



Emergency Contacts & HVAC System Information

Post near your HVAC system for quick reference in emergencies.

Emergency Contacts

Metro Boston HVAC
24/7 EMERGENCY SERVICE

(781) 408-2506

Gas Company:	_____	Phone:	_____
Electric Company:	_____	Phone:	_____
Plumber:	_____	Phone:	_____
Electrician:	_____	Phone:	_____
Insurance Company:	_____	Phone:	_____
Emergency Services:	Police / Fire / Medical	Phone:	911

Heating System Information

System Type:	_____	Furnace / Boiler / Heat Pump
Fuel Type:	_____	Gas / Oil / Electric / Propane
Make/Brand:	_____	
Model Number:	_____	
Serial Number:	_____	
Installation Date:	_____	
BTU Rating:	_____	
Warranty Exp:	_____	
Last Service Date:	_____	

Cooling System Information

System Type:	_____	Central AC / Heat Pump / Mini-Split
Make/Brand:	_____	
Model Number:	_____	
Serial Number:	_____	
Installation Date:	_____	
SEER Rating:	_____	
Tonnage:	_____	
Warranty Exp:	_____	
Last Service Date:	_____	

⚠ Important Safety Reminders

- If you smell gas, leave immediately and call 911
- Test CO detectors monthly; replace batteries twice yearly
- Know where your gas shutoff valve is located
- Never store flammable materials near your furnace
- Keep furnace area clear (3ft minimum clearance)