

Criminal Defense Checklist Web Application

Quick Start

1. **Open `checklist-app.html` in your web browser** (double-click the file)
2. **Click “Load Template”** and select `CriminalDefenseChecklist.txt`
3. **Click “New Client”** to create your first checklist
4. Start checking off items!

Features

Template-Driven

- The checklist structure comes from `CriminalDefenseChecklist.txt`
- Edit the `.txt` file to modify the template (add/remove items)
- Reload the template in the app to see changes

Per-Client Instances

- Create unlimited client checklists
- Each client has independent state
- Progress tracked per client

Smart Checkboxes

- Parent items auto-complete when all children are checked
- Progress indicators show completion percentage
- Visual feedback for completed items

Data Management

- Auto-saves to browser `localStorage`
- Export client data to JSON file (for backup/sharing)
- Import client data from JSON file
- Delete/archive old cases

Search & Navigate

- Search box to filter items
- Collapsible sections (click to collapse)
- Clean, organized interface

Print Support

- Print-friendly formatting for checklists
- **Printable Forms** - Click “Print Form” button on any `#FORM` section to generate a fillable PDF
 - Opens in new window with client info pre-filled
 - Underscored fields become fillable lines
 - Save as PDF using browser’s print dialog
 - IACLS branding included

How to Modify the Template

The template file (`CriminalDefenseChecklist.txt`) uses a simple format:

Format Rules:

- **Tabs** = hierarchy (more tabs = deeper nesting)
- **** _**** at end of line = fillable field (e.g., **Phone_**)
- **#FORM** / **#FORMEND** = form sections (kept together)
- **#Note:** = explanatory notes (displayed in italics)
- **#End** = stop processing (everything after ignored)
- **#** alone = comment (not displayed)

Example:

Main Section

 Subsection

 Another Subsection

 Detail item

 Name_

#Note: This is a helpful note

#FORM

 Form content here

 Line 1

 Line 2

#FORMEND

To Edit:

1. Open **CriminalDefenseChecklist.txt** in any text editor
2. Make your changes (add/remove items, change text)
3. Save the file
4. In the web app, click “Load Template” again
5. New clients will use the updated template

Data Storage

Where is data stored?

- **Browser localStorage** (automatic, no setup needed)
- **Your computer only** (not sent anywhere)
- Data persists between sessions

Data Location by Browser:

- Each browser has separate storage
- Chrome, Firefox, Safari = different storage
- Use Export/Import to move between browsers

Backup Your Data:

1. Click “Export” on each client
2. Save the **.json** files somewhere safe
3. To restore: Click “Import Client” and select the file

Troubleshooting

“Template not loading”

- Make sure you selected the correct **.txt** file
- Check that the file is not corrupted

- Try opening the `.txt` file in a text editor to verify it's readable

“My clients disappeared”

- Check if you're using the same browser
- Try importing from your backup `.json` files
- Clear browser cache might have deleted `localStorage` (always keep backups!)

“Items won't check”

- Try refreshing the page
- Check browser console for errors (F12)
- Try exporting and re-importing the client

Tips

- **Keyboard Shortcut:** Ctrl/Cmd + S saves the current checklist
- **Collapse sections** you're not working on to reduce clutter
- **Use Search** to quickly find specific items
- **Export regularly** as backup
- **Print to PDF** for permanent records or court submissions

System Requirements

- Any modern web browser (Chrome, Firefox, Safari, Edge)
- Works on Windows, Mac, Linux, tablets, phones
- No internet connection required (works offline)
- No installation needed

Privacy

- All data stored locally in your browser
- Nothing sent to any server
- No tracking or analytics
- Completely private and secure