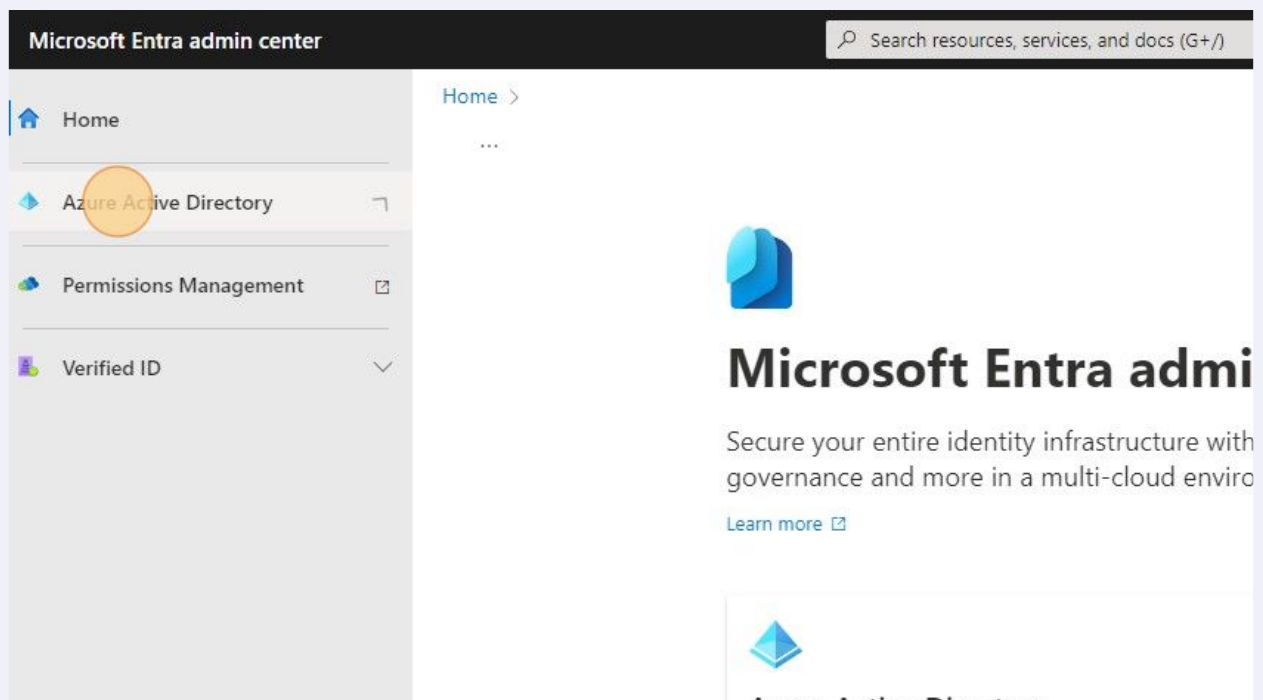


# How to Create a Conditional Access Policy to Require MFA for Administrators

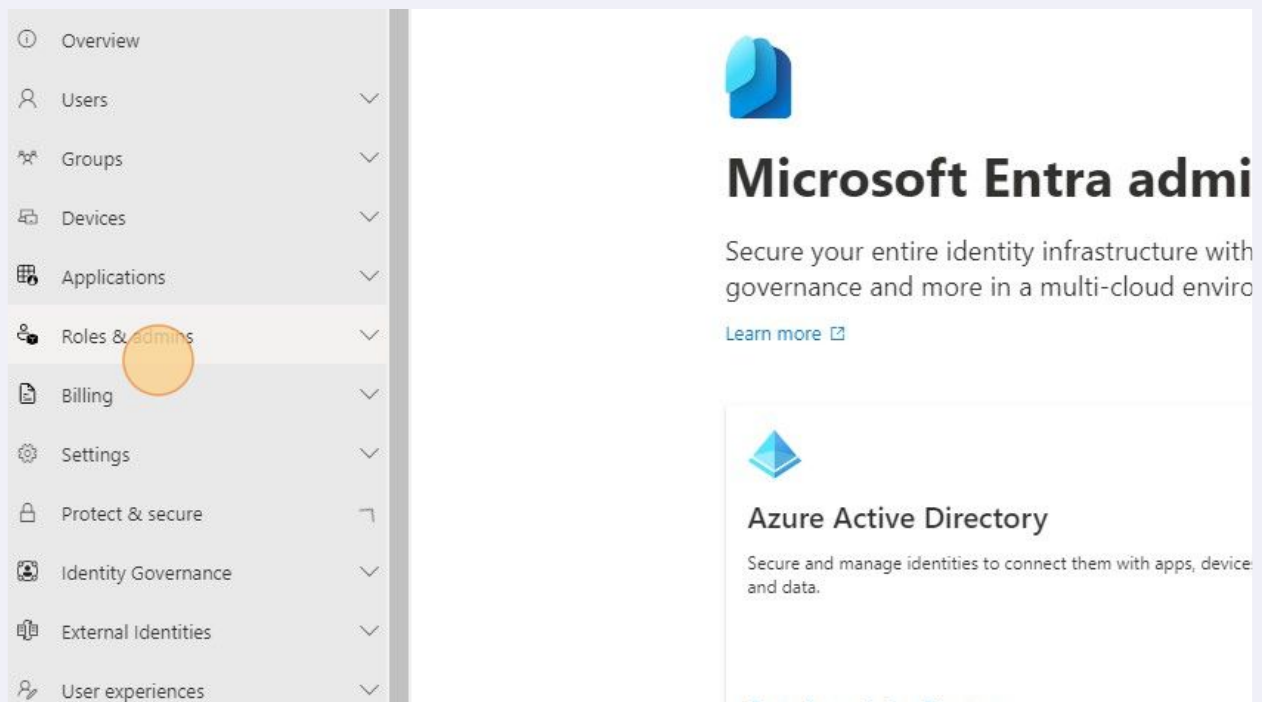
In this guide, we walk through the process of creating a conditional access policy, specifically targeted at administrative roles, to require MFA for all applications.

1 Navigate to [entra.microsoft.com](https://entra.microsoft.com)

2 Click "Azure Active Directory"

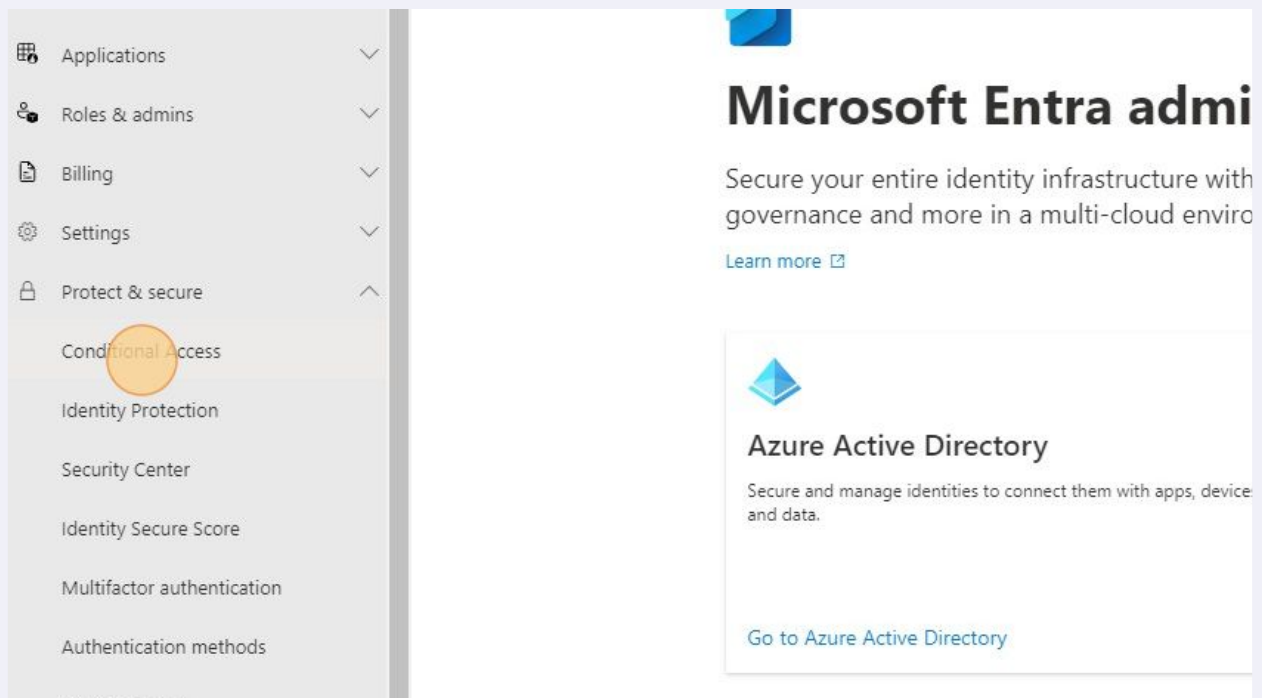


### 3 Click "Protect & secure"



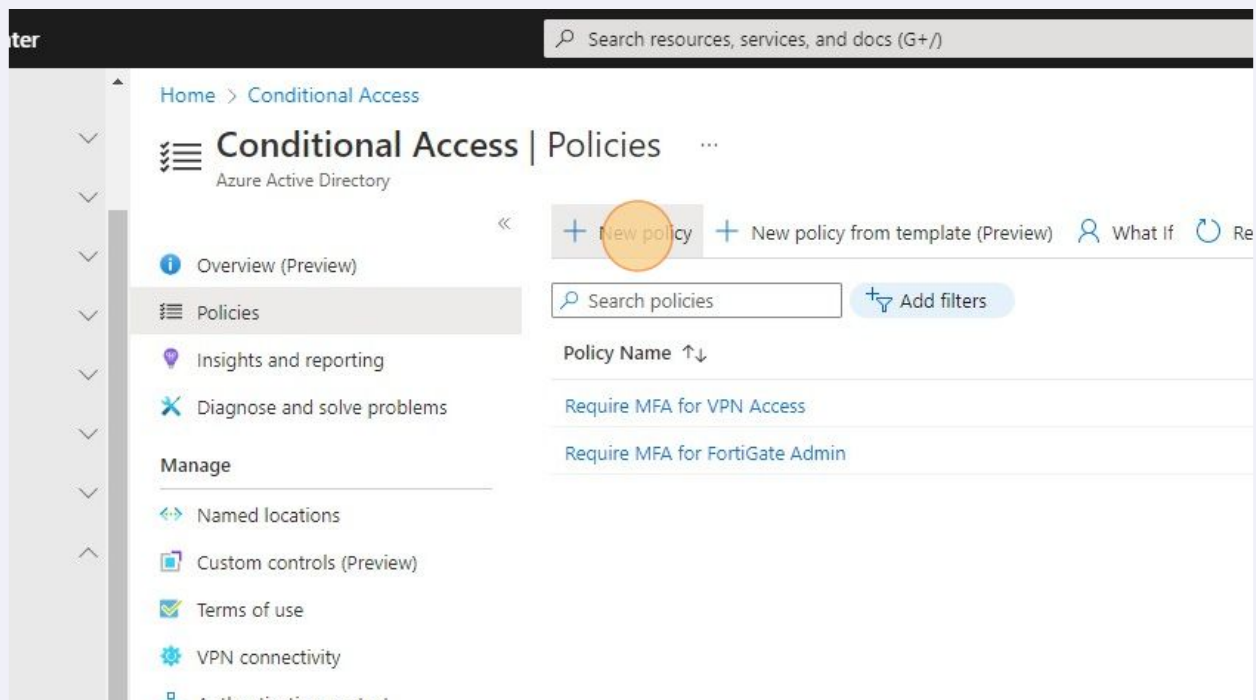
The screenshot shows the Microsoft Entra admin center interface. On the left, a navigation pane lists various sections: Overview, Users, Groups, Devices, Applications, Roles & admins, Billing, Settings, Protect & secure, Identity Governance, External Identities, and User experiences. The 'Protect & secure' item is highlighted with an orange circle. The main content area on the right features the Microsoft Entra logo, the title 'Microsoft Entra admin center', and a description: 'Secure your entire identity infrastructure with governance and more in a multi-cloud environment'. Below this is a 'Learn more' link. Further down, there is a section for 'Azure Active Directory' with its own description and a 'Go to Azure Active Directory' link.

### 4 Click "Conditional Access"

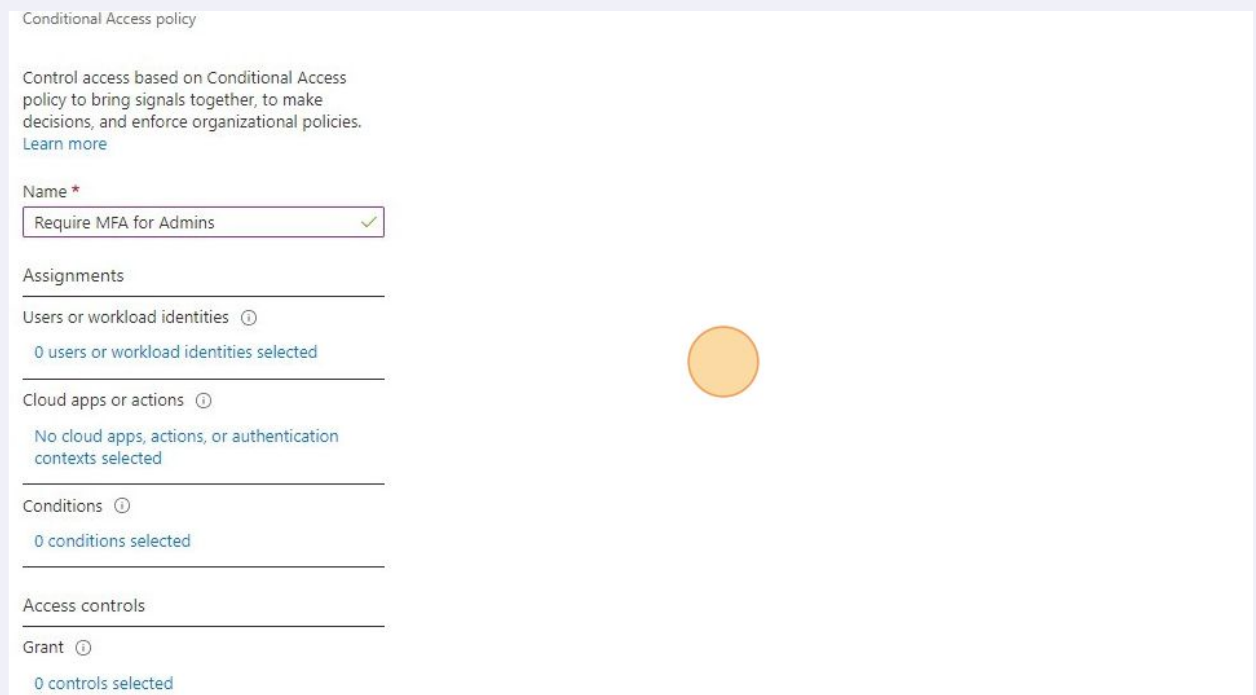


The screenshot shows the Microsoft Entra admin center interface after clicking 'Protect & secure'. The left navigation pane now shows a sub-menu under 'Protect & secure', including 'Conditional Access', 'Identity Protection', 'Security Center', 'Identity Secure Score', 'Multifactor authentication', and 'Authentication methods'. The 'Conditional Access' item is highlighted with an orange circle. The main content area on the right remains the same as in the previous screenshot, showing the Microsoft Entra logo, title, description, and 'Learn more' link, followed by the 'Azure Active Directory' section with its description and 'Go to Azure Active Directory' link.

## 5 Click "New Policy"



## 6 Set "Name" to "Require MFA for Admins"



## 7 Target "Select users and groups"

Control access based on Conditional Access policy to bring signals together, to make decisions, and enforce organizational policies. [Learn more](#)

Name \*  
Require MFA for Admins ✓

Assignments

Users or workload identities ⓘ  
0 users or workload identities selected

Cloud apps or actions ⓘ  
No cloud apps, actions, or authentication contexts selected

Conditions ⓘ  
0 conditions selected

Access controls

Grant ⓘ  
0 controls selected

Control access based on who the policy will apply to, such as users and groups, workload identities, directory roles, or external guests. [Learn more](#)

What does this policy apply to?  
Users and groups

**Include** Exclude

☒ None  
☐ All users  
☒ Select users and groups

## 8 Under "Users", target "Directory roles"

Name \*  
Require MFA for Admins ✓

Assignments

Users or workload identities ⓘ  
Specific users included  
✗ "Select users and groups" must be configured

Cloud apps or actions ⓘ  
No cloud apps, actions, or authentication contexts selected

Conditions ⓘ  
0 conditions selected

Access controls

Grant ⓘ  
0 controls selected

What does this policy apply to?  
Users and groups

**Include** Exclude

☐ None  
☐ All users  
☒ Select users and groups

☐ Guest or external users ⓘ  
☒ Directory roles ⓘ  
☐ Users and groups

9

Include:  
Global Administrator  
Application administrator  
Authentication Administrator  
Billing administrator  
Cloud application administrator  
Conditional Access Administrator  
Exchange administrator  
Helpdesk administrator  
Password administrator  
Privileged authentication administrator  
Privileged Role Administrator  
Security administrator  
SharePoint administrator  
User administrator

**Specific users included**

✖ "Select users and groups" must be configured

Cloud apps or actions ⓘ  
No cloud apps, actions, or authentication contexts selected

Conditions ⓘ  
0 conditions selected

Access controls

Grant ⓘ  
0 controls selected

Session ⓘ  
0 controls selected

**Select users and groups**

☐ Guest or external users ⓘ

☒ Directory roles ⓘ

0 selected

**Built-in directory roles**

- ☒ Application administrator
- ☐ Application developer
- ☐ Attack payload author
- ☐ Attack simulation administrator
- ☐ Attribute assignment administrator
- ☐ Attribute assignment reader
- ☐ Attribute definition administrator
- ☐ Attribute definition reader

## 10 Click "Exclude"

**New** ...

Conditional Access policy

Control access based on Conditional Access policy to bring signals together, to make decisions, and enforce organizational policies. [Learn more](#)

Name \*

Require MFA for Admins ✓

Assignments

Users or workload identities ⓘ

[Specific users included](#)

Cloud apps or actions ⓘ

[All cloud apps](#)

Conditions ⓘ

[0 conditions selected](#)

What does this policy apply to?

Users and groups

**Include** **Exclude**

☐ None

☐ All users

☒ Select users and groups

☐ Guest or external users ⓘ

☒ Directory roles ⓘ

13 selected

☐ Users and groups

## 11 Click "Users and groups"

**Name \***

Require MFA for Admins ✓

**Assignments**

Users or workload identities ⓘ

[Specific users included](#)

Cloud apps or actions ⓘ

[All cloud apps](#)

Conditions ⓘ

[0 conditions selected](#)

**Access controls**

Grant ⓘ

[0 controls selected](#)

Session ⓘ

[0 controls selected](#)

What does this policy apply to?

Users and groups

**Include** **Exclude**

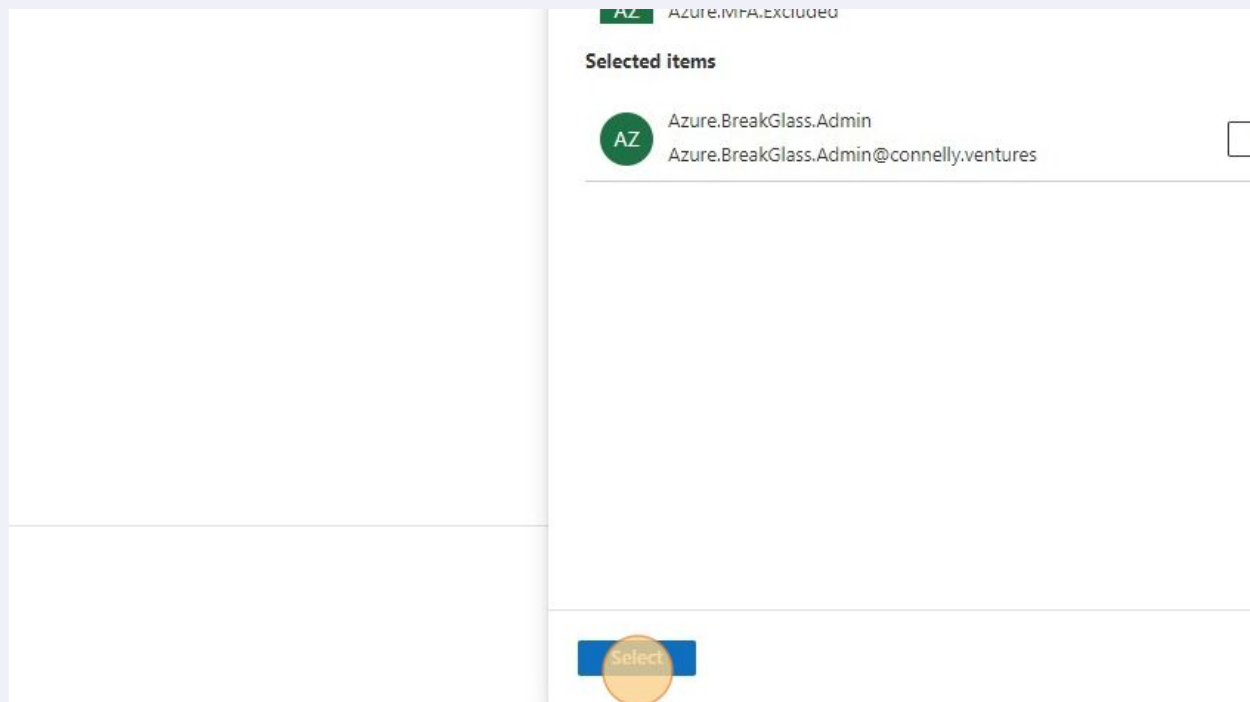
Select the users and groups to exempt from the policy

☐ Guest or external users ⓘ

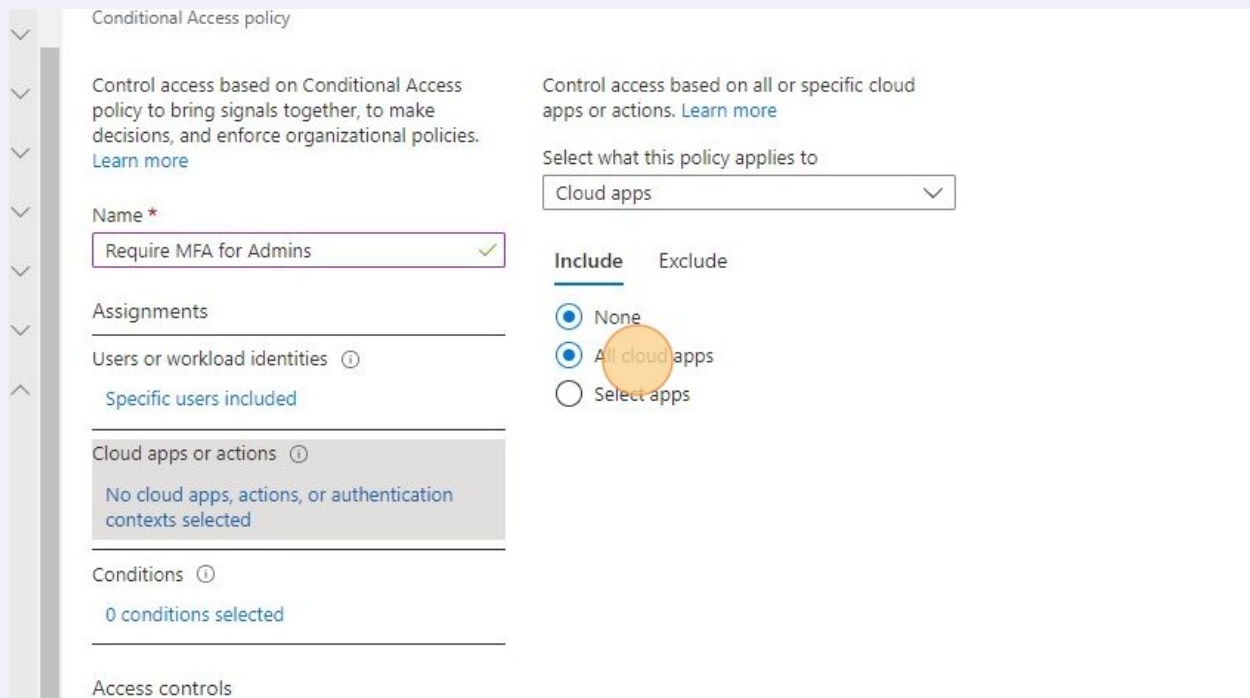
☐ Directory roles ⓘ

☒ **Users and groups**

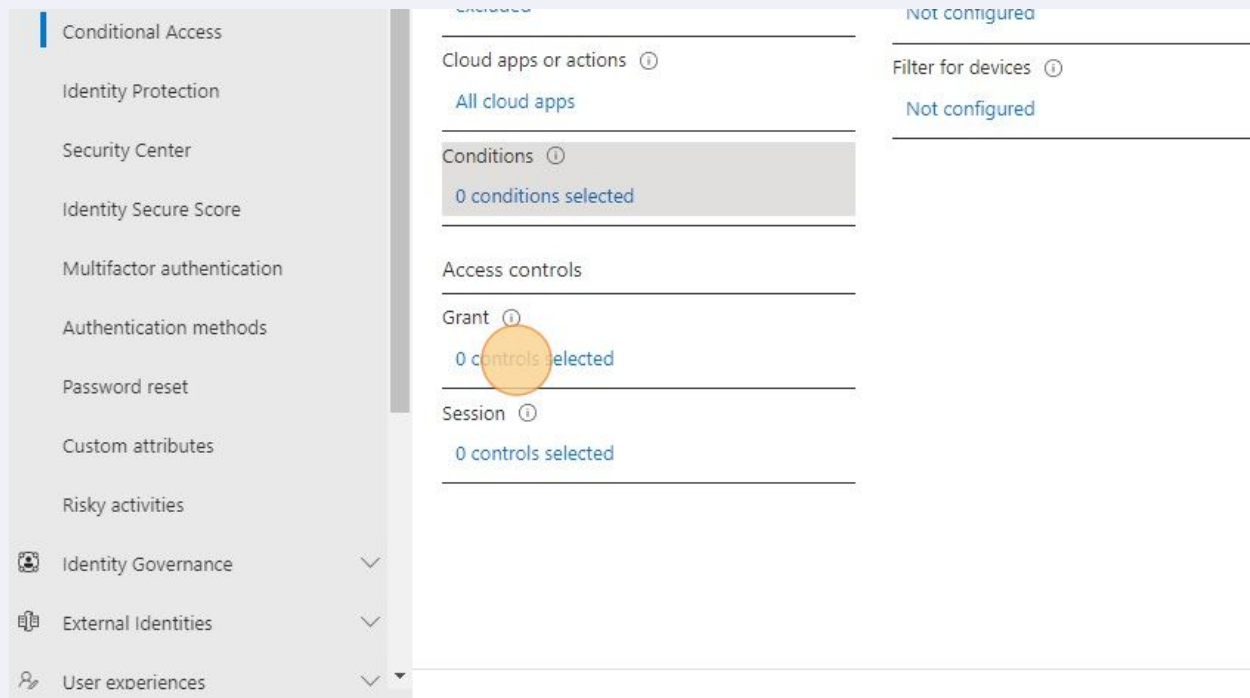
## 12 Exclude your break glass account and save it.



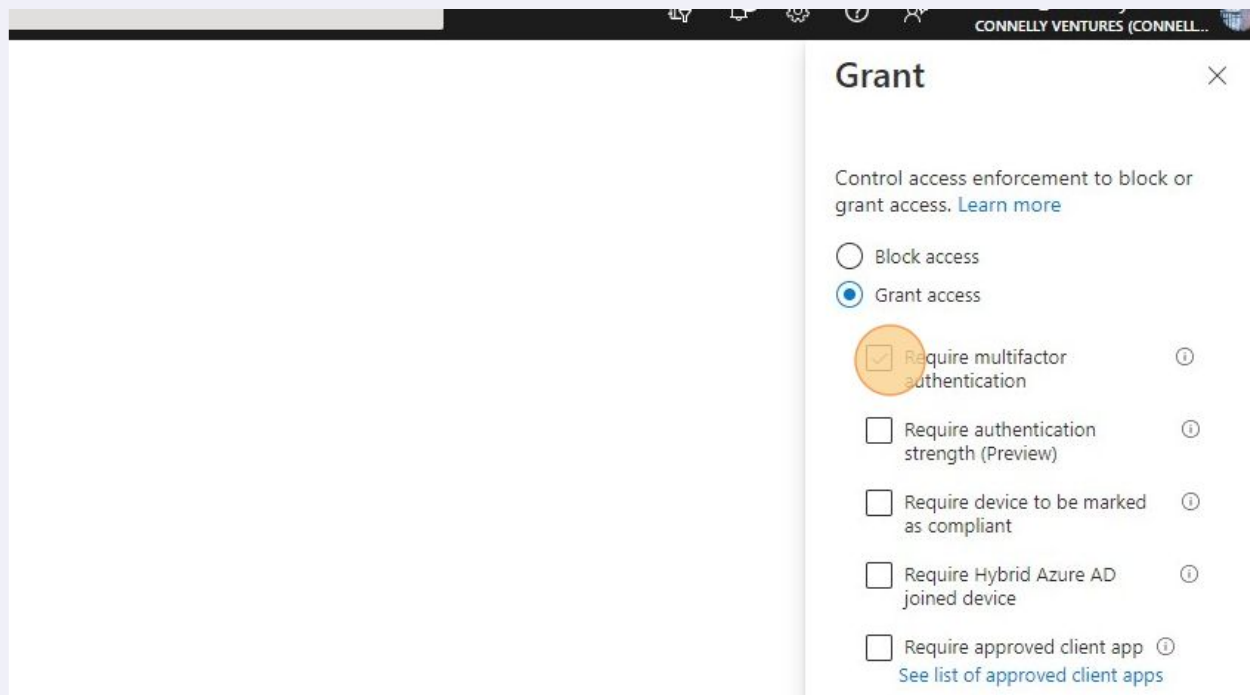
## 13 Under "Cloud Apps", target "All cloud apps"



## 14 Click the link under "Grant"



## 15 Click "Require multifactor authentication"





## 16 Click "Select"

Require device to be marked as compliant

Require Hybrid Azure AD joined device

Require approved client app  
[See list of approved client apps](#)

Require app protection policy  
[See list of policy protected client apps](#)

AzureAD\_ToS

Select

## 17 Select "On" to enable the policy immediately.

Identity Secure Score

Multifactor authentication

Authentication methods

Password reset

Custom attributes

Risky activities

Identity Governance

External Identities

User experiences

Help & support

Conditions 0 conditions selected

Access controls

Grant 1 control selected

Session 0 controls selected

Enable policy

Report-only On Off

Create



### Alert!

If you want to see how a rule would perform before enforcing it, choose "Report-only"

## 18 Click "Create" to finish creating the policy.

Security Center

- Identity Secure Score
- Multifactor authentication
- Authentication methods
- Password reset
- Custom attributes
- Risky activities
- Identity Governance
- External Identities
- User experiences
- Help & support

Conditions ⓘ

0 conditions selected

Access controls

Grant ⓘ

1 control selected

Session ⓘ

0 controls selected

Enable policy

Report-only On Off

Create

19 You should see a notification that the policy was created successfully.

The screenshot shows the Microsoft 365 admin center interface. At the top, a notification banner states: "Successfully created 'Require MFA for Admins'". Below the notification, a table displays the list of policies. The table has columns for "State", "Creation Date", and "Modified Date". Three policies are listed, all with a state of "On".

State	Creation Date	Modified Date
On	2/6/2022, 11:39:39 AM	2/6/2022, 11:39:59 AM
On	2/6/2022, 11:51:57 AM	
On	12/18/2022, 8:12:24 PM	