

Part Three: Identify What Activity Codes to Use

QUIZ

1. Billable Activities Fall Under Multiple Codes

☐ True

☐ False

2. All Paperwork Falls Under Code N: General Administration

☐ True

☐ False

3. Any time spent driving during your work day falls under the same code as the activity you are on your way to perform

☐ True

☐ False

4. Time spent completing the time study falls under code N: General Administration

☐ True

☐ False

5. For paid time off you should code 12 hours as code N: General Administration

☐ True

☐ False

6. Time spent on the phone is coded to the code that represents the activity you are performing on the phone.

☐ True

☐ False

7. Time spent being “on call” when you aren’t doing another work related activity is coded to code O.

☐ True

☐ False

