

Sprint 2 Review Meeting | MINUTES

February 2, 2020 | 3:30 PM

Heritage College, B221

ATTENDEES

Client

Dufour, Cathy

Roles

Nursing Department Coordinator

Team

Chan, Richard

Roles

Project Manager

Aaditya Chopra

Assistant Project Manager,
Developer

Marissa Cleroux

Developer, Minutes Taker

Maxwell Desrosiers

Developer

Manuel Nieves

Developer

Tristan Young

Developer, Minutes Taker

INVITED BUT DID NOT ATTEND

Every invitee attended.

SUBJECT

Discuss and review current system functionality and discuss future state for the Nursing Skills Tracking System.

DISCUSSION TOPICS

Increased Hours for Team

- Team is now working on system 125 hours a week, versus the 40 hours in Sprint 1
- No new features will be added after Sprint 4 is completed (March 10th, 2020)

Sandbox

- Sandbox version of the application
- Most important thing: Do What You Want!
- It is meant to be tested by you!
- Separate database, so your changes won't affect the work of the team
- Give us feedback
- "Dummy" accounts will be made available
- Won't be able to use real accounts

Student Flow

- Student's must graduate all courses in a semester to move on to the next semester
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DECISIONS

D1	- When viewing the evaluations, date stamp with time is appropriate, but seconds are not necessary	Bug ID: 426
D2	- Show how many skills total there are for each course on the teacher dashboard histogram	Story ID: 164 Task ID: 416
D3	- Student totals should split students by year on the coordinator dashboard	Story ID: 409 Task ID: 413
D4	- Use symbol on the "View All Students" page for teachers to show that a student requires the evaluation to clear up why the student is highlighted. On hover have explainer of what that symbol represents.	Story ID: 164 Task ID: 415 (Specified in task description)
D5	- In general, when summarized information is presented, the user must be able to drill down to detail, for example, when viewing a single student's course progress, teacher should be able to "drill down" to see what skills the student has completed vs. what skills they have not completed.	This Decision applies to many tasks specified below: Story ID: 409 Task ID: 412 Task ID: 413 Story ID: 164 Task ID: 414 Story ID: 162 Task ID: 420 Task ID: 433

		Task ID: 421 Task ID: 422
D6	- Implement functionality so that the coordinator can see how many students are completing clinical skills in what years. The coordinator needs more global data for coordinator purposes (see A2 in actions)	Story ID: 427
D7	- On the "Manage Skills" page for the coordinator: <ul style="list-style-type: none"> Sort courses by semester Sort courses in the filters by semester Remove "Course:" in the headers of the courses Put a count on the number of skills in each course header Ensure that the edit icon is visible on the right side of the edit skills form Format edit skill course so that is in correct in alignment Leave all courses visible, regardless if they have lab components or not 	Story ID: 7 Task ID: 419 Task ID: 423 Task ID: 424 Task ID: 440 for edit icon (specified in description) Task ID: 425
D8	- If a teacher evaluates a skill as satisfactory for a student in the lab, regardless of the student's evaluation, the student can practice the skill in the clinical setting (teacher's evaluation takes precedence)	
D9	- If a student must retake a course, their evaluations for that course must be reset	Story ID: 428 Task ID: 429
D10	- Coordinators must be able to override all evaluations for students (see A3)	Story ID: 428

ACTIONS






A1	Aaditya Chopra	Send screenshots of dashboards in commit email.	Closed	February 6 th , 2020	
A2	Manuel Nieves	Add user story: "As a coordinator, I want to see overall student population progress in clinical skills by semester, so that I can determine when most students are completing specific skills" – <i>Priority Last</i>	Closed	February 6 th , 2020	Story ID: 427
A3	Manuel Nieves	Add user story for recognition of acquired competencies: "As a	Closed	February 6 th , 2020	Story ID: 428

		teacher, I want to be able to assess a student's skill regardless of courses taken so that I can handle mature students or transferable skills from other programs." – <i>Priority ¾ down the list</i>			
A4	Aaditya Chopra	Send Cathy all lists of skills she has sent to the team.	Closed	February 4 th , 2020	
A5	Cathy Dufour	Send list of all current skills with associated units and courses to the team	Closed	February 5 th , 2020	
A6	Aaditya Chopra	Include date for when the sandbox will be available in the commit email.	Closed	February 6 th , 2020	











SUMMARY OF USER STORIES

The stories marked as closed are those stories which were completed satisfactorily, as agreed upon in the Sprint Review Meeting for Sprint 2

Sprint 2A:

	Order	Work Item Type	Title	Assigned To	State
+	1	User Story	>  As a teacher, I want to view all my students	... Nieves Ventoso, M...	● Closed
	2	User Story	>  As a teacher, I want to be able to evaluate a skill for a student.	Cleroux, Marissa	● Closed
	3	User Story	>  As a user, I want to see skills divided by year and/or semester.	Young, Tristan	● Closed
	4	User Story	>  As a teacher, I want to see when my students need skills eval...	Desrosiers, Maxwell	● Closed
	5	User Story	>  Prepare for presentation to teachers	Chopra, Aaditya	● Closed

Sprint 2B:

2	User Story	>  As a student, I can only evaluate lab skills for courses I am c...	Cleroux, Marissa	● Closed
3	User Story	>  As a student, I want to see my teacher's feedback.	Desrosiers, Maxwell	● Closed
4	User Story	>  As a teacher, I only want students to evaluate a clinical skill a...	Cleroux, Marissa	● Closed
5	User Story	>  As a student, I want to view the progress of my skills.	Young, Tristan	● Closed
6	User Story	>  As a teacher, I want to view the progress of the skills for a st...	Chopra, Aaditya	● Closed
7	User Story	>  As a student, I want to be able to update when I have practi...	Nieves Ventoso, M...	● Closed
8	User Story	>  As a student, I want to see the date I last learned or practice...	Desrosiers, Maxwell	● Closed
9	User Story	>  As a coordinator, I want to be able to search a list of skills by...	Chopra, Aaditya	● Closed
10	User Story	>  Initial research graphing tools to create graphics for dashbo...	Nieves Ventoso, M...	● Closed
11	User Story	>  Prepare for Sprint 2 presentation	Young, Tristan	● Closed

FOLLOW UP AND NEXT STEPS

- Send out meeting minutes to all attendees
- Send out commit email by February 6th, 2020 afternoon
- Sandbox will be made available February 14th, 2020
- Sprint 3 review meeting February 18th, 2020
- Sprint 4 review meeting March 10th, 2020