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# WORK EXPERIENCE

## Classification Quality Evaluator

## Google (via Adecco), Ireland **May 2018 – Jan 2020**

* Evaluate and classify a wide range of online content in Ukrainian, Croatian, Russian, Serbian and English to improve advertising quality.
* Validate previously evaluated content and assist linguists in developing project guidelines.
* Took initiative in redesigning and updating the team intranet site.

## Administrative Officer, Department of Finance, Ireland **Mar 2017 – Feb 2018**

* Drafted a range of documents for government ministers and other senior stakeholders including briefing materials, reports, and responses to parliamentary questions.
* Worked on project outlining supports available to SMEs, including preparing communications strategy, promoting project website at events, and coordinating promotional activities with an interdepartmental group.
* Created a step-by-step guide on how to compile a quarterly report to the Minister of Finance on selected bank data.

## Temporary Clerical Officer, Revenue, Ireland **Aug 2016 – Mar 2017**

* Processed company registration requests, P45 forms, and certificates of residence for the Large Cases Division.
* Created and presented a module on tax registration as training material for new Clerical Officers.
* Completed research project on EU regulations on e-signatures.

## Independent Contractor (Self-Employed), Ireland **Feb 2015 – Jul 2016**

* Consultant specializing in Eastern Europe for a UK-based business intelligence firm. Researched and translated publicly available information on individuals and businesses of interest. Prepared reports on findings.
* Social Media Co-ordinator for a successful candidate in the 2016 General Election. Created content for the candidate's Facebook and Twitter accounts, provided intelligence reports on social media activities of rival candidates, and liaised with party headquarters to ensure alignment with overall party strategy.

## Parliamentary Intern, Dáil Éireann, Ireland **Oct 2013 – Jun 2014**

* Performed research and administrative tasks for Deputy Seán Ó Fearghaíl’s parliamentary, party whip and constituency offices.
* Redesigned the Deputy’s website and strengthened his social media presence.
* Attended interest group briefings on behalf of the Deputy and reported on briefing content.

## Content Editor (Remote), LegiStorm, Ireland **Jan 2011 – Aug 2013**

* Provided timely content updates for a US government transparency website by monitoring a wide range of news sources.
* Researched and pitched story ideas for the LegiStorm website. Several of these stories were picked up by major U.S. news organisations including the Washington Post after publication by LegiStorm.
* Worked independently from Dublin while interacting closely with the team based in Washington, DC, USA and Kiev, Ukraine.

# Education

## Diploma in Machine Learning and Artificial Intelligence **2020 – Present**

## Technological University Dublin, Ireland

* Currently studying Python programming language, applied machine learning, data visualization and data analysis.

## Remote Work Ready **2020**

## Laois & Offaly Education and Training Board, Ireland

* Completed a training course on remote working, which included a Remote Work Certification by Workplaceless and the ICDL (including modules on Microsoft Office programs, data protection, IT security and online collaboration).

## ProfCert in Mathematics for Data Analytics and Statistics **2019 – 2020**

## University College Dublin, Ireland

* Completed modules in Linear Algebra and Calculus.

## MA in Public Affairs and Political Communication **2013 – 2014**

## Dublin Institute of Technology, Ireland

* 2:1 degree.
* Thesis titled "What's Seanad Doing on Twitter? An Examination into the Everyday Use of Twitter by Irish Senators".
* Member of Public Relations and Public Affairs Society.

## MA in Gender Studies with Distinction **2008 – 2009**

## Central European University, Hungary

* GPA 3.67 out of 4.0.

## Croaticum – Centre for Croatian as Foreign and Second Language **2006 – 2008**

## University of Zagreb, Croatia

* Attended for three semesters, completing the Upper Advanced Level of the programme.

## BA in Russian and Eurasian Studies**2001 – 2005**

## Bard College, USA

* GPA 3.41 out of 4.0.

# LANGUAGES

* Native English, Russian and Ukrainian
* Professionally fluent in German and Croatian
* Basic French and Spanish