A user can view all tasks in the system

- 1. A user <u>logs in</u> to the system with a username and password
- 2. On the first page, a <u>list of all tasks</u> appears in chronological order of creation. Each task has a
 - a. Name
 - b. Assignee (if applicable)
 - c. Status (complete or incomplete)
 - d. Time estimation (optional)
 - e. Chat history button (if existing)

An assignee can provide a time estimate (in hours) for their own task

- From the task list, any user can click a task and see the task in detail
- 2. If the task is assigned to the current user, and not yet complete, they see a "Enter time estimate" textbox.
- After the user enters the estimate and clicks the "Save" button, upon returning to the <u>task list</u>, the task now includes the entered time estimation.

A user can send comments to manager privately within each task

- 1. From the <u>task list</u>, any user can click a task and <u>see the task in detail</u>
- 2. A user can send a private message (comment) to manager regarding the task by clicking the "Send a message" button.
- 3. Upon clicking the "Send a message" button a textbox appears where user can type the comment related to the task and then click the "Send" button.
- 4. By clicking the "Cancel" button, user is taken back to the initial detail task page.
- 5. Once a message is sent, in the <u>task list</u> that particular task will contain the "See message history" which takes the user to the <u>chat of existing messages.</u>

A manager can receive and respond to a message from a user on a particular task

- Once a manager <u>logs in</u>, the notification regarding the received message pops up containing the following:
 - a. Name of the task regarding which the message was initially sent
 - b. Name of the task assignee (sender)
 - c. Time at which it was sent
 - d. Button "Read"
 - e. Button "Ignore"
- 2. Once the manager clicks the button "Read" a popup textbox appears where the message is typed (if wished to respond) and sent by clicking the button "Send".
- 3. By clicking the "Ignore" button the notification is canceled.

A manager can see the task chat history (if existing)

- 1. Once a manager <u>logs in</u>, from the task list, along with the details area lies the chat history button to take the manager to <u>chat</u> regarding that particular task.
- Manager can clear entire chat history by clicking the "Clear All" button.
- 3. By clicking the "Back to task details" button, manager exits the chat mode.

A user receives a message from a manager on a particular task

- 1. Once a user <u>logs in</u>, the notification regarding the received message pops up containing the following:
 - a. Name of the task regarding which the message was initially sent
 - b. Time at which it was sent
 - c. Button "Read" which takes the user to the chat page
 - d. Button "Ignore" to cancel the notification

Some Views for SynergyHub

- 1. Login page
- 2. Task list (home)
- 3. Create task form
- 4. Task detail
- 5. Chat page