



## Spring & Summer HVAC Checklist

Prepare your cooling system for warm weather. Complete these tasks to ensure efficient, reliable performance.

### ✿ Spring Startup Tasks

- Schedule professional spring tune-up
- Replace or clean air filter
- Clean around outdoor condenser unit (2ft clearance)
- Remove any winter cover from AC unit
- Clear condensate drain line with vinegar
- Inspect and clean supply/return vents
- Test AC operation before first hot day
- Check thermostat programming for summer schedule
- Inspect visible ductwork for damage or gaps
- Clean or replace humidifier filter (if applicable)

### ✿ Summer Maintenance Tasks

- Check air filter monthly (replace as needed)
- Keep outdoor unit clear of grass, debris, leaves
- Rinse condenser coils with garden hose monthly
- Monitor condensate drain for clogs
- Check for ice buildup on refrigerant lines
- Verify all rooms cool evenly
- Check window and door seals
- Monitor energy bills for unusual spikes
- Test CO and smoke detectors
- Keep blinds/curtains closed during peak heat

### ⚠ When to Call a Pro

- |   |  |   |
|---|--|---|
| <span style="color: red;">!</span> AC running but not cooling | <span style="color: red;">!</span> Unusual noises or odors from system | <span style="color: red;">!</span> Water leaking from indoor unit           |
| <span style="color: red;">!</span> Thermostat not responding  | <span style="color: red;">!</span> Circuit breaker tripping repeatedly | <span style="color: red;">!</span> Ice on outdoor unit or refrigerant lines |

### Notes

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