Individual Planning Report, Deliverable 02

Group: C1.01.02

Repository: https://github.com/JMGarCas/Acme-L3

Student #1

ID: 77979757M
UVUS: enrcabmun
Name: Caballero Muñoz, Enrique
Roles: developer, tester, analyst

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Executive Summary

This planning report outlines the tasks performed by Enrique Caballero Muñoz for Deliverable 01 for workgroup C1.01.02, along with a budget of the total cost and time spent on each task. Clockify was used as a project-management tool to streamline time-management and track progress. The report includes a breakdown of the specific tasks completed, highlighting necessary roles and associated costs. Upon analysis, it was found that the initial time estimates for documenting tasks were flawed all-around, and more time was needed to complete the report and less time for the functional requirements. Overall, the report serves as a record of progress and provides insights on how to do better in future deliverables.

Revision Table

Version	Date	Description
1	16/03/2023	Initial drafting of the planning report.

Introduction

This document will serve as the planning report of the individual work of Deliverable 02 for workgroup C1.01.02. Author is Enrique Caballero Muñoz, and we will list the tasks performed with a brief explanation of them, as well as a budget with the total cost and time spent on each task.

This planning report consists of a list of tasks performed in this deliverable with relevant data for each task, such as the title, brief description and planned time. On the other hand, It also includes a budget that reports on the total cost, number of hours spent and personnel cost.

This report is separated into: 'table of contents', which works as an index to move around the document; 'table of revisions', which lists every version and changes that this document has gone through; 'content', where the the list of tasks and budget will be found; 'conclusions', where we will arrive to an ending section where we look back upon the deliverable itself; and 'bibliography', where the sources employed for the realization of this document will be listed.
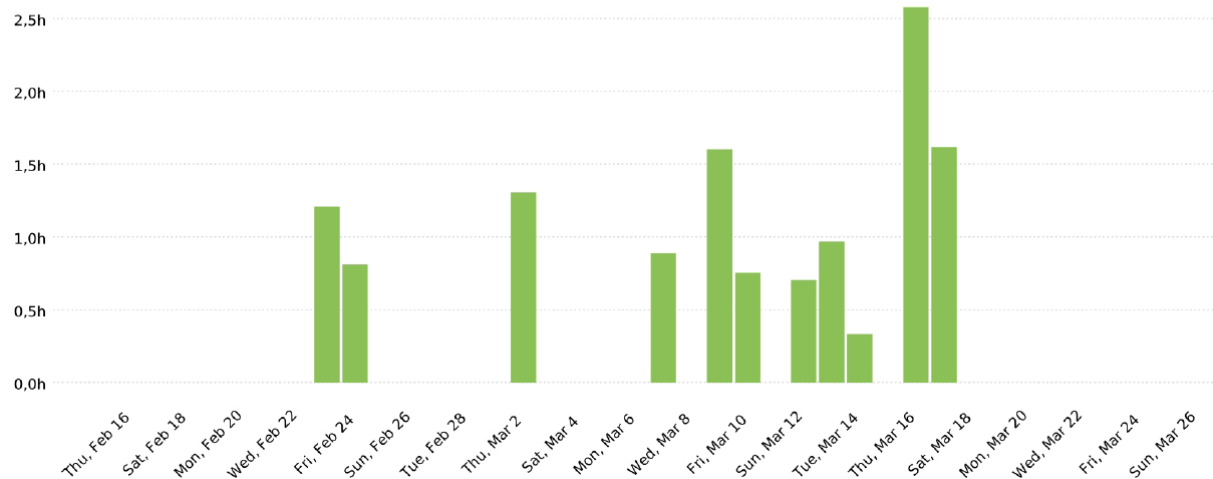
Contents

In order to ensure an efficient workflow and timely completion of this individual deliverable, I made sure to adapt to a strategic approach. I prioritized the mandatory tasks as my main effort since they hold the biggest relevance, to later begin with the remaining tasks related to documenting that required considerable time and effort.
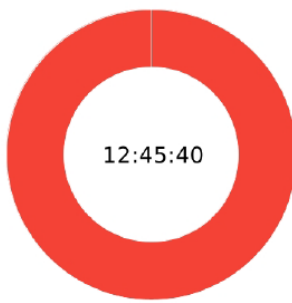
Summary report

16/02/2023 - 27/03/2023

16/02/2023 - 27/03/2023

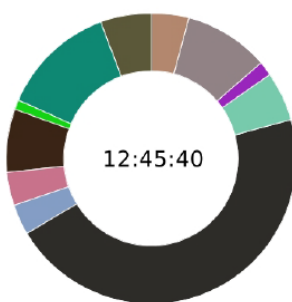Total: **12:45:40**   Billable: **12:45:40**   Amount: **255,22 €**

Project

●	D02	12:45:40	100,00%

Description

●	Revision	00:43:21	5,66%
●	D02 Analysis Report	01:38:12	12,83%
●	#28 Student #1 IR6	00:07:43	1,01%
●	#57 Group Sample Data	00:53:39	7,01%
●	#27 Student #1 IR5	00:28:39	3,74%

●	#31 Student #1 MR9	00:26:08	3,41%
●	#30 Student #1 TR8	05:49:20	45,62%
●	#29 Student #1 IR7	00:42:12	5,51%
●	#26 Student #1 IR4	00:12:10	1,59%
●	#62 Group IR10	01:12:23	9,45%
●	#54 Group IR15	00:31:53	4,16%

Project / Description	Duration	Amount
D02	**12:45:40**	**255,22 €**
Revision	00:43:21	14,45 €
D02 Analysis Report	01:38:12	32,73 €
#28 Student #1 IR6	00:07:43	2,57 €
#57 Group Sample Data	00:53:39	17,88 €
#27 Student #1 IR5	00:28:39	9,55 €
#31 Student #1 MR9	00:26:08	8,71 €
#30 Student #1 TR8	05:49:20	116,44 €
#29 Student #1 IR7	00:42:12	14,07 €
#26 Student #1 IR4	00:12:10	4,06 €
#62 Group IR10	01:12:23	24,13 €
#54 Group IR15	00:31:53	10,63 €

Conclusions

Looking at the report, it becomes apparent I spent more time than expected on producing the sample data, which took almost one third of the entire time. However, this is also because the information requirements were divided in smaller tasks, so it ends up being an unfair comparison.

I stuck to our original planning and managed to deliver all the work on a timely manner, making sure to finish my work long before the set deadlines on the group.

Bibliography

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