

 Abraham Holdings, Inc.		ENTERPRISE CORE SERVICES FORMS	Date Effective MARCH 01, 2013
DEPARTMENT:Accounting	TITLE		FM_HRD_AHI_007.0
SECTION:RECRUITMENT	Background Investigation Form		Page 1 of 2

Name: Tirso Garica
 Position Applied for: ACCOUNTING ASSISTANT
 Date: November 06, 2017

PREVIOUS WORK RELATED INFORMATION

Company: adc
 Department: accounting
 Reference Person: juan dela cruz
 Position: accounting supervisor
 Employment Status: regular
 Date Hired: Aug 22 2017
 Date Resigned: Oct 24 2017
 Reason for Leaving: XZxZZXxz

1. Did s/he handle cash or important matter during his/her stay in the company?

☒ Yes ☐ No

If yes, was s/he able to handle it properly? sSs

2. Was s/he involved in any disciplinary action?

☒ Yes ☐ No

3. Did s/he suffer from any illness?

☒ Yes ☐ No

PREVIOUS WORK RELATED INFORMATION

4. How would you describe his/her attendance record?

FDSAFASFSA

5. How would you rate his/her sense of integrity, trustworthiness and honesty?

☐ High ☒ Average ☐ Low

Why?

FAFAS

6. How would you describe his/her work performance in terms of quality of output & timeliness of result?

FASFSASFSA

ATTITUDE TOWARDS SUBORDINATES

7. How would you describe his/her relationship with subordinates/co-employees?

FSAFSAFSAFSA

ATTITUDE TOWARDS COMPANY

8. Is your company unionized?

☐ Yes ☒ No

9. What are some his/her significant contributions to your company?

FASFSAFASFSA

10. To your knowledge, has this person ever been charged administratively or criminally for any offense?

☒ Yes

☐ No

11. Was s/he cleared of accountability after resignation/termination?

☒ Yes

☐ No

12. Would you recommend him/her for hiring? why?

☒ Yes

☐ No