JOHN FROILAN JOSON

Video Editor
Encoder Data Analyst

About Me

Technical skills: Knowledge of computer operating systems, hardware, and software, and proficiency in video editing software
Attention to detail: The ability to be thorough and pay close attention to detail
Communication skills: Excellent verbal communication skills
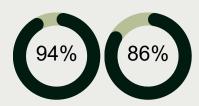Storytelling: The ability to create a cohesive story

Skills:

Project Management	90%
Public Relations	87%
Teamwork	95%
Time Management	84%
Leadership	92%
Effective Communication	78%

Education:

Associate Computer technology
Mabalacat City College
Dolores, Mabalacat City, Pampanga
Inclusive Date
2012-2014

Language:

Tagalog   English

94%   86%

📞 +63-09264914240

🌐 Johnfroilanjoson@gmail.com

📍 Brgy. Sapang Biabas,
    Mabalacat City, Pampanga

Professional Experience:

UET BOX CORP
Printing Machine

MARCH 12 , 2022
JULY 30, 2022

- These machines can print at high speeds and can handle a variety of
- formats, such as graphics, text, and barcodes. They can be cost⬚
- effective because they reduce the need for pre-printed packaging.

BUILDERS WAREHOUSE
Data Encoder

January 15 , 201 6
December 20, 201 7

- Data encoders need to be able to type
- quickly and accurately to efficiently enter data. A minimum typing
- speed of 40 words per minute is considered standard.
- Data encoders need to be proficient with
- data entry tools like Microsoft Excel, Google Sheets, and database System

Clark Medical City
Data Encoder

January 15, 2016
December 20, 2017

- Organizational skills: Data encoders need to be able to manage and
- organize large amounts of data systematically.
- Time management: Data encoders need to be able to manage their
- time efficiently to meet deadlines.