

# UW System Outgoing Wire Transfer Form

All information **MUST** be typed. Download form and fill out necessary fields.  
Please attach this form to your Payment Request.

If a wire is returned because the provided information is incorrect, the submitting department is responsible for all returned wire fees. The authorized signer for the associated payment approves the processing of this payment and the charge associated with processing this payment.

## Wire Transfer Information:

Payment Amount: \_\_\_\_\_

Routing Number/ABA (Domestic Only): \_\_\_\_\_ (9 character limit)

Bank Name: \_\_\_\_\_

Bank Address, City, State, Zip Code, Country: \_\_\_\_\_

Beneficiary/Name on Bank Account: \_\_\_\_\_

Beneficiary Account Number: \_\_\_\_\_

Beneficiary Address, City, State, Zip Code, Country: \_\_\_\_\_

Reference for Beneficiary (e.g. Invoice number, etc.): \_\_\_\_\_ (25 character limit)

Beneficiary email for payment verification: \_\_\_\_\_

## Additional Information Required for International Wires:

Payment Currency Type:      USD      Euro      Other \_\_\_\_\_  
[Currencies Available](#)

International Bank SWIFT Code/BIC: \_\_\_\_\_

IBAN: \_\_\_\_\_

Payments to Mexico - CLABE Number: \_\_\_\_\_ (18 digits)

Payments to Canada - Account Number: \_\_\_\_\_ (7 digits)

Transit Number: \_\_\_\_\_ (5 digits)

Bank/Institution Number: \_\_\_\_\_ (3 digits)

## Intermediary Bank Information:

Beneficiary will provide if required.

Intermediary US Bank Name: \_\_\_\_\_

Intermediary US Bank SWIFT Code: \_\_\_\_\_

**Funding for Bank Fee:** Funding for Bank Fees will be charged to original Funding on Payment.

International Transfer in Foreign Currency: \$0.00  
International Transfer in USD: \$16.00  
Domestic Transfer in USD: \$2.25

**Cash Management use only: Add "NOFX" for all international wires in USD**

**Approval and Acknowledgment** By submitting this form, I acknowledge that this information is correct.

Preparer Name (UW Campus Employee)

Preparer Signature (UW Campus Employee)

Date