## Time Study Selection Process

Each quarter your agency sends InteCare a roster. The roster lists the names of all the employees at the agency who perform Medicaid Administrative Activities. Each name is placed in the appropriate participant category.

InteCare then puts the positions from all 33 agency rosters into an Access database and selects the time study participants from that State-wide database by participant category.

The process to select the time study participants is done by an approved random methodology. If you want more details on that methodology, please call InteCare at 1-888-591-6128.

