NST Sprint 1 Review Meeting | MINUTES

November 19, 2019 | 3:15 PM

Heritage College, Room C201

ATTENDEES

Client	Roles
Dufour, Cathy	Nursing Department Coordinator

Team	Roles
Chan, Richard	Project Manager
Chopra, Aaditya	Developer, Minutes Taker
Cleroux, Marissa	Developer
Desrosiers, Maxwell	Developer
Nieves, Manuel	Assistant Project Manager, Developer
Young, Tristan	Developer

INVITED BUT DID NOT ATTEND

Everyone was in attendance.

SUBJECT

Discuss and review current system functionality and discuss future state for the Nursing Skills Tracking System.

DISCUSSION TOPICS

Student Flow

- Many students can go off track (see Action "A1")
- Students all need to go through the same progression.
- The skillset that the students need to complete is based on their current semester
- Students' practical skills can be deemed acceptable, even if they have failed theory, they would just need review as a memory refresher
- The bar for skills progress in the student dashboard should be per semester
- "Starts with …" search is good for skill searching
- Contrast colors when year tab is active, should be sharper

- Clinical skills should be divided by course as well
- Lab skills and clinical skills should have the same division
- Alphabetical ordering is good

Teacher Flow

- Bar graph should be filterable by course
- Several clinical teachers can teach multiple courses
- Bar graph should default to first course in list of courses
- Make it so that the view students list is not indented when the requires evaluation symbol is in front of a name
- Make the symbol for requires evaluation green as red signifies issue
- Student number and student's current semester should be visible on the list
- Make sure search is only "Starts with" and not "Contains"
- Coordinator should be able to see all students
- Filtering by courses in the list
- Separate courses for coordinator by ones they teach and ones they coordinate

General

- All skills are required
- Preceptors don't evaluate
- User confirmed that alphabetical ordering for students is okay.
- Historical data should be a part of "As a teacher, I want to view the progress of each skill for a student"
- Name of the evaluator who signed a skill off should be seen
- Clinical teachers are just marked as teachers

Questions

- Clinical skills should be filtered by semester
- Alphabetical and semester ordering for skills

User Stories

User Stories Presented

- Design and Implement Initial User Interface
- As a teacher, I want to view all my students
- As a user, I want to be able to log into the system
- As a student, I want to be able to self-evaluate my skills
- As a teacher, I want to view all skills for a student.

User Stories That can be Closed

- Design and Implement Initial User Interface
- As a user, I want to be able to log into the system
- As a teacher, I want to view all skills for a student
- As a student, I want to be able to self-evaluate my skills

User Stories Still Active – What Was Added

- As a teacher, I want to view all my students
  - o Add task to view student numbers and semester numbers
  - o Add task to change "Requires Evaluation" symbol to be green instead of red
  - o Add task to change students list table, so that adding symbol doesn't affect indentation of name

- As a user, I want to see skills divided by year and/or semester. – **this user story was not explicitly mentioned, but it was a part of the current iteration.**
    - o Add task to update clinical skills to have same division as Lab skills
    - o Add task to have skills have a further division by course

DECISIONS

D1	Use "Starts with…" search for skills and students	Story ID: 2
D2	Skills progress bar on student dashboard should be per semester	Story ID: 162
D3	Clinical skills should have same division as lab skills	Story ID: 4 Story ID: 11
D4	Skills should further be divided by course	Story ID: 4
D5	Alphabetical along with semester ordering can be used for ordering skills	Story ID: 4
D6	Student number and student's current semester can also be seen when listing students	Story ID: 2 Task ID: 161
D7	Tabs should contrast in color (background-foreground) when active to make it more evident	Story ID: 4
D8	The symbol for requires evaluation should be green rather than red	Story ID: 15
D9	Name of the evaluator that signs a skill of can be seen	Story ID: 23 Story ID: 9
D10	Student filters by courses: courses for coordinators should be divided into courses they teach and courses they coordinate.	Story ID: 163
D11	Bar graph on teacher home page should be filterable by course.	Story ID: 164

ACTIONS

A1	Manuel	Create User Story for students being "on track"	Closed	Due November 21st, 11:50 PM	Story ID: 165
A2	Cathy	Send files in proper compatible format	Open	Due November 29th, 11:50 PM	
A3	Manuel	Add User Story for student dashboard	Closed	Due November 21st, 11:50 PM	Story ID: 162
A4	Manuel	Add User Story for teacher dashboard Add criteria that Bar graph should be filterable by course	Closed	Due November 21st, 11:50 PM	Story ID: 164

A5	Manuel	Add Criteria to view skills (lab and clinical) to have contrast for tabs of selected year and semester	Closed	Due November 21st, 11:50 PM	Story ID: 2
A6	Manuel	Add Task to update clinical skills to have same division as lab skills Add Task to add headers for courses inside each semester	Closed	Due November 21st, 11:50 PM	Story ID: 4 Task ID: 166 Task ID: 167
A7	Manuel	View all students user story: Add criteria to change red symbol to green Add criteria so that the symbol doesn't affect the indentation of the name Add Task to add student number and semester on the view students	Closed	Due November 21st, 11:50 PM	Story ID: 15
A8	Manuel	Add new User story for Coordinator to view ALL students Add new Task to this user story to filter students by students taught and coordinated Add new Task to filter courses by ones taught and coordinated	Closed	Due November 21st, 11:50 PM	Story ID: 168
A9	Manuel	Change order of user stories	Closed	Due November 21st, 11:50 PM	
A10	Manuel	Add criteria so view evaluation includes the name of the evaluator	Closed	Due November 21st, 11:50 PM	Story ID: 23 Story ID: 9

SUMMARY OF USER STORIES

Please note that stories marked as active are those stories from Sprint 1 which were not marked as complete. These stories will be carried over to Sprint 2. The stories marked as closed are those stories which were completed satisfactorily, as agreed upon in the Sprint Review Meeting for Sprint 1.

	Order	Work Item Type	Original Es...	Title		State
+	1	User Story		> 📖 As a teacher, I want to view all my students	•••	● Active
	2	User Story		> 📖 Apply changes to report to describe testing on tfs		● Closed
	3	User Story		> 📖 Apply changes from 20191105 Report Review Meeting		● Closed
	4	User Story		> 📖 Research of ways to generate files from application		● Active
	5	User Story		> 📖 Design and Implement Initial User Interface		● Closed
	6	User Story		> 📖 Design Initial Models		● Closed
	7	User Story		> 📖 Add test cases for initial release		● Closed
	8	User Story		> 📖 As a user, I want to be able to log into the system		● Closed
	9	User Story		> 📖 As a student, I want to be able to self-evaluate my skills		● Closed
	10	User Story		> 📖 As a teacher, I want to view all skills for a student.		● Closed
	11	User Story		> 📖 Presentation to Clients		● Closed

FOLLOW UP AND NEXT STEPS

- A new meeting date will be set and sent to invitees during the first week of school in January 2020 by the project manager, Richard Chan.