

Marielle N. Reyes

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EDUCATION

State University of New York at New Paltz (AACSB Accredited)

New Paltz, NY

Bachelor's of Science in Accounting

Expected Graduation 2026

- Working towards CPA certification
- 150 credits required for certification in progress, 74/150

Dutchess Community College

Poughkeepsie, NY

Associate in Science in Business Administration | GPA: 3.89/4.0

Graduated May 2024

- President's List (4 semesters)
 - Awards: DUE Award for Academic Excellence, Outstanding Accounting Student Award from the Mid-Hudson Chapter of NYS Society of CPAs
 - Relevant Coursework: Financial Accounting, Managerial Accounting, Intermediate Accounting
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WORK EXPERIENCE

Dunkin' Donuts

Poughkeepsie, NY

Shift Leader

May 2023 - Present

- Effectively collaborated with co-workers to serve customers while training new crew members and giving feedback in a fast-paced environment
- Used decision-making skills by observing danger zones and prioritizing and delegating tasks
- Practiced conflict resolution with upset customers
- Utilized POS software while managing a till as well as counted waste and inventory

Majed J. Nesheiwat Convention Center

Poughkeepsie, NY

Cashier

Jan. 2023 - Present

- Managed a till upwards of \$1,000 and used a POS system
 - Reduced liability by ensuring that every ice-skating participant filled out a waiver
 - Organized and kept workplace clean and followed FIFO when re-stocking food/drink
 - Communicated customers questions/concerns to someone else when necessary
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SKILLS

Microsoft Office (including Excel), RStudio, HTML