**Wilpshire Wanderers Football Club**

**Secretary – League Liaison**

The purpose of this voluntary role is to provide a focal point of contact between the club and the leagues in which we are represented

Tasks include

* Prime point of contact for all correspondence with the appropriate junior football league officials
* Provision of all relevant instructions / guidance information to enable each coach to ensure players are properly registered at the start and during the season
* Attendance at League meetings to represent the club.
* Provide regular update information/briefings to all relevant volunteers within the club to ensure full and efficient compliance with league and club requirements.

S T Frost

Iss 001 March 2017