

# Aleck Christian C. Biong

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## Objective

To be able to serve and practice my knowledge and be essential part of the company in which may work to the highest potential of my ability with honest.

## Experience

### ROTC Officer

Quezon City University ROTC Program

673 Quirino Hwy, Novaliches, Quezon City, Metro Manila

Dates of Service (September 2023 - June 2024)

- Led a platoon/company of 37 cadets in training exercises and drills.
- Developed and implemented training plans to enhance unit proficiency in Teamwork and Communication, Time Management and Prioritization.
- Motivated and mentored cadets, fostering a culture of teamwork and discipline.
- Demonstrated strong problem-solving and decision-making skills in high-pressure situations.

### Service Crew

CTK HR Solutions Inc.

2 Fox St. Filinvest Homes East Cainta, Rizal

Jollibee Villongco

1 Villongco, Building Villongco Street, Quezon City, 1121 Metro Manila

Dates of Service (August 2024 - Present)

- Provided fast and efficient customer service in a high-volume environment.

- Prepared and served food while ensuring compliance with food safety standards.
- Maintained cleanliness and organization in the dining and kitchen areas.
- Assisted in inventory management and restocked supplies as needed.
- Resolved customer concerns professionally to ensure satisfaction.
- Worked collaboratively with the team to meet daily sales and service targets.
- Trained new employees on company procedures and customer service best practices.

## Education

Senior High School

**Commonwealth High School . August 2020-July 2023**

Academic Track major in Science, Technology, Engineering, and Mathematics

Ecols St., Brgy. Commonwealth, Quezon City

Junior High School

**Commonwealth High School 2017-2020**

Ecols St., Brgy. Commonwealth, Quezon City

Elementary School

**Manuel L. Quezon Elementary School 2011-2017**

30 Adarna St., Brgy Commonwealth, Quezon City

## Skills

- Collaborative team member
- Great attention to detail
- Adaptable

- Stress Management
- Disciplined
- Outstanding communication and interpersonal skills
- Comfortable working with targets
- Solutions oriented professional
- Tech Savvy
- Computer Literate

## References

**Christian Adrian Pizano, Angel's Pizza Fairview**  
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