



Bookkeeping for Small Businesses: Simple steps to becoming a confident bookkeeper (Paperback)

By Andy Lymer, Nick Rowbottom

John Murray Press, United Kingdom, 2016. Paperback. Condition: New. Language: English. Brand new Book. Is this the right book for me? Book keeping is neither dull nor mysterious - its rules are logical and straightforward and are readily mastered by practice. Successful Bookkeeping for Small Business is a substantial yet easy to follow introduction to the principles of bookkeeping and the practical skills of recording transactions, posting the ledgers and preparing final accounts. Written by finance and accounting experts from the University of Birmingham this book: - Explains the purpose and use of books of original entry as the basis of the double-entry system. - Describes the processes of recording purchases, sales and cash transactions. - Shows how these records are used to prepare the final accounts, the manufacturing, trading and profit and loss accounts and the balance sheet to provide accurate financial statements. - Explores petty cash, depreciation, partnership, company law, business documents and the effect of changes in IT. Worked examples throughout allow you to put the theory into practice. There is also a wide range of carefully graded questions and exercises with sample answers. In short, it demystifies the art of bookkeeping and gives you the confidence you need to...



READ ONLINE
[5.76 MB]

Reviews

This composed pdf is excellent. It normally is not going to cost too much. I discovered this ebook from my dad and i encouraged this pdf to discover.
-- Mrs. Edna Pfannerstill MD

The most effective ebook i ever study. I have got go through and so i am certain that i am going to gonna study once more once more in the foreseeable future. You will like how the author create this book.
-- Dr. Lizeth Gibson

Other PDFs



[Writing Survival Kit: Everything You Need to Conquer the College Application Essay \(Paperback\)](#)

Createspace Independent Publishing Platform, United States, 2015. Paperback. Condition: New. Language: English. Brand new Book. If you are like most students, college admissions essays push you into the scary, uncharted territory of writing about yourself. It doesn't help that you feel unprepared...



[Genuine new book Essentials of Leadership: Principles and Practice \(4th Edition\) \(U.S.\) Shiliboge. \(U.S.\(Chinese Edition\)](#)

paperback. Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date :2012-05-01 Pages: 280 Publisher: Welcome to Our Publishing House of Electronics Industry. service and quality to your satisfaction. please...



[Negotiating with Backbone: Eight Sales Strategies to Defend Your Price and Value \(Hardback\)](#)

Pearson Education (US), United States, 2015. Hardback. Condition: New. 2nd edition. Language: English. Brand new Book. B2B sales professionals: resist mindless discounting, level the playing field against tough procurement organizations, and close the deal on your terms! Negotiating with Backbone, Second Edition...



[Writing & Selling Short Stories & Personal Essays: The Essential Guide to Getting Your Work Published \(Paperback\)](#)

F&W Publications Inc, United States, 2017. Paperback. Condition: New. Language: English. Brand new Book. Write It Short, Sell It Now Short stories and personal essays have never been hotter--or more crucial for a successful writing career. Earning bylines in magazines and literary...



[HBR Guide to Building Your Business Case](#)

Audible Studios on Brilliance, 2016. CD-Audio. Condition: New. Unabridged. Language: English . Brand New. Get your idea off the ground. You've got a great idea that will increase revenue or boost productivity--but how do you get the buy-in you need to...



[HBR Guide to Building Your Business Case \(HBR Guide Series\) \(Paperback\)](#)

Harvard Business Review Press, United States, 2015. Paperback. Condition: New. Language: English. Brand new Book. Get your idea off the ground. You've got a great idea that will increase revenue or boost productivity--but how do you get the buy-in you need to...