

# Marie Ungar

marieungar @ alumni.harvard.edu

## EDUCATION

---

### University of Oxford

#### MSt in English literature (1900-Present), Distinction (highest honors)

Oxford, UK

June 2024

- Fully funded as a Clarendon Scholar; awarded a master's prize for exceptional academic performance by Hertford College.
- Research areas: autotheory, autofiction, ekphrasis, elegy, visual poetry, digital poetry, aesthetic theory.

### Harvard University

#### Bachelor of Arts in English (minor in psychology), GPA: 3.955/4.0

Cambridge, MA

May 2023

- Graduated *magna cum laude* with highest honors in English; named a John Harvard Scholar (top 5% of my year).
- Awarded the Thomas Temple Hoopes Prize for my thesis, a book-length manuscript of poetry titled *Decoy*.
- Awarded the Helen Choate Bell Essay Prize for my paper 'Against Closure: Ekphrastic Elegy in *How to Be Both* and "Voyage of the Sable Venus,"' the research for which was funded through the Harvard College Research Program.
- Awarded the Edward Eager Memorial Fund Prize for Poetry.
- Awarded the Le Baron Russell Briggs Traveling Fellowship for poetry research in Budapest and Madrid.
- Awarded the Le Baron Russell Briggs Continuing Education Grant to support my MSt at Oxford.
- Awarded the Literary Careers Summer Professional Development Award to support my internship at *Boston Review*.
- Member of the Signet Society for the Arts.

## LITERARY EDITORIAL EXPERIENCE

---

### Grove Atlantic

New York, NY

#### Editorial Assistant

June 2025 – Present

Assist Editorial Director Elisabeth Schmitz with a list consisting primarily of literary fiction and memoir; edit manuscripts, evaluate submissions from agents, liaise with authors, advise on cover design and publicity and marketing strategy, pull review quotes for the website, organize author payments, and commission reading group guides for select titles.

### Aragi Inc.

New York, NY

#### Intern

August 2024 – June 2025

Read slush pile; write reader reports on promising submissions; draft in-depth rejection letters for select manuscripts; research imprints; create publicity content; manage social media; monitor email inboxes; handle all mailings; manage inventory.

### The Best American Short Stories

Remote

#### Editorial Assistant

April 2021 – June 2025

Read 15-40 new short stories weekly, selecting the best to recommend for the anthology published by Houghton Mifflin Harcourt.

### The Oxonian Review

Oxford, UK

#### Editor

October 2023 – June 2024

Edited essays and fiction, working closely with authors through multiple rounds of developmental edits; solicited, evaluated, and published new poetry by award-winning writers including Richard Siken and Chen Chen; uploaded pieces to the website.

### Boston Review

Cambridge, MA

#### Editorial Fellow

May 2023 – August 2023

Evaluated submissions, edited and fact-checked essays and reviews, and helped maintain website and organize newsletters for Boston's leading nonprofit magazine of culture and politics; assisted with pieces including Judith Levine's analysis of displays of solidarity in abortion films and Daniel Williams's rebuttal of the inoculation theory of misinformation.

### Heidi Pitlor Editorial

Remote

#### Editorial Assistant

September 2022 – July 2023

Ghost-edited fiction and nonfiction (line edits and editorial letters) for an editorial firm led by former Series Editor of *The Best American Short Stories*; handled all administrative duties for the newly founded organization, scheduling meetings and tracking workflow; built a web scraper (using Python) to maintain a database of new publishing contracts, keeping my coworkers abreast of industry deals.

### The Harvard Advocate

Cambridge, MA

#### Publicity Manager (2019), Poetry Editor (2020), Blog Editor (2021), Magazine Staff Member

October 2018 – May 2023

Performed numerous roles for the oldest continuously published collegiate literary magazine; reviewed hundreds of submissions; led editorial meetings; published poets including Safia Elhillo, Dean Young, Alex Dimitrov, Richie Hofmann, Tawanda Mulalu, and D. A. Powell; managed social media and print distribution worldwide; assisted with alumni and donor outreach events.

### Coffee House Press

Minneapolis, MN

#### Editorial Intern

May 2022 – July 2022

Evaluated submissions; fact-checked manuscripts; fulfilled shop orders; organized mailings and awards submissions; drafted the acquisitions memo, profit-and-loss sheet, and preliminary editorial notes for Mark Haber's novel *Lesser Ruins*.

### Editorial Reader Positions

Remote

- Boston Review, Poetry Contest Reader

July – August 2021 & 2022

- Harvard Review, Fiction & Nonfiction Reader

January 2021 – March 2021

## JOURNALISM & MEDIA EXPERIENCE

---

### The Harvard Crimson

#### *Arts Staff Writer*

Wrote music reviews and covered arts events for a student-run newspaper with over 600,000 unique readers per month; wrote a blog article on five favorite contemporary poets that has received approximately 1,300 clicks per month.

Cambridge, MA

September 2018 – July 2021

### Dig Boston

#### *Reporting Intern*

Covered local news and interviewed local artists for an alternative weekly newspaper with a free print circulation of 39,000 and over 600,000 online readers per month.

Boston, MA

September 2020 – February 2021

### Charlottesville Tomorrow

#### *Reporting Intern*

#### *Volunteer Reporter*

Wrote 17 articles on public education, government, business, public health, and climate change for a local journalism nonprofit with an online monthly readership of over 25,000; bolstered small staff of three reporters through critical COVID-19 coverage.

Charlottesville, VA

June 2020 – July 2020

March 2020 – May 2020

### WHRB Cambridge 95.3 FM

#### *Radio DJ*

Curated and co-hosted a weekly music show (punk/rock/indie/alternative) focused on giving airtime to smaller artists (artists with <50,000 monthly listeners); trained new DJs in the studio.

Cambridge, MA

January 2019 – March 2020

## PUBLICATIONS & READINGS

---

### Criticism

- “[Notes on Cringe](#),” *ASAP/J* January 2023

### Poetry

- “[Decoy](#)” and “[Reckless](#),” *dialogist* (nominated for the Pushcart and Best of the Net prizes, respectively) April 2024
- “I Am Always Getting Myself into Such Fixes” (reprint), *The Harvard Gazette* April 2023
- “[Hypochondria](#)” (reprint), *The Hard Work of Hope*, a newsletter series by Mass Poetry June 2022
- “Hypochondria” and “I Am Always Getting Myself into Such Fixes,” *Lake Effect Journal* March 2022
- “The Power Went Out in Midtown,” *The Moth Magazine* December 2021
- “[Gift](#),” *Palette Poetry* June 2021
- “[Untitled \(Oil on Paper\)](#),” *Four Way Review* April 2021
- “[Elegy Unearthed](#),” *The Harvard Advocate* August 2019

### Readings

- *The Harvard Advocate* National Poetry Month Reading Series April 2023  
Invited to read with Professor Stephanie Burt at *The Harvard Advocate*
- Mass Poetry U35 Reading Series September 2022  
Selected to read at Trident Booksellers in Boston in Mass Poetry’s bi-monthly reading series of poets under 35

## MENTORSHIP, TEACHING, & COUNSELING

---

### Room 13 Peer Counseling

#### *Peer Counselor*

Meet critical mental health needs of other undergraduates by staffing 12-hour overnight shifts as an anonymous, confidential peer counselor; attend weekly debrief and training meetings with licensed clinicians at Harvard University Health Services.

Cambridge, MA

August 2019 – Present

### Tupelo Press Teen Writing Center (educational nonprofit)

#### *Advisory Board Member*

Meet bi-annually with the center’s director; provide input on curriculum geared toward inspiring and uplifting teen writers.

Charlottesville, VA

January 2022 – Present

#### *Workshop Leader*

Designed and led a series of two 90-minute workshops for Teen Writing Center students on cross-genre work and on submitting work as a young writer.

January 2019

### Harvard University Advising Programs

#### *Peer Advising Fellow*

Mentored ten freshmen through their first years; held recurring one-on-one coffee chats and weekly group bonding events.

Cambridge, MA

August 2019 – May 2020

### The School of the New York Times (educational summer camp)

#### *Academic Residential Assistant*

Led lessons in fiction and poetry; supported professors in teaching topics including podcasting, virtual reality, and creative nonfiction; offered feedback on student work; supervised high school students in classrooms and on day trips.

New York City, NY

June 2019 – August 2019

## SKILLS

---

Microsoft Office Suite, Adobe Suite (Photoshop, InDesign), video editing (Final Cut Pro, iMovie), coding (Python, HTML, CSS), Web development (maintained personal and organizational websites using GitHub Pages, Wix and WordPress), Mailchimp, social media (X/Twitter, Instagram, Facebook), transcription software, proofreading, copy-editing, fact-checking, intermediate Spanish.