

Appendix U. Test Cases

Module:	Login/Logout				
Test Case Scenario:	User logs into the system				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	Submit form with empty fields	N/A	Error message: "Required Field"	Pass	
2	Submit form that has a username but empty password field	Username: mkthead@tei.com	Error message: "Required Field"	Pass	
3	Submit form that has a password but empty username field	Password: testing	Error message: "Required Field"	Pass	
4	Submit form with a valid username but wrong password	Username: mkthead@tei.com Password: password	Error message: "Username and Password do not match"	Pass	
5	Submit form with a valid password but wrong username	Username: headMkt Password: testing	Error message: "Username and Password do not match"	Pass	
6	Submit form with correct login credentials	Username: mkthead@tei.com Password: testing	Redirects user to dashboard	Pass	
Test Case Scenario:	User logouts of the system				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	Click on your name on the upper right hand corner of the navigation bar	N/A	Dropdown should appear	Pass	
2	Click on <i>Logout</i>	N/A	User will logout of the system and will be redirected to the login page	Pass	

Module:	Change Password				
Test Case Scenario:	User wants to change their password				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs into the system	Username: mkthead@tei.com Password: testing	User is redirected to Dashboard	Pass	
2	Click on your name on the upper right hand corner	N/A	Dropdown should appear	Pass	
3	Click on <i>Change Password</i>	N/A	Change password modal should appear	Pass	
4	Submit form with empty fields	N/A	Error message: "Please fill out this field"	Pass	
5	Submit form that has a current password but the new password and confirm password is empty	Current Password: testing	Error message: "Please fill out this field"	Pass	
6	Submit form that has a current password and a new password but confirm password is empty	New Password: test	Error message: "Please fill out this field"	Pass	
7	Submit form that has all fields	New Password: test Confirm Password: test	Error message: "Password is too short"	Pass	
8	Submit a form that has a wrong current password	Current Password: testing1	Error message: "Current Password is incorrect"	Pass	
9	Submit a form that has new password and confirm password different	New Password: password Confirm New Password: testing1	Error message: "Password do not match"	Pass	
10	Submit a form that has a current password and the new password and confirm password are exactly the same as your current password	Current Password: testing New Password: testing Confirm Password: testing	Error message: "Password cannot be the same"	Pass	
11	Submit a form that valid input	Current Password: testing New Password: password Confirm Password: password	Success alert: "Password successfully changed"	Pass	

Module:	Project Creation				
Test Case Scenario:	User wants to create a project				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to Dashboard	Pass	
2	Click on <i>My Projects</i> in the sidebar	N/A	User is redirected to My Projects	Pass	
3	Click on <i>Create New Project</i>	N/A	User is redirected to Add Project Details	Pass	
4	Submit form with empty fields	N/A	Error message: "Please fill out this field"	Pass	
5	Submit form that has a project title but the following fields are empty: - project details - start date - target end date	Project Title: New Product Launch	Error message: "Please fill out this field"	Pass	
6	Submit form that has a project title and project details but the following fields are empty: - start date - target end date	Project Details: MKT Campaign for Q4	Error message: "Please fill out this field"	Pass	
7	Select a past date in the start date field	N/A	Past dates are disabled	Pass	
8	Select a valid start date	Start Date: 2018-10-06	Target End Date field is enabled	Pass	
9	Submit form that has a project title, project details, and start date but the following fields are empty: - target end date		Error message: "Please fill out this field"	Pass	
10	Select a valid target end date	Target End Date: 2018-11-06	Past dates are disabled	Pass	
11	Submit a form with the required fields by clicking <i>Add Main Activities</i>	N/A	User is redirected to Add Main Activities	Pass	
12	Submit a form with empty fields	N/A	Error message: "Please fill out this field"	Pass	
13	Submit a form with a task title but the following fields are empty: - department - start date - target end date	Task Title: Product Prototyping	Error message: "Please fill out this field"	Pass	
14	Submit a form with a task title and department but the following fields are empty: - start date - target end date	Department: Marketing	Error message: "Please fill out this field"	Pass	
15	Select a past date in the start date field	N/A	Past dates are disabled	Pass	
16	Select a valid start date	Start Date: 2018-10-06	Target End Date field is enabled	Pass	
17	Submit a form with a task title, department, and start date but the following fields are empty: - target end date	N/A	Error message: "Please fill out this field"	Pass	
18	Select a valid target end date	Target End Date: 2018-10-21	Past dates are disabled	Pass	
19	Add a main activity by clicking <i>Add more main activities</i>	N/A	A new row is added	Pass	

20	Input valid data on the required fields in the newly added row	Task Title: Product Distribution Departments: Procurement, Human Resource, Management Information Systems Start Date: 2018-10-22 End Date: 2018-11-06		Pass	
21	Add a main activity by clicking <i>Add more main activities</i>	N/A	A new row is added	Pass	
22	Delete the newly added row by clicking the <i>Trash</i> icon on the right side of the row	N/A	The row will be deleted	Pass	
23	Submit the form by clicking <i>Add Sub Activities</i>	N/A	User is redirected to Add Sub Activities	Pass	
24	Submit a form with empty fields	N/A	Error message: "Please fill out this field"	Pass	
25	Submit a form with a task title on the first main activity but the following fields are empty: - departments - start date - target end date - row under second main activity	Task Title: Create Prototype	Error message: "Please fill out this field"	Pass	
26	Select a department	Department: Marketing	The list will only contain the department you have chosen for that main activity	Pass	
27	Submit a form with a task title and department on the first main activity but the following fields are empty: - start date - target end date - row under second main activity	N/A	Error message: "Please fill out this field"	Pass	
28	Select a valid start date	Start Date: 2018-10-06	Past dates are disabled	Pass	
29	Submit a form with a task title, department, and start date but the following fields are empty: - target end date - row under second main activity	N/A	Error message: "Please fill out this field"	Pass	
30	Select a valid target end date	Target End Date: 2018-10-16	Past dates are disabled	Pass	
31	Submit a form with the entire first row under the first activity filled but the row under the second main activity is empty	N/A	Error message: "Please fill out this field"	Pass	
32	Input valid data on the required fields in the row under the second main activity	Task Title: Acquire Ingredients Department: Procurement Start Date: 2018-10-22 Target End Date: 2018-10-30		Pass	
33	Add a sub activity under the first main activity by clicking the <i>Plus</i> icon on the left side of the first row	N/A	A row under the first main activity will be added	Pass	

34	Input valid data on the required fields in the newly added row	Task Title: Conduct Testing Department: Marketing Start Date: 2018-10-17 Target End Date: 2018-10-21		Pass	
35	Add a sub activity under the second main activity by clicking the <i>Plus</i> icon on the left side of the first row	N/A	A row under the second main activity will be added	Pass	
36	Input valid data on the required fields in the newly added row	Task Title: Deliver Product Department: Procurement, Human Resource, Management Information Systems Start Date: 2018-10-30 Target End Date: 2018-11-06		Pass	
37	Submit the form by clicking <i>Add Tasks</i>	N/A	User is redirected to Add Tasks	Pass	
38	Submit a form with empty fields	N/A	Error message: "Please fill out this field"	Pass	
39	Submit a form with a task title but the following fields are empty: - department - start date - target end date - all other rows	Task Title: Determine Ingredients	Error message: "Please fill out this field"	Pass	
40	Select a department	Department: Marketing	Only one department can be chosen	Pass	
41	Submit a form with a task title and department but the following fields are empty: - start date - target end date - all other rows	N/A	Error message: "Please fill out this field"	Pass	
42	Select a valid start date	Start Date: 2018-10-06	Past dates are disabled	Pass	
43	Submit a form with a task title, department, and start date but the following fields are empty: - target end date - all other rows	N/A	Error message: "Please fill out this field"	Pass	
44	Submit a form with a task title, department, start date, and target end date but the following fields are empty: - all other rows	Target End Date: 2018-10-10	Error message: "Please fill out this field"	Pass	
45	Add a row under Create Prototype	N/A	A new row will be added	Pass	
46	Input valid data on the row under Create Prototype	Task Title: Create Sample Department: Marketing Start Date: 2018-10-11 Target End Date: 2018-10-16		Pass	

47	Input valid data on the row under Conduct Testing	Task Title: Consumer Testing Department: Marketing Start Date: 2018-10-17 Target End Date: 2018-10-21		Pass	
48	Add a row under Conduct Testing	N/A	A new row will be added	Pass	
49	Delete the newly added row by clicking the <i>Trash</i> icon on the right side of the row	N/A	The row will be deleted	Pass	
50	Input valid data on the row under Acquire Ingredients	Task Title: Order Ingredients Department: Procurement Start Date: 2018-10-22 Target End Date: 2018-10-28		Pass	
51	Add a row under Acquire Ingredients	N/A	A new row will be added	Pass	
52	Input valid data on the row under Acquire Ingredients	Task Title: Inventory Ingredients Department: Procurement Start Date: 2018-10-28 Target End Date: 2018-10-30		Pass	
53	Input valid data on the row under Deliver Product	Task Title: Distribute Ingredients Department: Procurement Start Date: 2018-10-30 Target End Date: 2018-11-02		Pass	
54	Add a row under Deliver Product	N/A	A new row will be added	Pass	
55	Input valid data on the row under Deliver Product	Task Title: Conduct Training Department: Human Resource Start Date: 2018-11-01 Target End Date: 2018-11-05		Pass	
56	Add a row under Deliver Product	N/A	A new row will be added	Pass	
57	Input valid data on the row under Deliver Product	Task Title: Update PoS System Department: Management Information System Start Date: 2018-11-04 Target End Date: 2018-11-06		Pass	
58	Submit form by clicking on <i>Add Dependencies</i>	N/A	User will be redirected to Add Dependencies	Pass	

59	Select a dependency for any task	Task: Order Ingredient Dependency: Determine Ingredients	Drop down will have all tasks that end before the start date of the current task	Pass	
60	Submit form by clicking <i>Generate Gantt Chart</i>	N/A	User will be redirected to Project Gantt	Pass	

Module:	Import Project				
Test Case Scenario:	User wants to import a project				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to Dashboard	Pass	
2	Click on <i>My Projects</i> in the sidebar	N/A	User is redirected to My Projects	Pass	
3	Click on <i>Create New Project</i>	N/A	User is redirected to Add Project Details	Pass	
4	Click on <i>Import from Spreadsheet</i>	N/A	Upload File modal should appear	Pass	
5	Click X button	N/A	Upload File modal should close	Pass	
6	Click on <i>Import from Spreadsheet</i>	N/A	Upload File modal should show	Pass	
7	Submit form without uploading file by clicking ✓ button on the Upload File modal	N/A	Confirm upload file modal should show	Pass	
8	Click X button	N/A	Confirm upload file modal should close and Upload file modal should show	Pass	
9	Click ✓ button	N/A	Error Message: "You did not select a file"	Pass	
10	Click on <i>Import from Spreadsheet</i>	N/A	Upload File modal should show	Pass	
11	Click <i>Choose File</i> and upload any file other than .xls and .xlsx	.doc file		Pass	
12	Submit form by clicking ✓ button	N/A	Confirm upload file modal should show	Pass	
13	Click ✓ button	N/A	Error Message: "The filetype you are attempting to upload is not allowed"	Pass	
14	Click on <i>Import from Spreadsheet</i>	N/A	Upload File modal should show	Pass	
15	Download a template by clicking <i>Download the Template here</i>	N/A	Template should download	Pass	
16	Accomplish the template with any blank Project Details field other than actual end date	N/A	Error Message: "Please make sure all required fields in Project Details sheet are filled"	Pass	
17	Fill out the template with a non valid start date	Start Date: 2018-11-101	Error Message: "Project Start Date in Project Details is not a valid date"	Pass	
18	Fill out the template with a non valid end date	End Date: 2018-11-101	Error Message: "Project End Date in Project Details is not a valid date"	Pass	
19	Fill out template with a non valid actual end date	Actual End Date: 2018-11-101	Error Message: "Project Actual End Date in Project Details is not a valid date"	Pass	
20	Fill out template with a blank Completeness/Timeliness in the Project Assessment sheet	N/A	Error Message: "All fields in the first row of Project Assessment sheet are required"	Pass	

21	Fill out template with dates that are not sequential in Project Assessment sheet	Date: 2018-11-05 Date: 2018-11-07	Error Message: "Date in row 3 are not sequential"	Pass	
22	Fill out template with with a blank cell from any of the following: - task title - start date - end date - status - category	N/A	Error Message: "Please make sure all required in row 2 are filled"	Pass	
23	Fill out the template with a non valid start date	Start Date: 2018-11-10!	Error Message: "Start Date in row 2 is not a valid date"	Pass	
24	Fill out the template with a non valid end date	End Date: 2018-11-10!	Error Message: "EndDate in row 2 is not a valid date"	Pass	
25	Fill out template with a non valid actual end date	Actual End Date: 2018-11-10!	Error Message: "Actual End Date in row 2 is not a valid date"	Pass	
26	Fill out template with a task with category 2 or 3 that has no task parent	Category: 2/3	Error Message: "Task Parent on row 2 is required"	Pass	
27	Fill out template with a task with a task parent that is of lower category	Category: 2 Task Parent: Task 3	Error Message: "Task Parent on row 2 is not a valid task"	Pass	
28	Fill out template with an invalid task parent that is not in the task title list	Task Parent: Task 99	Error Message: "Task Parent on row 2 is not a valid task"	Pass	
29	Fill out template with R that is not a valid user	R: Darth Vader	Error Message: "Responsible is not a valid user"	Pass	
30	Fill out template with A that is not a valid user	A: Darth Vader	Error Message: "Accountable is not a valid user"	Pass	
31	Fill out template with C that is not a valid user	C: Darth Vader	Error Message: "Consulted is not a valid user"	Pass	
32	Fill out template with I that is not a valid user	I: Darth Vader	Error Message: "Informed is not a valid user"	Pass	
33	Submit template with valid data		User is redirected to Add Dependencies	Pass	
34	Select a dependency for any task	Task: Task 2 Dependency: Task 1	Drop down will have all tasks that end before the start date of the current task	Pass	
35	Submit form by clicking <i>Generate Gantt Chart</i>	N/A	User will be redirected to Project Gantt	Pass	

Module:	Task Delegation				
Test Case Scenario:	User wants to delegate a task to a certain person				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: prothead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>Tasks > Delegate</i>	N/A	User is redirected to Delegate Tasks	Pass	
3	Click <i>delegate</i> button in any of the tasks	Order Ingredients	Delegate modal should show	Pass	
4	Click X button	N/A	Delegate modal should close	Pass	
5	Click <i>delegate</i> button in any of the tasks	Order Ingredients	Delegate modal should show	Pass	
6	Click any user under the same department	Goo Fy	Workload assessment modal should show	Pass	
7	Click <i>back</i> button	N/A	Workload assessment modal should close Delegate modal should open	Pass	
8	Assign R to two staff	Goo Fy Daisy Duck	Only one R can be assigned to a task	Pass	
9	Assign R	Goo Fy		Pass	
10	Assign ACI	A: Donald Duck C: Daisy Duck I: Mickey Mouse		Pass	
11	Click ✓ button	N/A	Confirm delegate modal should show	Pass	
12	Click X button	N/A	Confirm delegate modal should close	Pass	
13	Click ✓ button	N/A	Confirm delegate modal should show	Pass	
14	Click ✓ button	N/A	Successful alert should appear Task that was recently delegated should be removed from the delegate tasks	Pass	

Module:	Submit RFC				
Test Case Scenario:	User needs to submit a request for change performer				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: procstaff1@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click Tasks > To Do	N/A	User is redirected to Tasks To Do (by default, user should see tasks that are due in 2 days or less)	Pass	
3	Click eye button	N/A	User should see all tasks he need to do	Pass	
4	Click flag button on any of the tasks	Order Ingredients	Request for change modal should show	Pass	
5	Click X button	N/A	Request for change modal should close	Pass	
6	Click flag button on any of the tasks	Order Ingredients	Request for change modal should show	Pass	
7	Change type of request	Change Performer		Pass	
8	Click ✓ button	N/A	Error message: "Please fill out this field"	Pass	
9	Input on the reason field	Reason: "not my function"		Pass	
10	Click ✓ button	N/A	Confirm submit change request modal should show	Pass	
11	Click X button	N/A	Confirm submit change request modal should close	Pass	
12	Click ✓ button	N/A	Confirm submit change request modal should show	Pass	
13	Click ✓ button	N/A	Successful alert should appear	Pass	
Test Case Scenario:	User needs to submit a request for change date				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: procstaff1@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click Tasks > To Do	N/A	User is redirected to Tasks To Do (by default, user should see tasks that are due in 2 days or less)	Pass	
3	Click eye button	N/A	User should see all tasks he need to do	Pass	
4	Click flag button on any of the tasks	Inventory Ingredients	Request for change modal should show	Pass	
5	Click X button	N/A	Request for change modal should close	Pass	
6	Click flag button on any of the tasks	Inventory Ingredients	Request for change modal should show	Pass	
7	Change type of request	Change Date		Pass	
8	Click ✓ button	N/A	Error message: "Please fill out this field"	Pass	
9	Select a new date	New Date: 2018-09-22	Date picker should only show dates after the target end date	Pass	
10	Click ✓ button	N/A	Error message: "Please fill out this field"	Pass	

11	Input on the reason field	Reason: "On Leave"			
12	Click ✓ button	N/A	Confirm submit change request modal should show	Pass	
13	Click X button	N/A	Confirm submit change request modal should close	Pass	
14	Click ✓ button	N/A	Confirm submit change request modal should show	Pass	
15	Click ✓ button	N/A	Successful alert should appear	Pass	

Module:	Approve/Deny RFC				
Test Case Scenario: User denies request for change date					
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: prothead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>Change Requests</i>	N/A	User is redirected to Change Requests	Pass	
3	Click on any of the change request	Inventory Ingredients	User is redirected to the Project Gantt with the request for change details above the gantt chart	Pass	
4	Click the X button	N/A	Confirmation deny change request should show	Pass	
5	Click the X button	N/A	Confirmation deny change request should close	Pass	
6	Click the X button	N/A	Confirmation deny change request should show	Pass	
7	Click the √ button	N/A	Successful alert should appear Newly denied request for change should be removed from the change request list	Pass	
Test Case Scenario: User approves request for change of performer					
Test Step	Action	Test Data	Expected Result	Test Result (pass/Fail)	Remarks
1	User logs in to the system	Username: prothead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click on any of the change request in the dashboard	Order Ingredients	User is redirected to the Project Gantt with the request for change details above the gantt chart	Pass	
3	Click the √ button	N/A	Delegate modal should show	Pass	
4	Click the X button	N/A	Delegate modal should close	Pass	
5	Click the √ button	N/A	Delegate modal should show	Pass	
6	Click any user under the same department	Minnie Mouse	Workload assessment modal should show	Pass	
7	Click <i>back</i> button	N/A	Delegate modal should open	Pass	
8	Assign R	Minnie Mouse	Goo Fy should not be clickable anymore	Pass	
9	Assign ACI	A: Donald Duck & Daisy Duck C: Daisy Duck I: Mickey Mouse	Both C and I should not be removable, but user can add more	Pass	
10	Click √ button	N/A	Confirm delegate modal should show	Pass	
11	Click X button	N/A	Confirm delegate modal should close	Pass	
12	Click √ button	N/A	Confirm delegate modal should show	Pass	
13	Click √ button	N/A	Successful alert should appear Task that was recently delegated should be removed the change request table	Pass	

Module:	Accept Task				
Test Case Scenario:					
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: prothead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click Tasks > Delegate	N/A	User is redirected to Delegate Tasks	Pass	
3	Click accept button in any of the tasks	Distribute Ingredients	Confirmation modal should appear	Pass	
4	Click the X button	N/A	Confirmation modal should close	Pass	
5	Click accept button in any of the tasks	Distribute Ingredients	Confirmation modal should appear	Pass	
6	Click the ✓ button	N/A	Task should be added to the user's To Do	Pass	

Module:	Accomplish Task				
Test Case Scenario: User marks their task as done					
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: prothead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click Tasks > To Do	N/A	User is redirected to Tasks To Do (by default, user should see tasks that are due in 2 days or less)	Pass	
3	Click eye button	N/A	User should see all tasks he need to do	Pass	
4	Click ✓ button on any of the tasks	Task3.3.1-Purchase Menu Board	Confirm accomplished task modal should show	Pass	
5	Click X button	N/A	Confirm accomplished task modal should close	Pass	
6	Click ✓ button	N/A	Confirm accomplished task modal should show	Pass	
7	Click ✓ button	N/A	Successful alert should appear	Pass	
8	Click To Do	N/A	User is redirected to Tasks To Do (by default, user should see tasks that are due in 2 days or less)	Pass	
9	Click eye button	N/A	User should see all tasks he need to do Task marked as done should be removed from the Tasks To Do List	Pass	

Module:	Upload Document				
Test Case Scenario: User uploads a document in project					
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mktstaff2@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>My Projects</i>	N/A	User is redirected to My Projects	Pass	
3	Click on any of the projects	New Product Launching	User is redirected to Project Gantt	Pass	
4	Click the <i>documents</i> button	N/A	User is redirected to Project Documents	Pass	
5	Click the <i>upload</i> button	N/A	Upload document modal should show	Pass	
6	Click the X button	N/A	Upload document modal should close	Pass	
7	Click the <i>upload</i> button	N/A	Upload document modal should show	Pass	
8	Click any departments	Marketing		Pass	
9	Choose any file to upload	N/A		Pass	
10	Click the ✓ button	N/A	Confirm upload modal should show	Pass	
11	Click the ✓ button	N/A	Newly uploaded document should show	Pass	

Module:	Acknowledge Document				
Test Case Scenario:	User needs to acknowledge a document (through the dashboard)				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Locate Documents I Need To Acknowledge	N/A		Pass	
3	Click download in any of the document	laters_menu.jpg	Download prompt should begin	Pass	
4	Click acknowledge in any of the document	laters_menu.jpg	Confirm acknowledgement modal should show	Pass	
5	Click the X button	N/A	Confirm acknowledgement modal should close	Pass	
6	Click acknowledge in any of the document	N/A	Confirm acknowledgement modal should show	Pass	
7	Click '✓' button	N/A	User is redirected to the Dashboard Successful alert should appear	Pass	
Test Case Scenario:	User needs to acknowledge a document (through the documents page)				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>My Projects</i>	N/A	User is redirected to My Projects	Pass	
3	Click on any of the projects	New Product Launching	User is redirected to Project Gantt	Pass	
4	Click the <i>documents</i> button	N/A	User is redirected to Project Documents	Pass	
5	Click download in any of the document	Report Department Performance	Download prompt should begin	Pass	
6	Click acknowledge in any of the document	Report Department Performance	Confirm acknowledgement modal should show	Pass	
7	Click the X button	N/A	Confirm acknowledgement modal should close	Pass	
8	Click acknowledge in any of the document	N/A	Confirm acknowledgement modal should show	Pass	
9	Click '✓' button	N/A	User is redirected to the Project Documents Successful alert should appear Acknowledge button should not be clickable	Pass	

Module:	Reports				
Test Case Scenario:	User wants to generate department performance report				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: president@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>Reports</i>	N/A	User is redirected to Reports	Pass	
3	Click on the <i>print</i> button in ay of the list	Department Performance	User is redirected to another page (Department Performance Report) Print dialog should show	Pass	
Test Case Scenario:	User wants to generate Project Status report				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>Reports</i>	N/A	User is redirected to Reports	Pass	
3	Click on the <i>print</i> button in ay of the list	Project Status	User is redirected to another page (Project Status Report) Print dialog should show	Pass	
Test Case Scenario:	User wants to generate Project Progress report				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>Reports</i>	N/A	User is redirected to Reports	Pass	
3	Click on the <i>print</i> button in ay of the list	Project Progress	User is redirected to another page (Project Progress Report) Print dialog should show	Pass	
Test Case Scenario:	User wants to generate Project Summary report				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>Reports</i>	N/A	User is redirected to Reports	Pass	
3	Click on the <i>print</i> button in ay of the list	Project Summary	User is redirected to another page (Project Summary Report) Print dialog should show	Pass	
Test Case Scenario:	User wants to generate Project Performance report				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks

1	User logs in to the system	Username: mkthead@tei.com Password: testing		Pass	
2	Click <i>Reports</i>	N/A	User is redirected to Reports	Pass	
3	Click on the <i>print</i> button in ay of the list	Project Performance	User is redirected to another page (Project Performance Report) Print dialog should show	Pass	
Test Case Scenario: User wants to generate Team Performance report					
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>Reports</i>	N/A	User is redirected to Reports	Pass	
3	Click on the <i>print</i> button in ay of the list	Team Performance	User is redirected to another page (Team Performance Report) Print dialog should show	Pass	
Test Case Scenario: User wants to generate Employee Performance report					
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mktstaff1@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>Reports</i>	N/A	User is redirected to Reports	Pass	
3	Click on the <i>print</i> button in ay of the list	Employee Performance	User is redirected to another page (Employee Performance Report) Print dialog should show	Pass	

Module:	Archive Project				
Test Case Scenario:	User manually archives a complete project				
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Go to My Projects	N/A	User is redirected to My Projects	Pass	
3	Click on a complete project	Centrum Complete	User is redirected to Project Gantt	Pass	
4	Click on the Archive button	N/A	Confirmation modal appears	Pass	
5	Click the X button	N/A	Project will be archived	Pass	
6	Click on the <i>Archive</i> button	N/A	Confirmation modal appears	Pass	
7	Click the √ button	N/A	Project will be archived	Pass	

Module:	Template Project				
Test Case Scenario: User wants to template a complete project					
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>Archives</i>	N/A	User is redirected to Archives	Pass	
3	Click on any archived project in the list	Centrum Complete	User is redirected to Project Gantt	Pass	
4	Click <i>Save as Template</i> button	N/A	Confirmation modal should appear	Pass	
5	Click the X button	N/A	Confirmation modal should close	Pass	
6	Click <i>Save as Template</i> button	N/A	Confirmation modal should appear	Pass	
7	Click the ✓ button	N/A	Successful alert should appear User is redirected to Templates Centrum Complete Template should be listed	Pass	
Test Case Scenario: User uses a template					
Test Step	Action	Test Data	Expected Result	Test Result (Pass/Fail)	Remarks
1	User logs in to the system	Username: mkthead@tei.com Password: testing	User is redirected to the Dashboard	Pass	
2	Click <i>Templates</i>	N/A	User is redirected to Templates	Pass	
3	Click on any template in the list	Centrum Complete Template	User is redirected to Project Gantt	Pass	
4	Click <i>Use Template</i> button	N/A	Confirmation modal should appear	Pass	
5	Click X button	N/A	Confirmation modal should close	Pass	
6	Click <i>Use Template</i> button	N/A	Confirmation modal should appear	Pass	
7	Click ✓ button	N/A	User is redirected to Add Project Details	Pass	