

LearnEnglish Select Upper Intermediate

7.3 Choosing training

Useful language

Identifying key information

This looks like what we need.
Take a look at ...
Where did you see that?
Is ... mentioned anywhere?
I can't find ...
at the top
in the middle
down at the bottom

Comparing reactions

What do you think?
Is this what we're looking for?
How does that sound to you?
Hmm, I'm not so sure.
You can't be serious!
Sounds good.

Words related to training

course
workshop
needs analysis
trainee
trainer
task
learning styles
face-to-face / tailor-made
individual / group training

Grammar

We can use the passive voice with any tense. It can be used when the person doing the action is unknown or isn't important:

*Strategies for use in training delivery **are introduced**.*

*Techniques for evaluating the effectiveness of courses **are discussed**.*

If we want to say who did the action, we can use *by*:

*Strategies for use in training delivery are introduced **by** an external trainer.*

We also use it when we don't want to emphasise our presence, or we want to appear neutral:

*It **was observed** that participants had difficulties with the theory in the session.*

We can also use it to write a description of a process in formal and technical English:

*Feedback **is added** to the system and compiled to produce a report.*

Check my progress

Are these statements true for you? If not, go back and do some activities from the unit again.

I can identify relevant information in a text.

Yes

☐

No

☐

I can compare reactions.

☐
☐

I can discuss training.

☐
☐