

# Code O. Non-Paid Time

This Code Is to Be Used to Account For Unpaid Time.

Examples:

- ▣ Not Scheduled to Work;
- ▣ Persons Work Day Has Not Started;
- ▣ Staff Person Is Part-time;
- ▣ Staff Person Is on an Unpaid Status; and
- ▣ Staff Person Is Carrying a Pager or On Call but Is Not on the Clock.