# Mark Sweet

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I am unabashed in my love to meet people's needs. I work tirelessly to bring ideas from concept to reality through creativity and ingenuity.

### SKILLS/EXPERIENCE

HTML/CSS | SASS | JavaScript/jQuery | React | Angular | Express Rails | Ruby | Python | Django | Node | Bootstrap

## **EXPERIENCE**

## General Assembly Web Development Immersive Student/Volunteer

General Assembly – Washington D.C.

September 2016 — December 2016

- Three month (480+ hours) web development course where I learned and utilized the most popular front and back-end languages including: HTML/CSS, JavaScript, Ruby on Rails, Angular, React, MongoDB and others
- Held office hours for the part-time front-end web development students who need help with homework

## **Substitute Teacher**

Montgomery County Public Schools - Rockville, MD

March 2014 — present

- Lead classrooms of 25-30 students, teaching the lesson for the day
- Work directly with students to help with their school work and homework

# **Personal Assistant**

Major Productions – Washington D.C.

September 2015 — December 2015

- Consistently met and exceeded \$10,000 monthly sales goals, averaging \$15,000 a month
- Followed-up on leads, called potential clients, strengthened relationships with old clients, finalized sales, drafted proposals for clients, sent invoices and I was the main point of contact for clients and customers
- Photo editing, website design and maintenance in Wordpress, drafted monthly newsletters

# **Owner/Head Photographer**

Mark Sweet Photography - Rockville, MD

January 2012 — present

- Own and manage daily operations for a photography business
- Develop good relationships that led to repeat clients, including one that lasted for 5 years
- Schedule client photo shoots and worked with clients to meet their project needs

## LEADERSHIP EXPERIENCE

## **Co-Media Team Director**

September 2014 – October 2015

The Well Community Church Silver Spring – Silver Spring, MD

- Produced photo and video media for the church
- Recruited a team of 4-5 people to help with various projects including shooting videos

### **EDUCATION**

# **Bachelor of Science, Family Science**

May 2012

University of Maryland, College Park, MD School of Public Health