|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  | **APPROVED BY**  { dean\_of\_school\_center }  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  «{ day }» { month } { year } |

|  |  |  |
| --- | --- | --- |
| **CODE AND THE NAME OF THE COURSE:**  { code\_and\_course } | **ECTS AND HOURS:**  { ects\_and\_hourse } | **PREREQUISITES:**  No |
| **LEVEL OF TRAINING:**  Bachelor degree | **SEMESTER:**  7 | **EDUCATIONAL PROGRAM:**  Finance |
| **LANGUAGE OF EDUCATION:**  English | **LEVEL OF PROFICIENCY:**  A1 | **FORMAT OF TRAINING:**  Offline |
| **INSTRUCTOR:**  Surname, name, position, academic degree | **INSTRUCTOR’s CONTACTS:**  Email: [x.xxxxx@almau.edu.kz](mailto:x.xxxxx@almau.edu.kz) | **TIME AND PLACE OF CLASSES:**  According to the schedule |

**Course Objective**

…...

**Classes schedule and assignments**

|  |  |  |  |
| --- | --- | --- | --- |
| **Week** | **Theme / module** | **Format** | **Tasks** |
| **1-2** |  |  |  |
| **3-4** |  |  |  |
| **5-7** |  |  |  |
| **8** | **Midterm 1** | Writing |  |
| **9** |  |  |  |
| **10-12** |  |  |  |
| **13-14** |  |  |  |
| **15** | **Midterm 2** | Writing |  |
| **16/ 17** | **Examination** | Writing |  |

|  |  |
| --- | --- |
| **Academic Handbook**    [**https://almauedu-my.sharepoint.com/:f:/g/personal/f\_abdoldina\_almau\_edu\_kz/EnVy7hCS47hMoVtpgjfq3-YBY2biThYahFoceoI9xY1n3A?e=wASl1u**](https://almauedu-my.sharepoint.com/:f:/g/personal/f_abdoldina_almau_edu_kz/EnVy7hCS47hMoVtpgjfq3-YBY2biThYahFoceoI9xY1n3A?e=wASl1u) | **Course learning outcomes. Course policy and tasks:**    **https://docs.google.com/document/u/0/d/19QyuM6a1uyAXd49Rb9cpOW43lyYe5Cc0/mobilebasic** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Developed by:** |  |  | **Agreed with:** |  |  |
| **PhD, lecturer** | **\_\_\_\_\_\_\_\_\_\_\_** | **Teachers’s name, surname** | **Director MD** | **\_\_\_\_\_\_\_\_\_\_\_** | **Abdoldina F.N.** |

1. **Course description**

…….

1. **Table of correspondence of the course learning outcomes with the learning outcomes of the educational program**

|  |  |
| --- | --- |
| **Course learning outcomes (Course LO)** | **Educational program learning outcomes (EP LO)** |
| ***Theoretical and practical knowledge***  LO 1. …..  LO 2. …..  LO 3. …..  LO 4…….  LO 5. …… | ON5 …… |
| ***Cognitive and practical skills and competencies***  LO 6. ……  LO 7. ……  LO 8. ;……  LO 9. ……. | ON10 ….. |

1. **Thematic plan**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Week** | **Theme / module** | **Course LO, EP LO** | **Questions on theme / module** | **Tasks** | **Literature** | **Grade structure** |
| **1-2** |  |  |  |  |  |  |
| **3-4** |  |  |  |  |  |  |
| **5-6** |  |  |  |  |  |  |
| **7** | **Midterm 1** |  |  |  |  |  |
| **8-9** |  |  |  |  |  |  |
| **10-12** |  |  |  |  |  |  |
| **13-14** |  |  |  |  |  |  |
| **15** | **Midterm 2** |  |  |  |  |  |
| **16/ 17** | **Examination** |  |  |  |  |  |

1. **Course grading system**

|  |  |  |  |
| --- | --- | --- | --- |
| **Theme / module** | **Maximum per cent**  **(%)** | **Maximum weight**  **(%)** | **Total in points** |
|  | 100% | 5% | 5 |
|  | 100% | 5% | 5 |
|  | 100% | 10% | 10 |
| **Midterm 1** | **100%** | **10%** | **10** |
|  | 100% | 5% | 5 |
|  | 100% | 5% | 5 |
|  | 100% | 10% | 10 |
| **Midterm 2** | **100%** | **10%** | **10** |
| **Examination** | **100%** | **40%** | **40** |
| **Total for the course** | | | **100** |

1. **Literature**

***Required Literature***

1. …..
2. ….
3. …..

***Additional literature***

1. ……
2. ……
3. …...

***Internet resources***

1. …..
2. …..
3. …..
4. …..
5. **Philosophy of teaching and learning**

……..

1. **Course policy**

***Occupational ethics***

…….

***Examination ethics***

……….

***Information and communication***

……..