

Writing Email

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2º CFGS DAM

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Email

To: All Employees

From: Mario Sánchez

Subject: New Employee: David Román

Dear All,

I'm happy to inform you that a new colleague has joined our application development team. His name is David Román, and he will be working as a Junior App Developer.

David is 22 years old and comes from Seville. Before joining us, he worked for a software start-up that specialized in creating mobile applications for local businesses.

Let's all give David a warm welcome and wish him success in his new role.

Best regards,

Mario Sánchez.