

	ENTERPRISE CORE SERVICES FORMS	Date Effective March 01,2013
DEPARTMENT:HRD	TITLE	FM_HRD_AHI_005.0
SECTION:RECRUITMENT	Employee Data Sheet	

2650 A. Bonifacio St., Bangkal, Makati City
Employee Data Sheet (EDS)

DESIRED POSITION: ACCOUNTING ASSISTANT DESIRED SALARY: 25,000 - 50,000
CONTACT NUMBER/S: DATE: 2017-11-23

Surname: Dela Cruz		Given Name: Juan		Middle Name fsdfsff		Nick Name	
City / Present Address: 1365 dm compount hearoes del 96 caloocan city Caloocan				Provincial Address: malacanang Philippines			
Birth Date: November 30, -0001		Birth Place mindoro		Age		Sex Male	
				Height 5'6		Weight 170lbs	
Civil (X) Single		() Married		() Widow/er		() Separated	
Status:				Citizenship filipino		Religion catholic	
SSS Number: 33332234		TIN: 234234		Pag-ibig Number: 234234234		Philhealth: 234234423	

IF MARRIED

Name of Spouse:		Age:		Occupation:	
Name of Children:		Age:		Name of Children:	
Age:				Age:	
Father's Name: Tirso Garcia Sr.		Age: 17		Occupation: veterinary	
Mother's Name:		Age:		Occupation:	
Brother's / Sister's:		Age:		Occupation:	
Brother's / Sister's:		Age:		Occupation:	

EDUCATIONAL ATTAINMENT

EDUCATION	INSTITUTION	INCLUSIDVE DATE		COURSE DEGREE FINISHED	HONORS / AWARDS
		FROM	TO		
Tertiary	AMA	2011	2016	Graduated	1st honor

WORK EXPERIENCE

COMPANY	POSITION	INCLUSIDVE DATE		NO OF YEARS / MONTHS	SALARY	REASON FOR LEAVING
		FROM:	TO:			
Thinkpadd	manager	January 1990	January 2000	10 / 0	4000	tttttt

TRAINING/SEMINARS ATTENDED

COURSE/PROGRAM TITLE	CONDUCTED/SPONSORED BY	DATE
training	timog	January 2011 to January 2013

EXTRA CURRICULAR ACTIVITIES

Name of Organization	Position	Date
affiliation	doctor	January 2011 to January 2015

FRIENDS OF RELATIVE CONNECTED TO ARMADILLO HOLDINGS, INC.

Name	Relation	Position	Branch/Dept.
ELISCUPIDES, ROWENA	asdf	manager	asd

CHARACTER REFERENCES (Not related to you or former employer)

Name	Organization	Position	Contact Number
Clemente Montuerto	organization	Manager	3659302

LANGUAGE/DIALECT SPOKEN:		
HOBBIES/INTEREST:	hobbies	
MACHINE OPERATED:	machine	
SPECIAL TALENT/SKILLS:	magtanim,mangisda	
DO YOU HAVE A DRIVER'S LICENSE? ()Yes (X)No Type of License: ()Non-Pro ()Professional ()Student		
DO YOU HAVE ANY PROFESSIONAL REGULATION COMISSION (PRC) LICENSE? (X)Yes ()No		
Type of license:	License #	Date of Expiration:
HAVE YOU BEEN ILL FOR THE PAST 6 MONTHS? (X)Yes ()No		
If yes, type of illnes?		
HAVE YOU EVER BEEN TRIED IN COURT? ()Yes ()No ()Aquitted ()Found Guilty		
HOW DID YOU LEARN ABOUT THIS JOB OPENING? JobsDB - Advertising		
WHEN CAN YOU START?		
If referral, who referred you to this company?		

I understand that any misrepresentation or any omission of facts or whatever nature required by this application shall be considered sufficient cause of dismissal at any time during employment with ARMADILLO HOLDINGS, INC.

If employed, I promise to undertake and abide all rules and regulations standards, prescribed by this Company. I undertand and agree that any deviation, violation from any company rules, policies, procedures and code of discipline, established practises is a sufficient ground for termination of my service from the company.

Signature of Applicant