

Table documentation for the IPEDS Access database, 2004-05

Final release

Overview This spreadsheet contains the documentation for the IPEDS 2004-05 access database variables that were collected in the 2004-05 IPEDS data collection. The IPEDS data collection modules. Institutional Characteristics 2004-05 and completions 2003-04 were collected in 2004. Student Financial Aid 2003-04 and Human Resource 2004 components were collected in 2005. Fall enrollment 2004 and 12-month enrollment 2003-04, Finance fiscal year 2004-05 components were collected in the Spring 2005. In 2004 Fall enrollment and 12-month enrollment were collected in the same survey. The data in this database are final released data. During the data collection, institutions were allowed to submit revisions to their 2004-05 submission through the Prior Year Revision system. The 2004-05 provisional data were then updated with the final release. There are some data tables and variables that institutions are not allowed to submit. These data tables and variables are identified in the spreadsheet in this workbook. Note that they do not exist in the data base.

Contents of spreadsheet

Tables04 Table List: List all data tables included in the downloadable access database and all tables that contain the data available through the Use the Data function (IPEDS Data Center) <http://nces.ed.gov/ipeds/home/usethedata>.

Vartable04 Variable list: Lists all variables for each data table in the IPEDS data base. Includes the variable label, description, data type, format and maximum field width of each variable. Describes a variable as either a numeric (N) or Alphanumeric (A) and the format of a variable as either continuous (Cont) or categorical (Disc). It also lists the variable number and flag variables for each continuous variable. Imputation flag variable describes whether the corresponding variable was reported, imputed or not applicable. Imputation flag variable is used in the Access database, because of limitations on maximum number of variables allowed.

ValueSets04 This worksheet contains the code values and value labels for all categorical variables. It also lists the frequency and percent distribution for each code value by variable.

Metadata definitions This worksheet describes each of the metadata variables found in tables04, vartable04

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SurveyOrder	SurveyNumber	Survey	YearCoverage	TableName
10	1	Institutional Characteristics	Academic year 2004-05	HD2004
10	1	Institutional Characteristics	Academic year 2004-05	FLAGS2004
10	1	Institutional Characteristics	Academic year 2004-05	IC2004
10	1	Institutional Characteristics	Academic year 2004-05	IC2004_AY
10	1	Institutional Characteristics	Academic year 2004-05	IC2004_PY
10	1	Institutional Characteristics	Academic year 2004-05	IC2004MISSION
20	2	Fall Enrollment	Fall 2004	EF2004

20	2 Fall Enrollment	Fall 2004	EF2004A
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20	2 Fall Enrollment	Fall 2004	EF2004CP
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20	2 Fall Enrollment	Fall 2004	EF2004B
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20	2 Fall Enrollment	Fall 2004	EF2004C
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20	2 Fall Enrollment	Fall 2004	EF2004D
30	3 Completions	July 1, 2003 to June 30, 2004	C2004_A
60	6 Finance	Fiscal year 2004	F0304_F1A
60	6 Finance	Fiscal year 2004	F0304_F1A_F
60	6 Finance	Fiscal year 2004	F0304_F1A_G

60	6 Finance	Fiscal year 2004	F0304_F2
60	6 Finance	Fiscal year 2004	F0304_F3
40	7 Student Financial Aid	July 1, 2003 and June 30, 2004	SFA0304
50	8 Graduation Rates	Status of student as of August 31, 2004.	GR2004
50	8 Graduation Rates	Status of student as of August 31, 2004.	GR2004_L2
90	9 Human Resources	Fall 2004	EAP2004
90	9 Human Resources	2004-05	SAL2004_A

90	9 Human Resources	2004-05	SAL2004_B
90	9 Human Resources	Fall 2004	S2004_ABD
90	9 Human Resources	Fall 2004	S2004_F
90	9 Human Resources	Fall 2004	S2004_G
90	9 Human Resources	Fall 2004	S2004_CN
14	14 12-month Enrollment	<p>July 1, 2003 - June 30, 2004 EFFY2004 or</p> <p>September 1, 2003 - August 31, 2004</p> <p>Institutions had the option to use either 12-month period.</p>	

14	14 12-month Enrollment	July 1, 2003 - June 30, 2004 EFIA2004 or September 1, 2003 - August 31, 2004 Institutions had the option to use either 12-month period.	
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Description

This table contains directory information for every institution in the 2004 IPEDS universe. Includes name, address, city, state, zip code and various URL links to the institution's home page, admissions, and financial aid. Identifies institutions as currently active, institutions that participate in Title IV federal financial aid programs for which IPEDS is mandatory. It also includes variables derived from the 2005 Institutional Characteristics survey, such as control and level of institution, highest level and highest degree offered and Carnegie classifications.

This table contains response status information for each survey component for every institution in the 2004-05 IPEDS universe. This table identifies institutions that have responded; institutions that did not respond and have imputed data; survey applicability. It will also identify institutions whose data represents multiple campuses (parent/child reporting). For final/revised releases, it will also identify those institutions that submitted revised data by survey component.

This table contains data on program and award level offerings, control and affiliation and special learning opportunities. This table also contains data on applicants, admissions and test scores for institutions who do not have an open admissions policy.

This table contains data on student charges for a full academic year. Institutions that offer primarily academic programs measured in credit hours have a predominant calendar system of semester, quarter, trimester, or 4-1-4 or other academic calendar system report student charges for the full academic year. Student charges on this data file include: average tuition and required fees for both full-time undergraduate and graduate students; per credit hour charges for both part-time undergraduate and graduate students; Typical tuition and required fees for a full-time first-professional students in Chiropractic (D.C. or D.C.M.), Dentistry (D.D.S. or D.M.D.), Law (L.L.B. or J.D.), Medicine (M.D.), Optometry (O.D.), Osteopathic Medicine (D.O), Pharmacy (Pharm.D.), Podiatry (D.P.M., Pod.D., D.P.), or, Veterinary Medicine (D.V.M.), Law (J.D.) and Theology (M. Div., M.H.L., B.D., or Ordination):. The price of attendance of full-time first-time undergraduates that are made available to the public on College Navigator are included in this table. Price of attendance includes amounts for published tuition and required fees, books and supplies, room and board and other expenses. Estimates for books and supplies, room and board and other expenses are those from the Cost of Attendance report used by the financial aid office in determining financial need.

This table contains data on student charges by program. Institutions that measure programs in clock hours or have primarily occupational programs measured in credit hours report student charges data by the full length of the program. This table contains the number of programs offered and the price of attendance for entering students that are made available to the public on College Navigator; Price of attendance include amounts for published tuition and required fees, books and supplies, room and board and other expenses for the largest program. Estimates for books and supplies, room and board and other expenses are those from the Cost of Attendance report used by the financial aid office in determining financial need. In addition to the price of attendance for the largest program, tuition and fees and books and supplies are also included for up to an additional five programs.

This table contains institution's mission statement or the web address of the mission statement

This table contains the number of students enrolled in the fall, by gender, attendance (full- or part-time) status and level of student. Institutions with traditional academic year calendar systems (semester, quarter, trimester or 4-1-4) report their enrollment as of October 15 or the official fall reporting date of the institution. Institutions with calendar systems that differ by program or allow continuous enrollment report students that are enrolled at any time between August 1 and October 31. This table has multiple records per institution. Records are uniquely defined by the variables IPEDS ID (UNITID), and the attendance status and level of student (EFLEVEL). Each record will contain the total enrollment, enrollment for men and women, and the total enrollment and enrollment for men and women for full- and part-time students.

This table contains the number of students enrolled in the fall, by race/ethnicity, gender, attendance (full- or part-time) status and level of student. Institutions with traditional academic year calendar systems (semester, quarter, trimester or 4-1-4) report their enrollment as of October 15 or the official fall reporting date of the institution. Institutions with calendar systems that differ by program or allow continuous enrollment report students that are enrolled at any time between August 1 and October 31.

This table has multiple records per institution. Records are uniquely defined by the variables IPEDS ID (UNITID), and the attendance status and level of student (EFALEVEL). Each record will contain the total enrollment, enrollment for men and women, and the total enrollment and enrollment for men and women for all race/ethnicity categories.

This table contains the number of students enrolled in the fall, by race/ethnicity, gender, attendance (full- or part-time) status and level of student for selected major fields of study. Major field of studies included are Education, Engineering, Biological Sciences/Life Sciences, Mathematics, Physical Sciences, Business Management and Administrative Services, Law, Dentistry, and Medicine. This data file contains enrollment data for 4-year institutions only. Institutions with traditional academic year calendar systems (semester, quarter, trimester or 4-1-4) report their enrollment as of October 15 or the official fall reporting date of the institution. Institutions with calendar systems that differ by program or allow continuous enrollment report students that are enrolled at any time between August 1 and October 31.

ports. For complete set of variables see table vartable04 in this document.

This table has multiple records per institution. Records are uniquely defined by the variables IPEDS ID (UNITID), and the major field of study, attendance status and level of student (EFCIPLEV). Each record will contain the total enrollment, enrollment for men and women, and the total enrollment and enrollment for men and women for all race/ethnicity categories.

This table contains the number of students enrolled in the fall, by age categories, gender, attendance (full- or part-time) status and level of student. Institutions with traditional academic year calendar systems (semester, quarter, trimester or 4-1-4) report their enrollment as of October 15 or the official fall reporting date of the institution. Institutions with calendar systems that differ by program or allow continuous enrollment, report students that are enrolled at any time between August 1 and October 31. This table has multiple records per institution. Records are uniquely defined by the variables IPEDS ID (UNITID), age categories (EFBAGE) and level of student (LSTUDY). Each record will contain the total enrollment, enrollment for men and women, and the total enrollment and enrollment for men and women for full- and part-time students. Enrollments by age, are optional for institutions to report in even-numbered years. Approximately only about 50 percent of institutions respond in optional years

This table contains the number of first-time freshmen by state of residence, along with data on the number who graduated from high school the previous year. Institutions with traditional academic year calendar systems (semester, quarter, trimester or 4-1-4) report their enrollment as of October 15 or the official fall reporting date of the institution. Institutions with calendar systems that differ by program or allow continuous enrollment, report students that are enrolled at any time between August 1 and October 31. This table has multiple records per institution. Records are uniquely defined by the variables IPEDS ID (UNITID), and the state of residence (EFCSTATE). Enrollments by residence, are optional for institutions to report in odd-numbered years. Approximately only about 50 percent of institutions respond in optional years

This table contains data on the total entering class and first-year retention rates. The total entering class are the number of incoming students (students enrolling for the first time in a postsecondary institution versus students transferring in from another postsecondary institution) at an institution. This measure permits the calculation of the graduation rate cohort as a proportion of the total entering student body. The first-year retention rate data measures the percentage of first-year students who had persisted in or completed their educational program a year later (began in fall 2003 and persisted or completed in fall 2004). 2004 was the first year retention data was collected in IPEDS and only the rates were collected. In 2007, retention rate data were expanded to include the numbers needed to generate the rates. All data in this table are applicable only to institutions with undergraduate students. Institutions with traditional academic year calendar systems (semester, quarter, trimester or 4-1-4) report their enrollment as of October 15 or the official fall reporting date of the institution (academic year). Institutions with calendar systems that differ by program or allow continuous enrollment, report students that are enrolled at any time between August 1 and October 31 (program year). Only academic year institutions report entering class data. Institutions with short programs (less-than-one-year) will not have data on retention.

This table contains the number of awards by type of program, level of award (certificate or degree), first or second major and by race/ethnicity and gender. Type of program is categorized according to the Classification of Instructional Programs (CIP), a detailed coding system for postsecondary instructional programs. Data covers all awards granted between July 1, 2003 and June 30, 2004. This table contains multiple records per institution. Each record is uniquely defined by the variables IPEDS ID (UNITID), classification of instructional program (CIPCODE), first or second major (MAJORNUM) and award level (AWLEVEL). Each record will contain the total awards, awards for men and women, and the total awards and awards for men and women for all nine race/ethnicity categories.

This table contains institutional finance data for public institutions that use accounting standards established by the Governmental Accounting Standards Board (GASB). Finance data include institutional revenues by source, expenditures by function and natural classification categories, and assets and liabilities. This information provides context for understanding the cost of providing postsecondary education. It is used to calculate the contribution of postsecondary education to the gross national product.

This data file contains the assets, liabilities, and net assets for component units of an institution. These component units use the FASB accounting standard. The term component units applies to GASB institutions only. A component unit is a legally separate organization for which the governing board and/or management of the primary institution is financially accountable. It can be another organization for which the nature and significance of its relationship with a primary institution is such that exclusion would cause the primary institution's financial statements to be misleading or incomplete. This file includes the name or names of the entities whose data is reported and the primary nature (general nature) of each component unit reported such as "fund raising/investment," "research," etc. Financial data for component units are available for fiscal years 2001 through 2006.

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This table contains institutional finance data for institutions that use accounting standards established by the Financial Accounting Standards Board (FASB) . All private not-for-profit institutions are included in this table. There are some public institutions that use the FASB model and are also included. Finance data include institutional revenues by source, expenditures by function and natural classification categories, and assets and liabilities. This information provides context for understanding the cost of providing postsecondary education. It is used to calculate the contribution of postsecondary education to the gross national product.

This table contains institutional finance data for private for-profit institutions that use accounting standards established by the Financial Accounting Standards Board (FASB). Finance data include institutional revenues by source, expenditures by category, and assets and liabilities. This information provides context for understanding the cost of providing postsecondary education. It is used to calculate the contribution of postsecondary education to the gross national product.

This table contains data on the number of full-time, first-time degree/certificate-seeking undergraduate students who receive different types of student financial aid, including grants and loans, from different sources at each institution. Sources and types of aid reported for full-time, first-time degree/certificate-seeking undergraduate students include federal grants, state/local grants, grants from the institution, and student loans. Included are the average dollar amount of aid received by these students.

This table contains the graduation rate status as of August 31, 2004 for the cohort of full-time, first-time degree/certificate-seeking undergraduates in both four year and two year institutions. Data for four year institutions include the number of bachelor degree-seeking students who were enrolled in 1998, the number of bachelor degree seeking students who completed any degree/certificate within 150 percent of normal time, the number who completed a bachelor's degree within 100, 125 or 150 percent on normal time, and the number of bachelor's degree-seeking students who transferred out. Data for students seeking a degree/certificate other than a bachelor's degree are also included for four year institutions. Data for two year institutions include the number of full-time, first-time students who were enrolled in 2001, the number of students who completed any degree/certificate within 150 percent of normal time and the number of students who transferred out. This table has multiple records per institution. Records are uniquely defined by the variables IPEDS ID (UNITID), and the cohort and graduation status within the cohort (GRTYPE). Each record will contain the above data by gender and race/ethnicity.

This table contains the graduation rate status as of August 31, 2004 for the cohort of full-time, first-time degree/certificate-seeking undergraduates enrolled in 2001 for less-than-2-year institutions. Included are the number of students enrolled in 2001 and the number of those students that completed their program in 150 percent of normal time, or had transferred out.

This table contains the number of staff classified by full- and part-time status, medical school status, occupational category and tenure status for applicable occupations. Tenure status categories include tenured, on-tenured-track, not-on-tenure track/no tenure system and without faculty status. This data file has multiple records for each institution. Each record is uniquely defined by the variables IPEDS ID (UNITID), and the variable EAPRECTP which defines occupational category, tenure status, and full- or part-time status of staff.

This table contains the number of full-time, nonmedical, instructional staff and total salary outlays of full-time, nonmedical, instructional staff, by academic rank, gender and contract length (9/10 month, 11/12 month and equated 9/10 month contract). Salary outlays equated to 9/10 month contract was generated by multiplying the salary outlays at 11/12 months by .818 (9/11). This was done to allow for comparisons among instructional staff across all institutions regardless of contract length. This data file has multiple records for each institution. Each record is uniquely defined by the variables IPEDS ID (UNITID), academic rank (ARANK) and contract length(CONTRACT).

This file contains the number of full-time nonmedical instructional nonmedical staff receiving fringe benefits and the total and average expenditures for the full-time instructional staff, by length of contract and type of benefit plan. This data file has multiple records for each institution. Each record is uniquely defined by the variables IPEDS ID (UNITID), and the type of benefit plan (BENTYPE)

This table contains the number of staff on the payroll of the institution as of November 1, by occupational categories, race/ethnicity and gender.

This table has multiple records per institution. Each record is uniquely defined by the variables IPEDS ID (UNITID), and occupational category and full- and part-time status (SABDTYPE).

CAUTION: Reporting Human resource data by race/ethnicity and gender is optional in even-numbered years, so many institutions will not have data.

This table contains the number of full-time instruction/research/public service staff on the payroll of the institution as of November 1, by faculty and tenure status, academic rank, race/ethnicity and gender.

This table has multiple records per institution. Each record is uniquely defined by the variables IPEDS ID (UNITID) and ARANK which is the combination of faculty status (tenured, on tenure track, and not on-tenure track/no tenure system) and academic rank (professors, associate professors, etc.) . These data are applicable to degree-granting institutions with 15 or more full-time employees and related administrative offices. CAUTION: Reporting Human resource data by race/ethnicity and gender is optional in even-numbered years, so many institutions will not have data.

This table contains the number of full-time new hires (persons who were hired for full-time permanent employment for the first time, or after a break in service, between July 1st and October 31st of the survey year) by primary occupation, race/ethnicity and gender.

This table has multiple records per institution. Each record is uniquely defined by the variable IPEDS ID (UNITID), and the variable SGTYPE which defines the primary occupations. These data are applicable to degree-granting institutions with 15 or more full-time employees and related administrative offices. CAUTION: Reporting Human resource data by race/ethnicity and gender is optional in even-numbered years, so many institutions will not have data.

This file contains the number of employees on the payroll of the institution as of November 1, by primary function/occupation, race/ethnicity and gender.

This file has multiple records per institution. Each record is uniquely defined by the variables IPEDS ID (UNITID), and primary function/occupation (SCNLEVEL). These data are applicable to degree-granting institutions with less than 15 full-time employees and all nondegree-granting institutions and related administrative offices. CAUTION: Reporting Human resource data by race/ethnicity and gender is optional in even-numbered years, so many institutions will not have data.

This table contains the unduplicated head count of students enrolled over a 12-month period for both undergraduate and graduate levels. These enrollment data are particularly valuable for institutions that use non-traditional calendar systems and offer short-term programs. Because this enrollment measure encompasses an entire year, it provides a more complete picture of the number of students these schools serve. Each record is uniquely defined by the variables IPEDS ID (UNITID), and the level of enrollment (EFFYLEV). Each record will contain the total head count for men and women, and the total headcount for men and women for all nine race/ethnicity categories.

Each record is uniquely defined by the variables IPEDS ID (UNITID), and the level of enrollment (EFFYLEV). Each record will contain the total head count for men and women, and the total headcount for men and women for all race/ethnicity categories.

Prior to 2007, 12-month enrollment data was collected with Fall enrollment data on one survey form.

This table contains data on instructional activity measured in total credit and/or contact hours delivered by institutions during a 12-month period. The credit hour and contact hour activity data are used to derive 12-month full-time equivalent enrollments for both undergraduate and graduate levels. Prior to 2007, 12-month enrollment data was collected with Fall enrollment data on one survey form.

This table contains 2004-05 derived variables included in the 2005 Data Feedback Reports. Included are:

Tuition and fees;

12-Month unduplicated headcount and FTE;

Total, full- and part-time enrollments and percent of students by race/ethnicity categories for all students for the fall;

Degrees/certificates awarded by award level;

Graduation rates by gender and race/ethnicity for full-time, first-time cohort and bachelor's degree-seeking sub cohort;

Percent receiving financial aid and average amounts received by type of aid;

Core revenues per FTE by source and core expenses per FTE by function;

Average salaries for instructional nonmedical staff by academic rank ;

FTE staff by occupation

Release	Release date
Provisional/Final(institutions were not allowed to revise these data)	March 2006
Final/revised	April 2020
Provisional/Final(institutions were not allowed to revise these data)	September 2005
Provisional/Final(institutions were not allowed to revise these data)	September 2005
Provisional/Final(institutions were not allowed to revise these data)	September 2005
Provisional/Final(institutions were not allowed to revise these data)	September 2005
Final/revised	April 2020

Final/revised

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April 2020

Table	Metadata variable
Tables04	SurveyOrder
Tables04	SurveyNumber
Tables04	Survey
Tables04	YearCoverage
Tables04	TableName
Tables04	Tablenumber
Tables04	TableTitle
Tables04	Description
Tables04	Release
Tables04	Release date
Vartable04	Surveyorder
Vartable04	Surveynumber
Vartable04	Survey
Vartable04	Tablenumber
Vartable04	Tablename
Vartable04	Tabletitle
Vartable04	Varnumber
Vartable04	Varorder
Vartable04	Varname
Vartable04	Imputationvar
Vartable04	Vartitle
Vartable04	Datatype
Vartable04	Fieldwidth
Vartable04	Format
Vartable04	Multirecord
Vartable04	Hasrv
Vartable04	Filename
Vartable04	Sectionnumber
Vartable04	LongDescription
Vartable04	VarSource
Vartable04	Filetitle
Vartable04	SectionTitle
Vartable04	Surveyorder
Vartable04	Tablenumber
Vartable04	Tablename

Variable04	Varnumber
Variable04	varorder
Variable04	varname
Variable04	codevalue
Variable04	frequency
Variable04	percent
Variable04	valueOrder
Variable04	valueLabel
Variable04	varitle

Description

Code used to sort surveys in a particular order

Code assigned to each IPEDS survey component
--

Name of Survey

Defines the year the data covers for each survey component. IPEDS data base for 2004-05 will have some survey components will cover Academic year 2004-05 or Fall 2005, such as Institutional Characteristics and Fall enrollment. However surveys that data over a 12-month period such as completions, 12-month enrollment and finance refer to the preceding 12-month period (2004).

Name of data table within a survey component
--

Unique code assigned to each table

Table title

Gives summary of data presented in table. Also identifies the variables (primary keys) that uniquely identifies a record for table have multiple records per institutions (IPEDS ID/UNITID)

This meta data variable identifies which tables are released as provisional or as final/revised data tables. Some survey components or data tables within a survey are available for revisions through our revision system, such as directory information on the Institutional characteristics component.

The date the table was released as provisional or final/revised.
--

Code used to sort surveys in a particular order

Code assigned to each IPEDS survey component
--

Name of survey

Unique code assigned to each table

Name of data table within a survey component
--

Table title

Unique variable number assigned to each variable in the data base, sometimes variable names are repeated in tables with multiple records such as race/ethnicity variables in Human Resources.

Code used to sort variables within a table or within a logical group of variables for the custom download function
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Variable name

Identifies variable name of all imputation flag variables for each continuous variable. Imputation flag variable describes whether value for the corresponding variable was reported, imputed or not applicable. The item imputation variables are not available in access data base to reduce and meet the variable limitations of the access data base. To access these variables please use the "Use the Data Function" on the IPEDS home page. However please be aware that institutional response variables are available in the database.

Variable title

The data type describes a variable as either a numeric (N) or Alphanumeric (A)
--

Field width defines maximum number of characters of digits for the variable.
--

Format of a variable defines a variable as either continuous (Cont) or categorical (Disc).
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Identifies variables that are on tables that have multiple records per institution (Unitid). 1=Yes multirecord, 2=Single record per institution

Identifies variables that are eligible for institutions to revise

File number used to group variables by subject in the "Use the Data" function of the IPEDS home page. Used in the access database to group variables by subject within a table. This variable is usually used in single record data files with tables that have many variables by subject areas. Data tables with multiple records such as race/ethnicity files usually have just 1 subject.
--

Section number used to group variables within a file group in the "Use the Data" function of the IPEDS home page. Used in the access database to group variables within a subject (file group) within a table. This variable is usually used in single record data files with tables that have many variables by subject areas. Data tables with multiple records such as race/ethnicity files usually have 1 subject.
--

Long detailed description of each variable
--

Source of variable - identifies survey component and IPEDS collection cycle. Becomes part of the description in the online Use the Data function (data center)
--

Name given to file group

Name given to section within file group

Code used to sort surveys in a particular order

Code assigned to each table

Name of data table within a survey component
--

Unique variable number assigned to each variable in the data base, sometimes variable names are repeated in tables with multiple records such as race/ethnicity variables in Human Resources.

Code used to sort variables within a table or within a logical group of variables for the custom download function

Variable name

Code values for a categorical variable

Number of occurrences for a code value for a variable in a table

Percent of occurrences for a code value for a variable in a table

Code used to sort code values for a variable.

Description of code values

Variable title