



Privacy Policy

Enterprise Care Teleconferencing (Asia) Pty Limited, ABN 42122 047492 ("ECT") recognises and respects the importance of protecting your privacy. To that end, we have adopted the principles set forth in this privacy policy (the "Policy") to govern our use and disclosure of your personal information. While it is impossible to guarantee that such information is or will be completely safe from unauthorised access or use, the following Policy is intended to inform you of the steps we take to protect the information you choose to provide to us. We recommend that you carefully review this Policy before providing us with your personal information.

Scope

This Policy applies to all of the services offered by ECT ("Services") and all of ECT's websites (the "Website") and to all personal information that we directly collect or receive from you, whether manually or digitally processed. It does not apply to information our customers collect or receive from you. While we take commercially reasonable measures to protect all personal information in our control or possession, we cannot guarantee or enforce the privacy policies of our customers. For this reason, we encourage you to review the privacy policies of our individual customers' websites before disclosing any personal information to or through them.

Information Collection

We may collect personal information from you on our Website, including, but not limited to, the following: (a) to facilitate the delivery of Services; (b) to provide you information you request, to give you a customised interactive experience; (c) to measure interest in various Services; (d) to inform you about new services and features; and (e) to help us develop new services and features that meet your needs. The information we request may include personally identifiable information such as your name, billing and shipping address, telephone number, email address or credit card information. It is solely your choice whether or not you provide this personally identifiable information. However, should you choose not to provide the information, we may be unable to process an order, fulfil the Services or display certain content on the Website. We do not sell or rent personal information, including personally identifiable information, to unrelated third parties.

When you browse our Website, you may do so anonymously as personal information is not collected during browsing. There is a technology called "cookies," which can be used to provide you with tailored information. We may use cookies to provide you with better service. Cookies are pieces of information that a website transfers to your computer's hard disk for record-keeping purposes. Cookies can make a website more useful by storing information about your preferences for a particular site. The use of cookies is an industry standard and many major websites use them to provide useful features for their customers. Cookies in and of themselves do not personally identify users, although they do identify a user's computer. Most browsers are initially set to accept cookies. If you prefer, you can set your browser to refuse cookies on our Websites. We treat any personal information that may be contained in cookies with the same level of protection as other personal information you

provide to us.

Information Disclosure

We disclose personal information provided to us in limited circumstances. These circumstances include, but are not limited to, the following: (a) to the extent required by law or to respond to judicial process or a good faith belief that such action is necessary under law or to comply with legal process served on us; (b) to protect the security and integrity of the Website and Services; (c) to protect our rights and property and the rights and property of others; (d) to take precautions against liability; (e) to respond to claims that submitted information violates the rights or interests of third parties; (f) to correct technical problems and malfunctions in how the Website operates or processes visitors' information; (g) in connection with a merger, consolidation or sale of all or substantially all of the stock or assets of one or more of our businesses; (h) to provide to our customers pursuant to your request in furtherance of ensuring that you do not receive further communications from our customers or from us; or (i) pursuant to our customers' specific direction in connection with a service we are providing on behalf of our customers.

Access to Personal Information

Individuals seeking access to their personal information that we collected directly from an individual may contact our Privacy Compliance Officer, as set forth below. Individuals seeking access to their personal information that we have received from a customer must contact the customer directly. We require our customers to comply with applicable privacy laws and regulations pertaining to the use of Services including, but not limited to, that all messages sent by our customers utilising Services, in whatever medium, contain the valid name and required contact information for the customer.

Security

We utilise reasonable and appropriate protections to ensure that personal information in our care is not misused or accessed without authorisation. Personal information is stored on our own platforms or on the platforms of our agents/contractors, with access restricted to those employees or contractors who have a need for such access to perform a legitimate business function relating to the Services or for maintenance, internal security or related issues. Moreover, we generate audit logs that record all access and use of personal information stored in our databases. Any contractor whom we retain to provide services for us and who will have access to personal information must generally agree to abide by the terms of this Policy.

Children

We do not knowingly collect any personally identifiable information from children under 13 years old through our Website. However, if the parent or guardian of a child under 13 believes that the child has provided us with personally identifiable information, the parent or guardian of that child should contact our Privacy Compliance Officer through the contact information provided below if they want this information deleted from our files. If we obtain knowledge that it has personally identifiable information about a child under 13 in retrievable form in our files, we will delete that information from our existing files. In addition, anyone under 18 years old should seek their parent's or guardian's permission prior to using or

disclosing any personal information on our Website.

Third-Party Websites

Our Website may contain links to third-party websites. While we try to link only to websites that share our high standards and respect for privacy, we are not responsible for the content or the privacy practices of any third-party websites. For this reason, we encourage you to review the privacy policies of these websites before disclosing any personal information to or through them.

Review of Compliance

We review our compliance with this Policy on a periodic basis.

Consent and Modifications to Privacy Policy

Our Website is created and controlled by us in New South Wales, Australia. By using our Website, you signify that you agree to this Policy. If you do not agree to this Policy, please do not use our Website. We reserve the right to make changes or modifications to this Policy at any time without notice. Please check this page periodically for changes. Your continued use of our Website following the posting of changes to this Policy constitutes acceptance of those changes.

Enforcement

Concerns regarding our adherence to this Policy should be raised first with our Privacy Compliance Officer through the contact information provided below.

Privacy Compliance Officer Contact Information

1800 701 106