**CSCI 426 Progress Report #: \_1\_**

**Group Name: \_\_\_The\_Skyentists\_\_\_\_**

**Dates that this progress report covers:**

August 26, 2019 (Beginning of Class) – September 23, 2019 (Present)

**What did the team accomplish during this time period? (be specific)**

The Skyentists were founded on August 28, 2019. Since the team’s inception, they created a team charter that defines the way we will work as a team as well as a method to resolve interpersonal conflicts. A project charter was created which gives a high level definition of the project. This includes what problem is being solved, background information required to understand the problem, and goals the software should accomplish. The team also had their first client meeting in which they established a good relationship with the client. Most of this meeting discussed the thoroughly written requirements document the client provided. The team has also gotten to know each other and is learning how to operate as a cohesive unit.

**What did the team plan to accomplish but fail to, and why?**

There have been minimal failures to date for the team. Although all assignments have been completed, they’ve been worked on mostly right before the deadline. As a result they were a bit rushed, which resulted in odd formatting and awkward phrasing.

**What particular challenges did the team face?**

The team faced a few scheduling challenges when attempting to have a team meeting outside of class time. We also had difficulties understanding the client’s complex ecological and biological workflow since the team does not have much experience in these fields.

**What accomplishments is the team most proud of?**

The team name of The Skyentists. The team is also proud of the project that we volunteered to work on due to the potential to expand our knowledge, as it will be challenging but rewarding once the software is written.

**What will the team accomplish during the next reporting period?**

The team will accomplish certain objectives by the next reporting period. These objectives include the requirements gathering documents, meeting with the client again, and beginning to design the software itself. We will continue to grow our knowledge and develop team chemistry.

**Any other concerns the team would like to mention?**

None currently