



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF VALENZUELA CITY
GEN. T. DE LEON NATIONAL HIGH SCHOOL
COR. MERCADO ST., GEN. T. DE LEON, VALENZUELA CITY

Office of the Principal

MEMORANDUM

No. 19, s. 2025

TEMPORARY ADJUSTMENT IN THE USE OF THE ACTIVITY CENTER

To : Assistant Principal (SHS)
OIC-Assistant Principals (JHS)
Department Heads
Teaching and Nonteaching Personnel

1. In view of the electric power malfunction and overloading assessed by the City Engineering Office, please be informed that the use of the Activity Center (Building B) will be limited until 3:00 p.m. daily until further notice.

2. This measure is implemented to ensure safety and prevent possible damage to electrical facilities while repairs and necessary interventions are being arranged.

3. This Office seeks your full cooperation and understanding as we address this matter. Further updates will be issued in a separate memorandum.

4. Compliance of all concerned is directed.

5. Immediate dissemination of this Memorandum is desired.


EDDIE A. ALARTE
Principal IV

Encl.: None

Reference: None

To be indicated in the **Perpetual Index**
under the following subjects:
COMMUNICATIONS

EAA/ TEMPORARY ADJUSTMENT IN THE USE OF THE ACTIVITY CENTER
_____/AUGUST 8, 2025