

# MARK ALDRIN LASTICA Data Entry

#### About Me

I am a detail-oriented individual with experience in air shipment coordination and e-commerce product data management.

Skilled in data entry, accuracy, and teamwork, I am eager to apply my skills to contribute effectively to the team.

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- Caloocan City

#### Portfolio

https://www.linkedin.com/in/marka Idrinlastica/

https://www.behance.net/zethpierce

## Experience

#### Data Entry SupportNinja

April 2022 - April 2024

Regularly update Air Shipments by obtaining ATD (Actual Time of Departure) and ATA (Actual Time of Arrival) information from relevant websites.

# Data Researcher The/Studio Technologies

Feb 2021 - Dec 2021

Transfer product data from spreadsheets to web pages, ensuring accuracy and consistency in information and formatting.

### Front-End Developer (OJT) April 2019 - July 2019 Caloocan New City Hall

Maintaining the design of Ticketing System used by the employees of I.T Department.

## Admin Assistant (OJT) Caloocan Old City Hall

2015

Assisted employers with tasks including typewriting and providing office assistance to visitors.

## Education

#### **University of Caloocan City**

Bachelor of Science in Computer Science 2016 - 2020

# Skills

#### Web Development

HTML, CSS, Javascript, Bootstrap, VueJS, PHP, MySQL, NodeJS

#### Web and Graphic Design

Photoshop, Figma