

# Reyes Francisco Tecson & Associates Law Office

Unit 1710 Cityland 10 Tower 1, H.V. dela Costa Street, Salcedo Village, Makati City  
Telephone Nos. 892-4360 / 813-1553 / 892-4435 / 892-1872 Fax: 812-6026  
Website: www.rflaw.com E-mail: info@rflaw.com

Date: 04/19/2018  
OR# R-180419-3

Account: Manalo, Josh Benjamin D  
Department: Human Resource and Finance  
Case: Sample Case XYZ  
Type: Out of Pocket Expense Reimbursement

---

## BREAKDOWN OF EXPENSES

DATE	TYPE	REMARKS	AMOUNT
Apr 19, 2018	Transportation		Php 155.00
TOTAL			Php <b><u>155.00</u></b>