



MARK ERIC PLATA

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Balanga City, Bataan Philippines.
2100

EDUCATION

**Bachelor of Science in
Information Technology, Major in
Network and Web Application**

Bataan Peninsula State University
2017-2022

SKILLS

- Clear Communication
- Team Oriented
- PHP
- HTML
- CSS
- SQL
- Database Management Software

CERTIFICATES

**Microsoft Office Specialist
Word 2010**

**Microsoft Office Specialist
Word 2016**

To be able contribute and share my skills in the company also to gather work experience and further enhance my self-confidence in the work place.

EXPERIENCE

Enumerator

LGUSuite

October 2022-February 2023 (Project)

- Reached out to people by telephone, face-to-face, or virtual means.
- Designed and updated fit-for-purpose questionnaires to fulfil project goals.
- Gathered data from surveys to write detailed outcome reports.

IT Assistant

BPSU Main Campus Administrative Office (OJT)

November 2021- March 2022

- Data Entry
- Video Editing
- Provides technical assistance to office
- Send Emails

Computer Technician/Troubleshooter

Freelance/Oncall

- PC Maintenance
- PC Build
- OS Installation
- Troubleshoot/Diagnose problem

SEMINARS AND WEBINARS

- Philippine Society of IT Educators (2014 at Lou-is Restaurant)
- 18th Youth Congress on Information Technology (Webinar 2020)
- 5th Y4IT Research Summit (Webinar 2021)