Victor Taxiway Gate- This is on the backside of the Commemorative Center, believe this is also where they stage one of the ARFF trucks during the show. **Grid point F5**

Kevin Dawson will be posted at MFD Station 7, as Liaison, and direct Fire Units to any other location that may be needed.

### **A Short Story:**

This is a short story about people named Everybody, Somebody, Anybody and Nobody.

**The Story:** There was an important job that needed to be done and Everybody was sure that Somebody would do it. Anybody could have done it but Nobody did. Somebody got angry about that because it was Everybody's job. Everybody thought Anybody could do it but Nobody realized that Everybody would not do it. It ended up that Everybody blamed Somebody when Nobody did what Anybody could have done. **The Safety and Security of the AIRSHO is Everybody's responsibility!**

**This is Our AIRSHO! Remember it is our responsibility "For The Safety And Security Of The AIRSHO." Don't Do Nothin' Dumb!**

(Attachment A)



## COMMEMORATIVE AIR FORCE

From:

Col. Clay W. Francell

Director of Public Safety

To:

All Public Safety Staff

I \_\_\_\_\_ understand that the use of a **CAF Public Safety Badge**  
(print name)

and the use of **Emergency Lights** on a vehicle, are strictly for use during a CAF Sanctioned Event. All Public Safety Staff shall wear only the **Approved Attire** during these sanctioned events. This consists of the blue and silver Public Safety Shirt (NO EXCEPTIONS, except the approved BDU Uniform) and nice pants – jeans, shorts, or BDU's (green cameo or solid colors only). CAF Public Safety sanctioned events, upon approval of the Director of Public Safety, shall be in locations other than CAF Headquarters, and will be under the direction of the local Police/Public Safety/Security of that event unless otherwise directed. Failure to comply with these guidelines will result in disciplinary action and/or immediate dismissal from the AirSho Support Detachment and it's Public Safety Corp.

I further understand that any unauthorized use of my badge, emergency lights, and/or attire are my sole responsibility and I agree NOT to hold the Commemorative Air Force and it's Directors/staff/volunteers, the AirSho Support Detachment and it's Public Safety Corp legally liable for any of my actions.

Each member of the AirSho Support Detachment/Public Safety Corp. has throughout our history, worked hard to establish a working relationship with the various entities we work with, and we will continue to do so because we believe that the relationships that have been established are extremely important in maintaining the Safety and Security of the annual AIRSHO and as well as the other events throughout the year.

Signed this Day: \_\_\_\_\_, Month: \_\_\_\_\_, Year: \_\_\_\_\_

---

(Your Signature)

Clay W. Francell, Dir. Of Public Safety

**(Attachment B)**

**Emergency Action Plan (EAP):**

The following are the Radio Codes and Procedure to be used: We will use Plain Talk in all emergencies. Only exception will be for a missing child/adult/parent.

In case a **Major Incident** occurs within the AIRSHO area (within the CAF/Midland Int'l waiver area of the Airport), the first person on radio will clear the channel and plainly **State the Emergency**, then give the location of the incident. At this point, the radio channel is cleared of all radio traffic and only John, Clay, or Command Post will respond on radio to verify with (only) the person who gave the **Radio Call**. All Radios will remain clear of transmission except for those authorized. Once a **Major Incident** has been verified follow procedure on page 26 & 27 (above).

In case there is a need for a **Police Officer** within the AIRSHO area (within the CAF/Midland Int'l waiver area of the Airport), the first person on radio will clear the channel and plainly **State the need for a Police Officer**, then give the location where a police officer is needed. At this point, the radio channel is cleared of all radio traffic and only the CAF Command Post or Clay will respond on radio to verify with (only) the person who gave the **Radio Call**. All Radios will remain clear of transmission except for those authorized. Public Safety and Support Personnel closest to the area called will hold their post – retain the crowd and/or move crowd back for the access of Emergency Personnel. Garry will report to the Police Command Post and John and Clay will respond to the location of the Call. The Ropes Crew will be placed on stand-by and called in if needed for crowd control.

In case there is a need for a **Fire/EMT** within the AIRSHO area (within the CAF/Midland Int'l waiver area of the Airport), the first person on radio will clear the channel and plainly **State the Emergency**, then give the location where the Fire/EMT is needed. At this point, the radio channel is cleared of all radio traffic and only the CAF Command Post or Clay will respond on radio to verify with (only) the person who gave the **Radio Call**. Radios will remain clear of transmission except for those authorized. Public Safety and Support Personnel closest to the area called will hold their post – retain the crowd and/or move crowd back for the access of Emergency Personnel. Garry will report to the Police Command Post and John and Clay will respond to the location of the Call. The Ropes Crew will be placed on stand-by and called in if needed for crowd control.

**Code ADAM:** In case there is a **Missing Child, Adult or Missing Parent (Found Child)** within the AIRSHO area (within the CAF/Midland Int'l waiver area of the Airport), the first person on the radio will call “**Code ADAM**” and say this exactly 3 times, then give a description of the child/parent and last known location the child/parent was seen. At this point, the radio channel is cleared of all radio traffic and only the CAF Command Post or Clay will respond on radio to verify (only) with the person who gave the “**Code ADAM**”. All radios will remain clear of transmission except for those authorized. Once a “**Code ADAM**” has been verified, Clay & John will report immediately to the location of where the “**Code ADAM**” was initiated. Clay will notify police to report to the scene to issue a missing person BOLO. Clay or John will contact the Announcers Stand to put out information of the “**Code ADAM**.” All Public Safety and Support Personnel NOT on duty will immediately assist in finding the missing child/parent.

**Non-Emergency need:** If assistance is needed in a non-emergency/non-life threatening situation, contact the nearest Section Chief to respond. They in turn will respond and/or contact John, Clay, and/or Garry if further assistance is needed. Declare on the radio the need for assistance and location. It is not necessary to report on the radio what the need is, just that assistance is requested.

**\*\*\* If an Incident occurs Do Not Talk To The MEDIA!**

Only the official spokesperson(s) are allowed to speak to the media.

ASD-EAP rev. 19-Sept-13

**(Attachment C)****AIRSHO Support Detachment/Public Safety Corp: Phone List**

Co-Assistant Chair/Grounds and Logistics:	Ronnie Barnett	432-557-6832
Crew Chief-Grounds & Logistics:	Bobby LaFerney	979-451-0455
Co-Assistant Chair/Director Public Safety:	Clay Francell	432-208-0570
Grounds Port-a-Potties/Trash:	Dennis Gray	432-553-0836
AIRSHO Signage:	Ken Fletcher	307-630-5801
ASD-Unit Leader-AIRSHO Security:	John Bell	432-559-5579
ASD-XO:	Kelli "K-Bar" Barnett	432-664-3463
ASD-Operations Officer:	Trevor Anderson	432-438-7427
ASD-Adjutant/Bomber Ramp Section:	Glenda Tauscher	432-559-7985
ASD-Safety Officer:	Garry Garner	432-208-9872
JROTC/CAP/TSG/Service Gate:	Summer Smith	432-530-8726
Liaison to Airport Ops./TSA/FAA:	Tony Parris	432-559-0471
Liaison to MPD/MFD:	Kevin Dawson	432-894-1365
Treasurer:	Andrew Gambs	432-853-3199
Communications:	Phillip Whirley	432-349-3505
General Aviation Liaison:	Glen Tauscher	432-559-2939
Alpha/Victor Section Chief:	Dee Ann Harris	432-559-0187
Fighter Ramp Section Chief:	Shauna Gilmore	432-210-1532
Commemorative Center Section Chief:	Michael Miranda	432-530-3080
Service Gate Section Chief:	Charley Smith	432-352-3172
Beer/Soda Booths Section Chief:	Brian Gilmore	432-260-5037
Vendor Section Chief:	Chuck Everett	432-638-4892
PX Section Chief:	Lyle Thornton	432-770-2867

## **ASD-P.S. Radio Frequencies:**

NO.	RX Frequency	[TX Frequency]	Decode	Encode	[Name]
1	151.62500	151.62500	100.0	100.0	FRAMP
2	151.65500	151.65500	100.0	100.0	BRAMP
3	151.62500	151.62500	91.5	91.5	CLAY
4	151.62500	151.62500	97.4	97.4	MEDIC
5	151.65500	151.65500	91.5	91.5	ORANGE
6	151.65500	151.65500	97.4	97.4	ROPES
7	151.65500	151.65500	146.2	146.2	RANDY
8	151.62500	151.62500	254.1	254.1	GENA
9	151.65500	151.65500	88.5	88.5	RONNIE
10	151.62500	151.62500	88.5	88.5	CHAT
11	151.65500	151.65500	254.1	254.1	CMD1
12	151.65500	151.65500	225.7	225.7	CMD2
13	151.62500	151.62500	179.9	179.9	CMD3
14	151.65500	151.65500	179.9	179.9	TAC1
15	151.62500	151.62500	146.2	146.2	TAC2
16	151.62500	151.62500	225.7	225.7	TAC3

# **AIRSHO 2013 SCHEDULE (Tentative)**

## **Friday, October 11, 2013**

1000-1200

"Special Show for Special People"  
And Junior Aces Show – 6<sup>th</sup> Graders

*\*Performers in Alphabetical Order-  
AIRBOSS to determine sequence*

Jan Collmer - FINA Extra 300  
Corsair Acro  
P-51 Acro  
Shockwave Jet Truck  
Texas Flying Legends Demo  
Andrew Wright Acro  
Zero Acro  
Others TBD

1500  
*members*) 1800 General Membership Meeting – Commemorative Center Hangar (*CAF*

1800 AIRSHO Kick-off Reception – Commemorative Center Hangar  
*(CAF members, Performers, Aircrew & Volunteers)*

1900 American Combat Airman Hall of Fame Banquet – Cuthbert Mansion  
*(Open to Public, Additional Ticket Required, Purchase tickets by calling 432-567-3010)*

## **Saturday, October 12, 2013**

0830 Gates Open, Ramps & Static Displays Open to Public (AIRSHO ticket  
required)

0830 Lion's Club Pancake Breakfast – CAF Hangar

0830-1900 TRADESHO – CAF Hangar

0900 Pilot Brief – Commemorative Center Hangar

1200 Ramps & Static Displays Close

1300 ACAHOF Honorees/Grand Marshal Parade – Txy A (Sat. only)

1310 Presentation of Colors

1315 New Colonels Commissioning (Sat. only)

1320 Opening Remarks

1330 National Anthem

*\* Performers in Alphabetical Order – AIRBOSS to determine  
sequence*

Jan Collmer - FINA Extra 300

Corsair Acro

P-51 Acro

Shockwave Jet Truck  
Texas Flying Legends Demo  
TORA TORA TORA  
TRARON Formation Flying  
Warbird Bombers: B-17 (x2), B-25 (x4), B-29, B-24, A-26 (x2)  
Warbird Cargo: C-60, C-47, R4D  
Warbird Fighters: P-40, P-51 (x2), P-63  
Warbird Navy: Corsair, TBM (x2), Wildcat, Seafury, Bearcat  
Warbird Trainers: L-17, F-24, P-19, PT-26, T-6, SNJ, T-28 plus others  
Andrew Wright Acro  
Zero Acro  
Missing Man Formation

Others TBD \*additional aircraft added as confirmed

1815-1915 Concert on flightline by Abi Ann and her band “One Band” (*Saturday only*)

**NIGHT SHOW: Saturday only**  
Shockwave Jet Truck  
**FIREWORKS**

## **Sunday, October 13, 2013**

***Schedule same as Saturday unless otherwise stated***

0830	Gates Open, Ramps & Static Displays Open to Public
0830-1700	TRADESHO – CAF Hangar
0900	Pilot Brief – Commemorative Center Hangar
1000	Worship Service in the CAF Chapel
1100	Ramps & Static Displays Close
1140	Presentation of Colors
Noon	National Anthem
	Flying Begins
1700	AIRSHO CONCLUDES
1800	Survivor’s Party ( <i>CAF members, Performers, Aircrews &amp; Volunteers</i> )

**\*SCHEDULE SUBJECT TO CHANGE**

Due to the nature of aircraft, weather, airport operations and any multitude of other reasons,  
aircraft, flying schedule and times are subject to change without notice.

## 2013 AIRSHO Credentials:

