

Signature Page

- After completing the Time Study, click the signature page for your electronic signature stating you certify that the activities coded during this time study period accurately reflect your activities performed.
- The software will not allow you to submit your final time study unless there is a signature.
 - A red notification will appear at the top of your screen until the time study is signed (shown below).

Engeldinger, Matt - MHFRP ID: 99999999

Position: ADMINISTRATOR

Time Study and Activity Log BeginningDate - EndDate

[Click here to download or pop up the Time Study Instructions in a separate window.](#)

If you do not work weekends or are on unpaid leave, FMLA, or extended PTO click the appropriate button below to mark applicable samples:

This sample sheet has not been signed.