

Mentee Profile 2015

About myself

Thank you for taking your time to answer this mentee application form.

This form is an important tool to evaluate your fit with the Lisbon mentoring program and, if you are selected for the program, will be essential to match you with your mentor!

*1. Contact details

First Name	<input type="text"/>
Surname(s)	<input type="text"/>
Email	<input type="text"/>
Telephone	<input type="text"/>
Skype name	<input type="text"/>
Linkedin profile	<input type="text"/>

2. Demographics

Age	<input type="text"/>
Sex	<input type="text"/>
Nationality	<input type="text"/>
City of Residence	<input type="text"/>
Marital status	<input type="text"/>
Number of children	<input type="text"/>

3. Studies

	Main area of studies	Highest academic title	Country of main studies
Studies	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other (please specify)			
<input type="text"/>			

4. Professional experience

Years of professional experience	<input type="text"/>
International Experience	<input type="text"/>

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Current job

5. Company I work for

Company	<input type="text"/>
Job title	<input type="text"/>
Years in the company	<input type="text"/>
Number of direct subordinates	<input type="text"/>

6. About the company

	Area	Sector	Nationality of company
Current job	<input type="text"/>	<input type="text"/>	<input type="text"/>

7. Job Level

	Entry Level: little or no prior working experience; recent college graduate	Intermediate Level: Is able to work without constant supervision and can take on responsibility for specific projects or tasks or/and supervisory responsibility for other intermediate or entry-level employees	Middle Management (first managerial level in the corporate structure): oversee intermediate and entry-level employees, as well as take on responsibility for department objectives and goals.	Upper Management Level: Oversee divisions, departments or specific functions within the corporate structure and delegate responsibilities to middle managers.	Executive Level (Vice President, officers or department chiefs): Macro management and strategic responsibilities
Your job level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Level you report to	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

PWN and mentoring

8. Are you a member of PWN

- ☐ Yes
- ☐ Not yet

9. Have you participated in a mentoring program before?

- ☐ yes ☐ no

If yes, please specify

Availability

10. Availability for trainings (We will hold 4 trainings/get-togethers during the year, on a week day, excluding friday)

- ☐ 8:30-10:30
- ☐ 12:30-14:30
- ☐ 18:00-20:30

11. Availability for networking meetings

- ☐ PWN monthly breakfast (first tuesday of the month, 8:30-10:00 in Lisbon)
- ☐ Mentee buddy contacts (once a month, online or face-to-face)

12. Please note any preferences or constraints you would like us to be aware of in terms of schedule, meeting frequency, location, language etc.

13. Sharing information: The PWN Lisbon Mentoring Program promotes networking among participants in the program.

Participation in the program entails sharing contact details with other participants and alumni of the program and allowing for photos of the events to be used to promote the program.

We would also like to ask your permission to:

- ☐ Do you allow your basic demographic data and contacts to be shared with fellow international mentoring programs for benchmarking purposes only?
- ☐ Do you allow your contacts to be shared with interested reporters to help promote the program?

Other (please specify)

Description of myself

14. Description of my career (indicate main areas of expertise)

15. My strengths

1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>

16. Interests and characteristics that describe me best

Interest in mentoring

17. Motivations to be on the PWN Mentoring program:

18. The goals I want to achieve from my participation as a mentee are:

Goal 1	<input type="text"/>
Goal 2	<input type="text"/>
Goal 3	<input type="text"/>

19. Imagining myself today and in 3 (or 5 or 10) years: Who do I want to be?

20. Imagining myself today and in 3 (or 5 or 10) years: What do I want to be known for?

21. What is the main area in which I seek a mentor

- ☐ Career Orientation, goal setting and advancement
- ☐ Career Transition, changing jobs (sector, function and/or area)
- ☐ Reintegration
- ☐ Entrepreneurship
- ☐ Work-life balance

Other (please specify)

22. What are the specific areas in which I seek a mentor

- ☐ Leadership Development
- ☐ Change Management
- ☐ Conflict management
- ☐ People Management
- ☐ Political acumen
- ☐ Strategic Thinking
- ☐ Cross-Cultural Working Practices
- ☐ Networking

Other (please specify)

About the mentor

23. Description of the ideal mentor: industry & role

	Function	Sector
Option 1	<input type="text"/>	<input type="text"/>
Option 2	<input type="text"/>	<input type="text"/>
Option 3	<input type="text"/>	<input type="text"/>
Other (please specify)		
<input type="text"/>		

24. Description of the ideal mentor: strengths

1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>

25. Description of the ideal mentor: interests and personal characteristics

26. What role do I want the mentor to play (e.g. act as sounding board, provide developmental feedback, share experiences, connect with relevant people, ...)

27. Gender preference

☐ Woman

☐ Man

28. Mentor referrals (Names of persons that you would like to see as mentors within the PWN Mentoring Program)

1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>

Institutional support

29. How does your company support your involvement in this program?

- ☐ I am doing this program privately and have not mentioned it to my company
- ☐ My company is aware I am doing this program
- ☐ My company suggested I participate in this program
- ☐ My company sponsors PWN Lisbon and my mentoring program and/or membership fees are included in the sponsorship agreement
- ☐ My company pays the mentoring program fee and/or membership fees, but is not a PWN Lisbon sponsor

Other (please specify)

Finalizing your application

30. How did you hear about the PWN Lisbon Mentoring Program?

- ☐ PWN communication and events
- ☐ From a participant in a previous edition of the program
- ☐ From a PWN member
- ☐ From my company
- ☐ In the press

Other (please specify)

31. Application documentation checklist. Please send all documentation with the name structure described below (same first name and surname(s) as in question 1.). Documents without this naming structure will not be accepted.

WE HAVE AN AUTOMATIC FILE SAVING PROCESS, so please make sure you send all documents as specified to the correct email account:
epwn.lisbon.mentoring.apps@gmail.com

- ☐ cv (file name: <<name>> - mentee - cv <<date>>; example: Ana Santos - mentee - cv 2013 12 23)
- ☐ photo with 200-500Kb (file name example: Ana Santos - mentee - photo 2013 12 23)
- ☐ signed mentoring contract (file name example: Ana Santos - mentee - contract 2013 12 23)
- ☐ I am aware that there is a 50€ mentoring program fee for administrative expenses upon being accepted

Other (please specify)

Thank you so much for your time!

We will send you an email confirming your application is complete, if you do not receive it please check you have sent all the necessary documents.