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|  | **Process** | **Pass/Failed** |
| 1 | Login to CBB | Passed |
| 2 | open of attachments | Passed |
| 3 | sending email | Passed |
| 4 | view stores | Passed |
| 5 | view order | Passed |
| 6 | create manual order | Passed |
| 7 | dashboard | Passed |
| 8 | change order quantity | Passed |
| 9 | downloading csv file (posted) | Passed |
| 10 | downloading csv file (unposted) | Passed |
| 11 | masterlist report | Passed |
| 12 | production batch reports | Passed |
| 13 | adding new store (batching) | Passed |
| 14 | item blocking | Passed |
| 15 | posting | Passed |

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| **Name:** | Caselyn Quaresma | | |
| **Role of Tester:** | Coordinator | **Dept/Sec:** | CMI - PPIC |
| **Module:** | CBB – DR SERVER | | |
| **Description:** | Used for processing / downloading store orders | | |

