15/6/22 Week 6 Discussion

👤 Participants	
👤 Created By	
⊙ Type	Minutes of Meeting
⏱ Created	@June 15, 2022 10:01 AM
⏱ Last Edited Time	@June 22, 2022 4:42 PM

Timestamp

15 June 2022 10:10am

Total Time

4 hours

Location

Zoom and Discord

Attendees

- Marabel
- Gabriel
- Darma (Late by 5 minutes)
- Ezra (Late by 10 minutes)

Absentees

- Henry (National Re-service)

Agenda Details

Presented By: Gabriel

No agenda topics

Discussion Details

Topic 1: Meeting Agenda

Opened By: Marabel

Location: Zoom

Discussion Points:

Marabel asks for the agenda of the meeting.

Gabriel responds by asking Marabel to compile all minutes of meeting entries. Marabel agrees.

Topic 2: Website Content Suggestion

Opened By: Gabriel

Location: Zoom and Discord

Discussion Points:

On Zoom, Gabriel provides the following 3 suggestions on the website's content:

1. Game event competition
2. Course
3. City tour with another student

Gabriel asks for input on his suggestions. Ezra and Darma agree with Gabriel's suggestion.

Gabriel adds on the following ideas as website content:

1. Local food tours
2. Travelling with another freshmen

Marabel reminds the team that the website's content also needs to address the following according to Canvas (quoted word for word):

1. Information about basic university services and where to find important information.

2. Who is who in our Discipline, School and Faculty (a directory). Not for every academic, but for every position (Program Convenor, Head of School, etc).

3. Induction for "Before uni starts TO-DO list" to "What you need to know by week 1".

4. What a typical semester will look like and feel like.

5. What are the 'traps' that students can fall into. Things that you know now, that you wish you knew in your first week of classes.

6. FAQs and testimonials.

On Discord, Gabriel writes down all the above discussed points.

Darma suggests the following idea (quoted word for word):

1. campus orientation game ? like we give point if they can give a photo of canteen (its make freshman also know the canteen location) and the point can be use to redeem merchandise with campus logo ? (to promote campus too). Its make them travel around campus to know many location at campus i think this will be useful ?

Topic 3: Native Language Discussion

Opened By: Nil

Location: Zoom

Discussion Points:

Darma, Gabriel and Ezra create a discussion using their native language.

Marabel request for someone to record or write down their discussions.

Marabel asks who's recording discussions between Gabriel, Ezra and Darma. Gabriel clarifies that all important discussion items has already been written in discord. Darma clarifies that there are no discussions about the project and that they are chatting to one another.

Marabel notes this and asks that further project discussions brought up by them to be recorded.

Miscellaneous 1

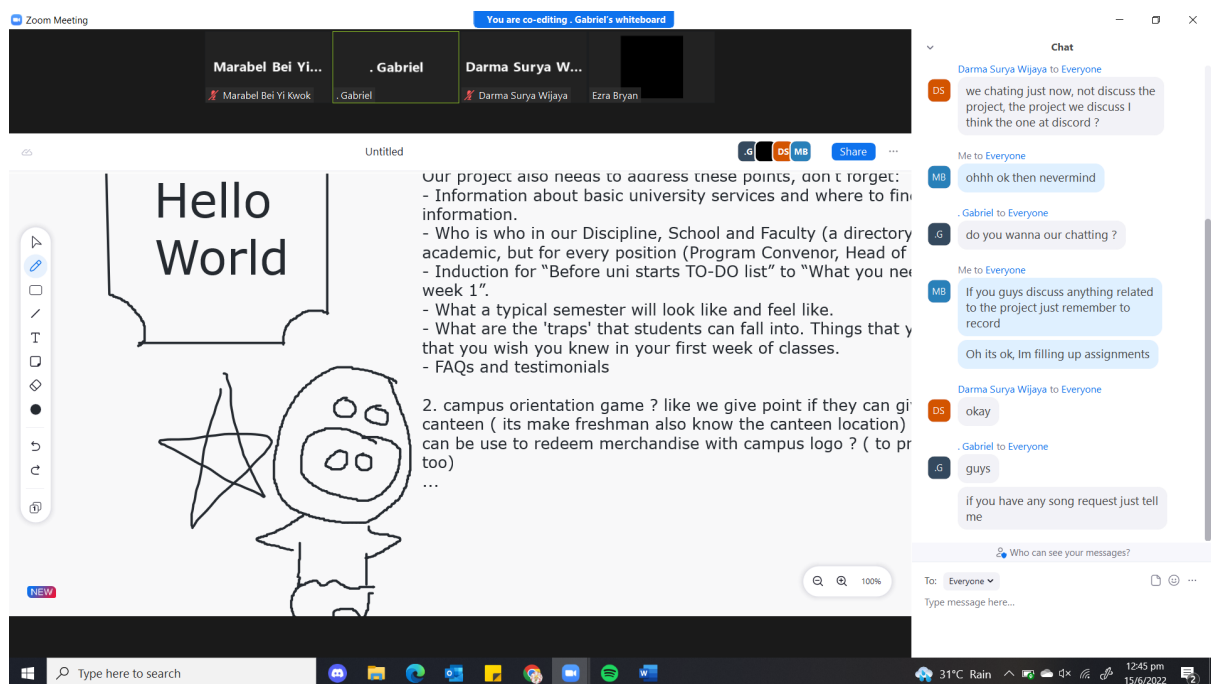## Opened By: Gabriel, Darma and Ezra

Location: Zoom

Points:

Gabriel, Darma, and Ezra started streaming an E-sports tournament match to the zoom call.

Gabriel asks for song requests.

Gabriel shares a whiteboard screen of today's objectives including miscellaneous drawings

Below is a screenshot of the whiteboard screen:

Marabel asks Gabriel if he is aware that she is recording the meeting. Gabriel responds that he is aware.

Gabriel asks Marabel when the lecturer will come into the breakout room. Marabel responds that she does not know and states that the team is suppose to be doing project work.

Topic 4: Project Requirements

Opened By: Marabel

Location: Zoom

Discussion Points:

Marabel states that she received project requirements for the final submission from the tutor. Gabriel asks what the requirements are.
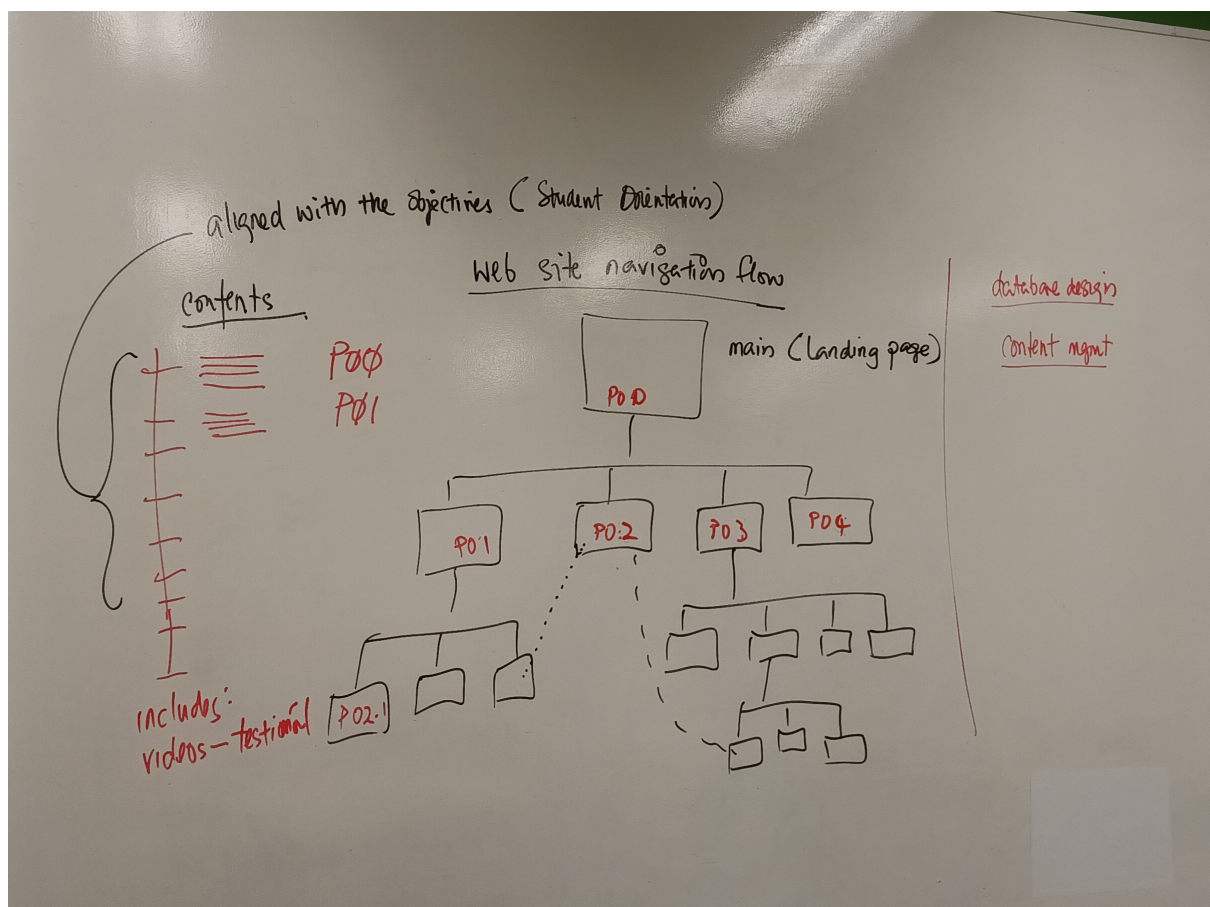
Gabriel states that assignment 2 is with Ezra and that Ezra is not available at the moment.

Marabel responds that the following are needed:

1. A high fidelity prototype with full breakdown on the navigation flow

2. A list of all website contents

3. A complete flow of the database design

Marabel sends an image of what the tutor drew in Discord.

Below is the image:

Gabriel asks Marabel when this needs to be submitted. Marabel responds that it needs to be done by the final submission. Gabriel asks if it's for the final submission. Marabel responds "yes".

Topic 5: Website Content

Opened By: Marabel

Location: Zoom

Discussion Points:

Gabriel then states that him and Ezra will write the website's content

Marabel asks Gabriel if all of the website's content has been decided.

Gabriel lists the following items as the content:

1. Course

2. More info

3. Contact

4. Organization in place

5. E-sports event

6. Sports event(freshman)

7. Career seminar

8. Local food tour

9. Campus orientation game

10. History of the campus

Topic 6: Wireframe and Navigation Flow Responsibility

Opened By: Marabel

Location: Zoom

Discussion Points:

Marabel asks who will be responsible for creating the wireframes and navigation flow. Gabriel states that he might be doing the wireframe and Darma can do the navigation flow.

Marabel asks Gabriel if there are task distributions to Henry, Ezra or her. Gabriel responds that tasks can be distributed in wireframe. Marabel suggests to focus on confirming the websites contents first before distributing tasks for wireframes.

Topic 7: Wireframe Requirements

Opened By: Marabel

Location: Zoom

Discussion Points:

Marabel clarifies that the first set of wireframes should be low-fidelity. As the project progresses, a high-fidelity prototype is required from the team.

Marabel also informs the team that video and testimonial are required in the final product.

Meeting Conclusion

Shared Agreements

- Marabel agrees to compile all entries for the Minutes of Meeting for the team.

To-Do-Board

Open Items

1. Assign responsibilities for website content, database design, interaction design and full stack development

Closed Items

1. Review code of conduct

2. Project Plan

WIP

1. Static website for homepage

2. Discuss content of website

Action Items

1. Create list of all websites content

2. Create task allocation of wireframes

3. Create task allocation of database design