



Republic of the Philippines
Municipality of **SAN VICENTE**
Province of **CAMARINES NORTE**



OFFICE OF THE BUILDING OFFICIAL

APPLICATION FORM FOR BUILDING PERMIT

□ SIMPLE

☐ COMPLEX

NEW

☐ RENEWAL☐ AMENDATORY

APPLICATION NO.

[illegible]

AREA NO.

[illegible]**BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE APPLICANT)**

OWNER / APPLICANT	LAST NAME a	FIRST NAME a	M.I. a	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP		
ADDRESS: NO., STREET,		BARANGAY,	CITY / MUNICIPALITY	ZIP CODE
				TELEPHONE NO.
LOCATION OF CONSTRUCTION:		LOT NO. _____	BLK NO. _____	TCT NO. _____
		TAX DEC. NO. _____		
STREET a		BARANGAY a	CITY / MUNICIPALITY OF a	
SCOPE OF WORK				
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> RENOVATION _____	<input type="checkbox"/> RAISING _____		
<input type="checkbox"/> ERECTION _____	<input type="checkbox"/> CONVERSION _____	<input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE _____		
<input type="checkbox"/> ADDITION _____	<input type="checkbox"/> REPAIR _____	<input type="checkbox"/> OTHERS (Specify) _____		
<input type="checkbox"/> ALTERATION _____	<input type="checkbox"/> MOVING _____			
USE OR CHARACTER OF OCCUPANCY				
<input type="checkbox"/> GROUP A : RESIDENTIAL, DWELLINGS	<input type="checkbox"/> GROUP F : INDUSTRIAL	<input type="checkbox"/> OTHERS (Specify) _____		
<input type="checkbox"/> GROUP B : RESIDENTIAL HOTEL, APARTMENT	<input type="checkbox"/> GROUP G : INDUSTRIAL STORAGE AND HAZARDOUS			
<input type="checkbox"/> GROUP C : EDUCATIONAL, RECREATIONAL	<input type="checkbox"/> GROUP H : RECREATIONAL, ASSEMBLY OCCUPANT LOAD LESS THAN 1000			
<input type="checkbox"/> GROUP D : INSTITUTIONAL	<input type="checkbox"/> GROUP I : RECREATIONAL, ASSEMBLY OCCUPANT LOAD 1000 OR MORE			
<input type="checkbox"/> GROUP E : BUSINESS AND MERCANTILE	<input type="checkbox"/> GROUP J : AGRICULTURAL, ACCESSORY			
OCCUPANCY CLASSIFIED _____		TOTAL ESTIMATED COST P <u>2</u>		
NUMBER OF UNITS <u>2</u>		PROPOSED DATE OF CONSTRUCTION _____		
TOTAL FLOOR AREA <u>2</u> SQUARE METERS		IF CONSTRUCTION WAS UNDERTAKEN BY CONTRACT:		
LOT AREA <u>2</u> SQUARE METERS				
AUTHORIZED MANAGING OFFICER (Signature Over Printed Name) _____ EXPECTED DATE OF COMPLETION _____				

DO NOT FILL-UP (PSA USE ONLY)

Frequency	Percentage
Never	10%
Rarely	10%
Sometimes	10%
Often	40%
Very often	30%

BOX 2

FULL-TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS (REPRESENTING THE OWNER)		
<div style="border-bottom: 1px solid black; width: 100%; text-align: center; margin-bottom: 10px;"> ARCHITECT OR CIVIL ENGINEER </div> <div style="text-align: center;"> (Signed and Sealed Over Printed Name) Date </div>	Address	
	PRC No.	Validity
	PTR No.	Date Issued
	Issued at	TIN

BOX 3

APPLICANT: <div style="text-align: center; margin-top: 10px;">_____ a _____ Date 2025-12-19</div> <div style="text-align: center; margin-top: 5px;">(Signature Over Printed Name)</div>		
Address a		
CTC No 2	Date Issued 2025-12-24	Place Issued 2

BOX 4

WITH MY CONSENT: LOT OWNER / AUTHORIZED REPRESENTATIVE		
_____ a _____ Date 2025-12-24 (Signature Over Printed Name)		
Address a _____		
CTC No 2	Date Issued 2	Place Issued 2

BOX 5

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S

BEFORE ME, at the City/Municipality of _____, on _____ personally appeared the following:

_____	_____	_____	_____
APPLICANT	C.T.C. No.	Date Issued	Place Issued

_____	_____	_____	_____
LICENSED ARCHITECT OR CIVIL ENGINEER (Full-Time Inspector and Supervisor of Construction Works)	C.T.C. No.	Date Issued	Place Issued

whose signatures appear hereinabove, known to me to be the same persons who executed this standard prescribed form and acknowledged to me that the same is their free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and place above written.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

NOTARY PUBLIC (Until December _____)