



# Emergency Contacts & HVAC System Information

Post near your HVAC system for quick reference in emergencies.

## Emergency Contacts

**Metro Boston HVAC**  
24/7 EMERGENCY SERVICE

(781) 408-2506

**Gas Company:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Electric Company:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Plumber:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Electrician:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Insurance Company:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Emergency Services:** Police / Fire / Medical

**Phone:** 911

## Heating System Information

**System Type:** \_\_\_\_\_ Furnace / Boiler / Heat Pump

**Fuel Type:** \_\_\_\_\_ Gas / Oil / Electric / Propane

**Make/Brand:** \_\_\_\_\_

**Model Number:** \_\_\_\_\_

**Serial Number:** \_\_\_\_\_

**Installation Date:** \_\_\_\_\_

**BTU Rating:** \_\_\_\_\_

**Warranty Exp:** \_\_\_\_\_

**Last Service Date:** \_\_\_\_\_

## Cooling System Information

**System Type:** \_\_\_\_\_ Central AC / Heat Pump / Mini-Split

**Make/Brand:** \_\_\_\_\_

**Model Number:** \_\_\_\_\_

**Serial Number:** \_\_\_\_\_

**Installation Date:** \_\_\_\_\_

**SEER Rating:** \_\_\_\_\_

**Tonnage:** \_\_\_\_\_

**Warranty Exp:** \_\_\_\_\_

**Last Service Date:** \_\_\_\_\_

## ⚠ Important Safety Reminders

- If you smell gas, leave immediately and call 911
- Test CO detectors monthly; replace batteries twice yearly
- Know where your gas shutoff valve is located
- Never store flammable materials near your furnace
- Keep furnace area clear (3ft minimum clearance)