

**UPOU Capability Building Program on Distance eLearning
15-16 April 2019
Venue: Cavite State University (CvSU)**

Program/Schedule of Activities

Day 1: 15 April		
<i>Time</i>	<i>Activity</i>	<i>In-Charge</i>
08:30-09:00	Arrival, Registration of Participants and Distribution of Training Kits	CvSU
09:00-09:30	Opening of the Program • Messages	<ul style="list-style-type: none"> Dr. Melinda dP. Bandalaria, UPOU Chancellor Dr. Camilo A. Polinga, CvSU VP for Academic Affairs Dr. Hernando D. Robles, CvSU President
	• Project and Training Overview	• Dr. Melinda dP. Bandalaria
09:30-10:00	<i>Coffee Break</i>	
10:00-12:00	• Distance Education and Other Related Concepts	Dr. Melinda dP. Bandalaria
12:00-01:00	<i>Lunch Break</i>	
01:00-01:45	• Teaching and Learning in Distance eLearning Mode of Instruction (Overview)	Dr. Melinda dP. Bandalaria
01:45-03:15	For the Faculty: <ul style="list-style-type: none"> The Study Guide (Lecture) Learning Resources (Lecture) 	Dr. Melinda dP. Bandalaria
01:45-03:15	For the Technical Team: <ul style="list-style-type: none"> Learning Management System 	Asst. Prof. Myra C. Almodiel
03:15-03:30	<i>Coffee Break</i>	
03:30-05:00	<ul style="list-style-type: none"> Workshop Writing the Study Guide with Learning Resources/OERs (For the Faculty) Course Site Development (For the Technical) 	Dr. Melinda dP. Bandalaria/ Asst. Prof. Myra C. Almodiel

Day 2: 16 April		
<i>Time</i>	<i>Activity</i>	<i>In-Charge</i>
09:00-09:30	Recap of Day 1 Discussions	
09:30-10:30	• Learning Management System (Lecture)	Asst. Prof. Myra C. Almodiel
10:30-11:00	<i>Coffee Break</i>	
11:00-11:30	• Role of Study Centers	Asst. Prof. Myra C. Almodiel
11:30-12:00	• Learner Support System	Asst. Prof. Myra C. Almodiel
12:00-01:00	<i>Lunch Break</i>	
01:00-02:00	• Assessment Mechanisms in ODeL	Dr. Melinda dP. Bandalaria
02:00-03:00	• QA in ODeL	Dr. Melinda dP. Bandalaria
03:00-03:30	• Learning Management System (Workshop/Hands-on)	Asst. Prof. Myra C. Almodiel
03:30-04:00	Closing of the Program	UPOU, and CvSU

Target Participants:

- Administrators
- Academic Staff Teaching in the Distance eLearning Mode
- Technical Support Team

Requirements:

- BYOL (Bring Your Own Laptop)
- Internet Connection in Training Venue
- Course Materials for the Course Being Handled/Taught