Stay Cool Paper Fan

Print, cut along the outer dashed line, then accordion-fold along each panel line. Pinch one end together and secure with tape or a rubber band. Fan yourself while you wait for your AC tune-up!

How to Make Your Fan

1. Print this page on regular paper (cardstock works even better)
2. Cut along the outer dashed border
3. Fold back and forth along each dashed panel line (accordion style)
4. Pinch the bottom edge together
5. Secure with tape, a staple, or rubber band
6. Fan out the top and stay cool!

✂ **CUT ALONG DASHED LINE**

1

Change Your Filters

Replace HVAC filters every 1-3 months. A clean filter improves airflow by up to 15%.

MetroBostonHVAC.com

▼ **FOLD**

2

Set It Right

Summer: 76°F when home, 80-82°F when away. Each 1°F saves ~3% on energy.

(781) 408-2506

▲ FOLD

3

Close the Blinds

Closing curtains on south and west windows during peak sun can reduce cooling costs up to 30%.

MetroBostonHVAC.com

▼ **FOLD**

4

Clear the Vents

Keep furniture, rugs, and curtains away from vents and registers for even cooling throughout your home.

(781) 408-2506

▲ FOLD

5

Annual Tune-Up

Schedule a professional tune-up every spring. Prevents breakdowns and extends system life by years.

MetroBostonHVAC.com

▼ **FOLD**

6

Clean the Unit

Keep 2 feet of clearance around your outdoor AC unit. Rinse the coils gently with a garden hose.

(781) 408-2506

7

Use Fans Wisely

Ceiling fans counter-clockwise in summer create a wind-chill effect. You can raise the thermostat 4°F with no comfort loss.

MetroBostonHVAC.com

▼ **FOLD**

8

Call Us 24/7

AC emergency? Call Metro Boston HVAC at (781) 408-2506. We offer 24/7 emergency service & price match guarantee.

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