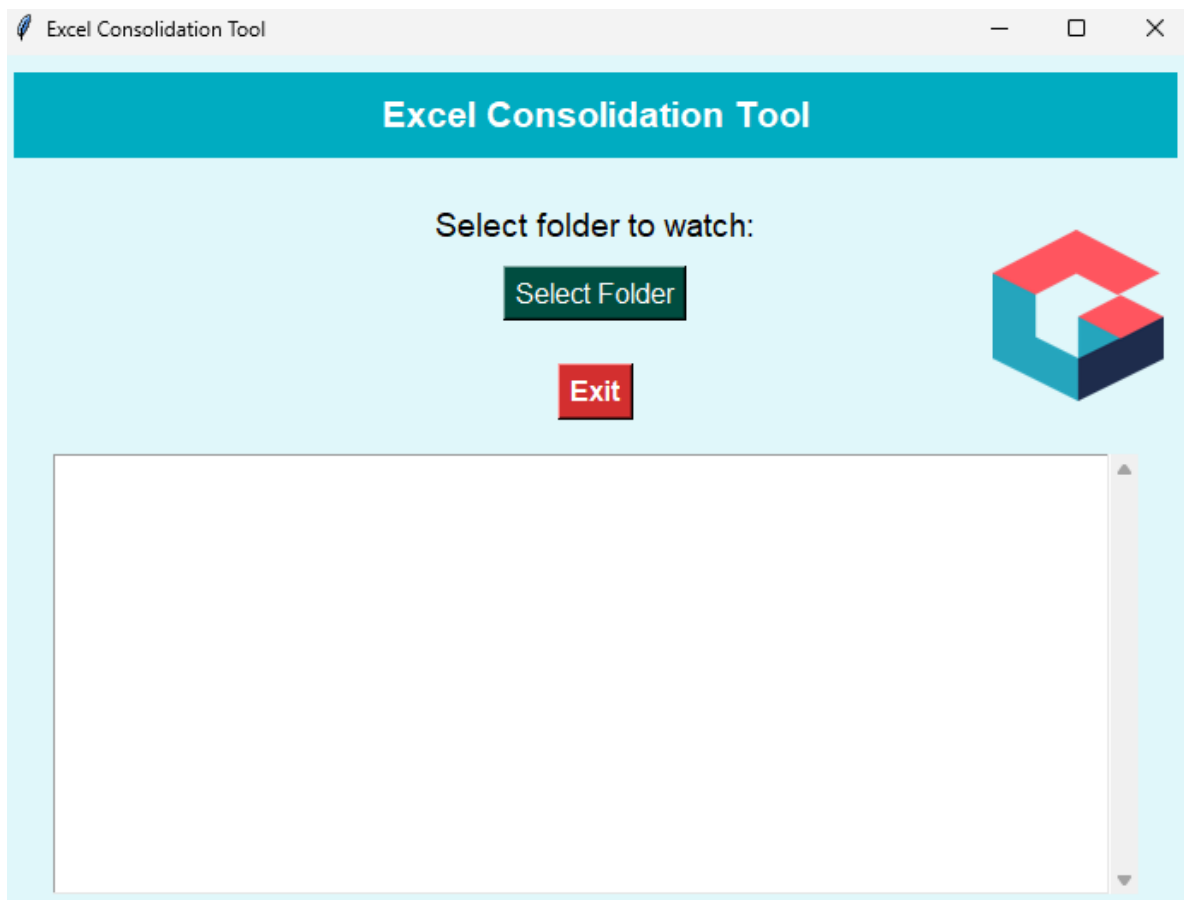


User Manual Guide

Desktop Automation Practical Test (DAPT)

1. Run DAPT.EXE from the root folder.
2. Graphical User Interface:
 - a. The graphical user interface has the following features:
 - i. Select Folder button. This feature allows the user to choose a specific folder to interact with the software.
 - ii. Exit button. This button provides a user-friendly way to terminate the software's execution.
 - iii. Log box. This area displays the log messages, or any relevant information generated during the software's operation.

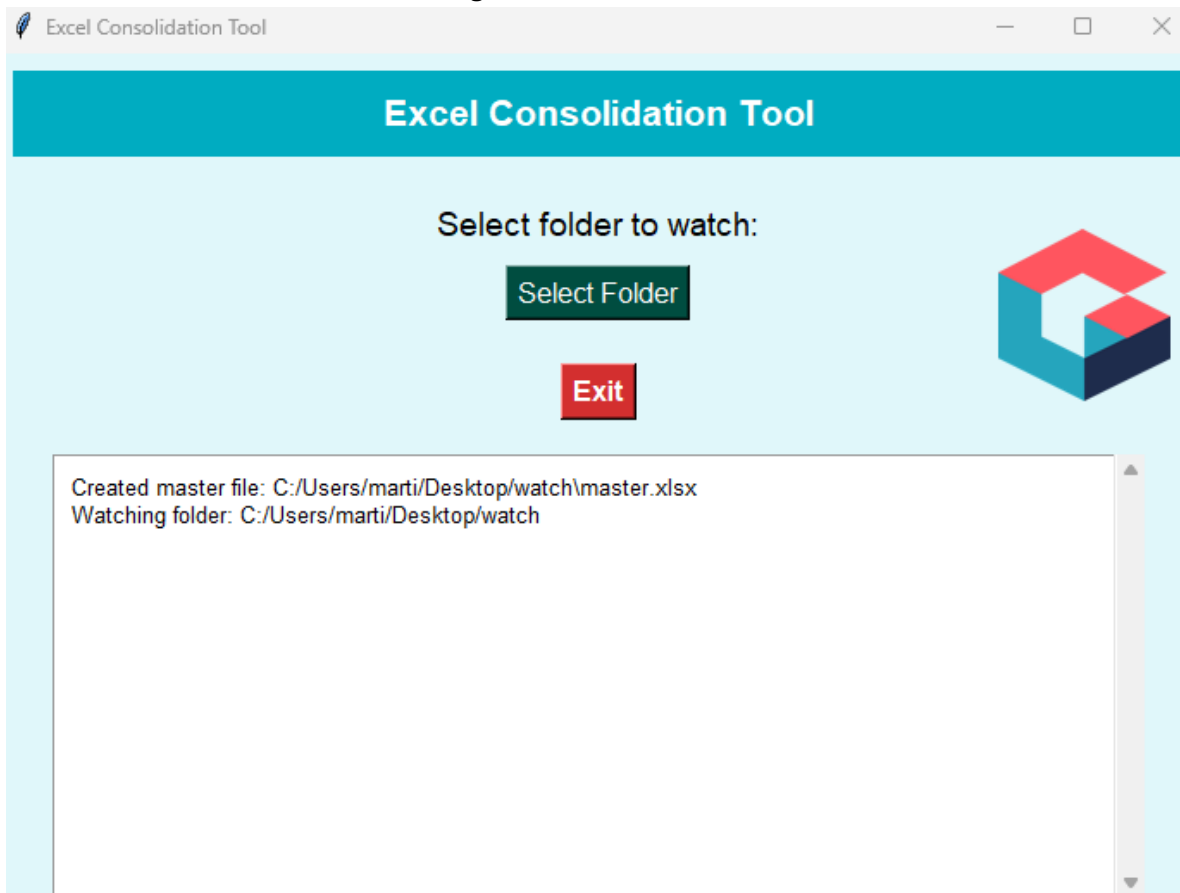
Uso:

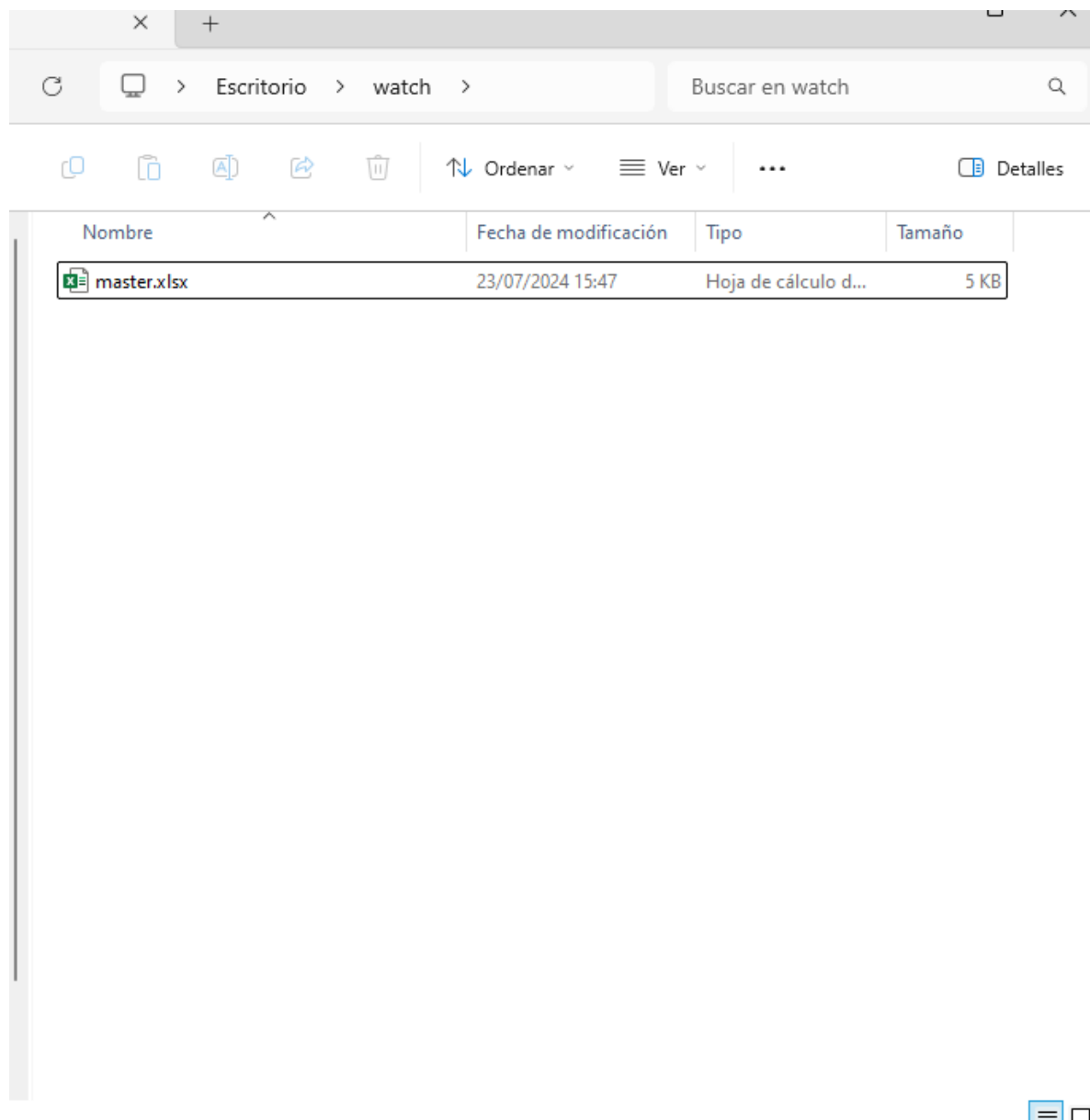


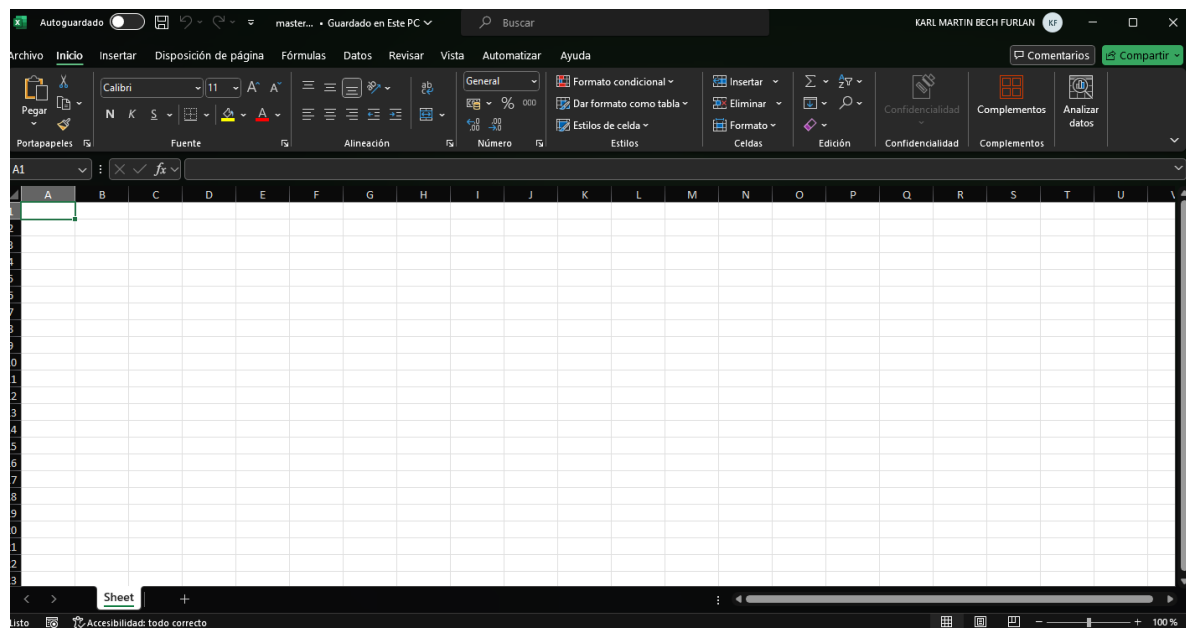
1. Pressing the "Select Folder" button and selecting the folder of your choice to review.
 - a. If a file named "master.xls" does not exist in the folder, one will be created.

- b. If the folder "processed" does not exist, it will be created when needed.
- c. If the folder "non-excel" does not exist, it will be created when needed.
- d. If there are xls files in the folder, they will be automatically added to the master.
- e. If there are files that are not xls, they will be moved to the "non-excel" folder.

On the first use, the program will display the log with the creation of the "master.xls" file and the notification that it is now watching the selected folder.







2. Adding Files to the Watched Folder

You can start adding files to your watched folder one by one, whether they are xls or other files.

Explanation:

This section details the process of adding files to the software's watched folder and how it handles various situations.

Key Points:

- Files can be added one at a time or in bulk.
- The software supports both xls files and other file types.
- Added files are organized based on their type and name.
- Duplicate files are handled appropriately.
- The software can be refreshed by reselecting the watched folder.
- Opening the "master.xls" file while the program is running requires closing it and reselecting the watch folder.

Detailed Explanation:

Adding Files:

- Users can add files individually or in groups to the watched folder.
- The software accepts both xls files (Excel spreadsheets) and other file types.

File Organization:

- Added files are categorized and organized based on their type and name.
- Excel files (xls) are incorporated into the "master" file with a specific naming format: "nombrexls-nombrehoja" (xlsfilename-sheetname). This ensures organized record-keeping.

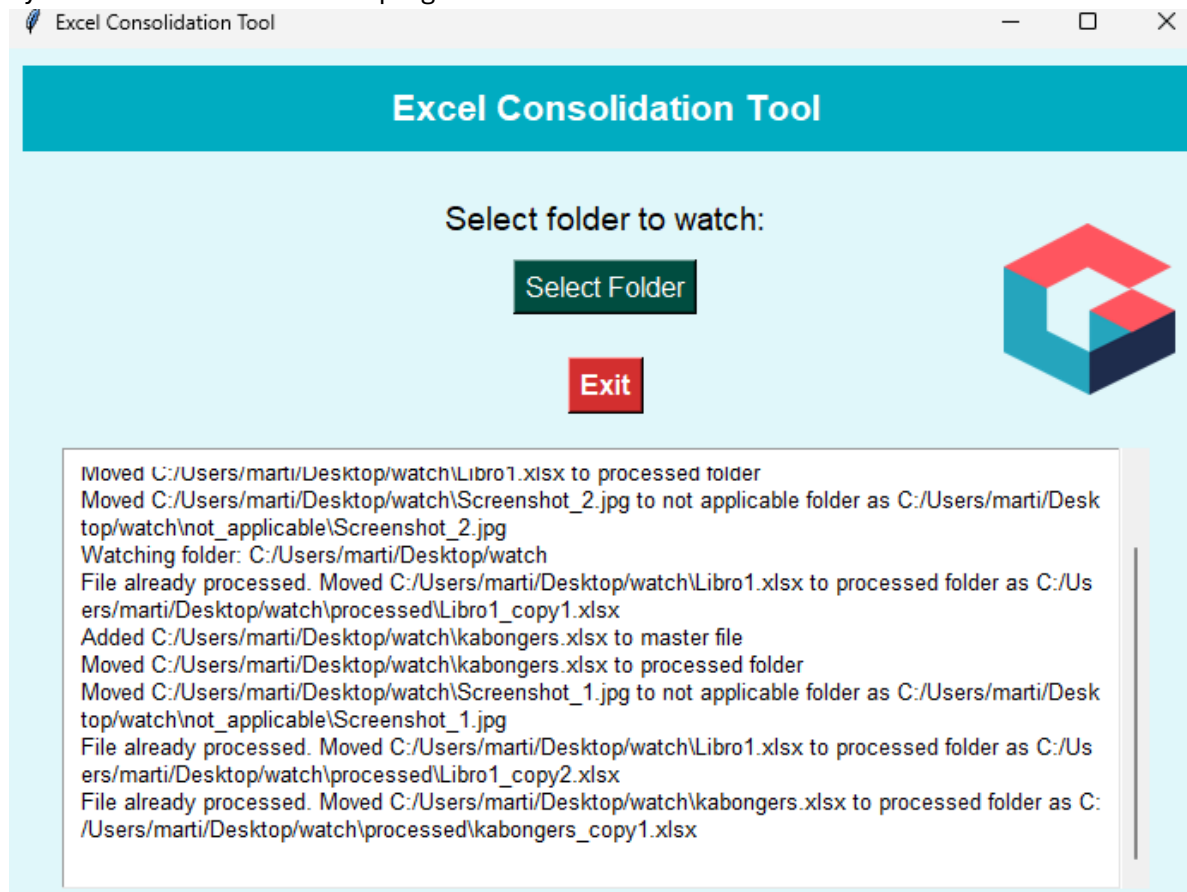
- c) If an xls file is added again, it won't be duplicated in the "master" file. Instead, it will be moved to the "processed" folder with a copy number appended: "nombrexls_copy#(copy number)".
- d) Non-xls files are moved to the "not-applicable" folder with a similar copy number format: "nombreachivo_copy#(copy number)".

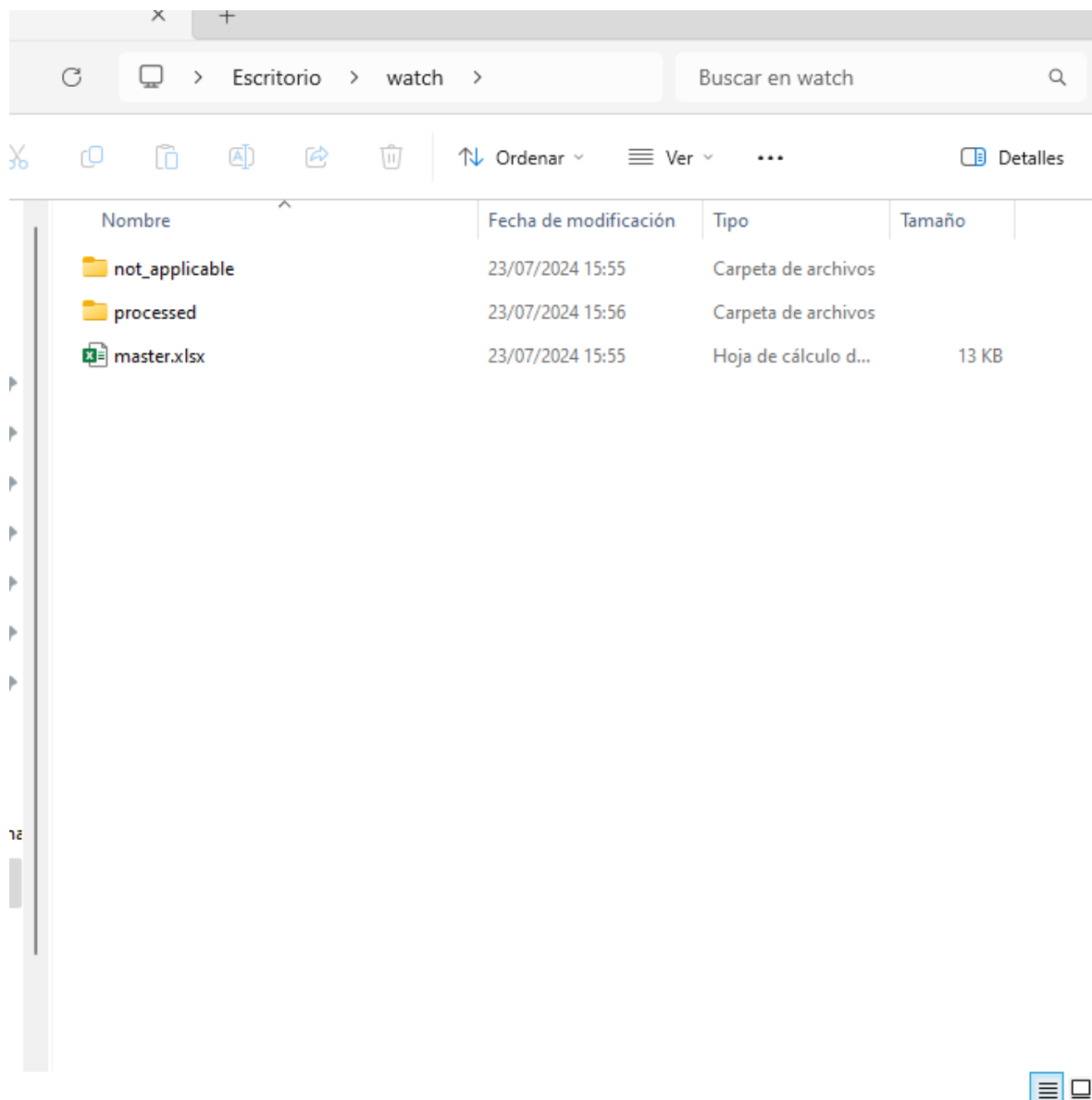
Bulk Addition and Refresh:

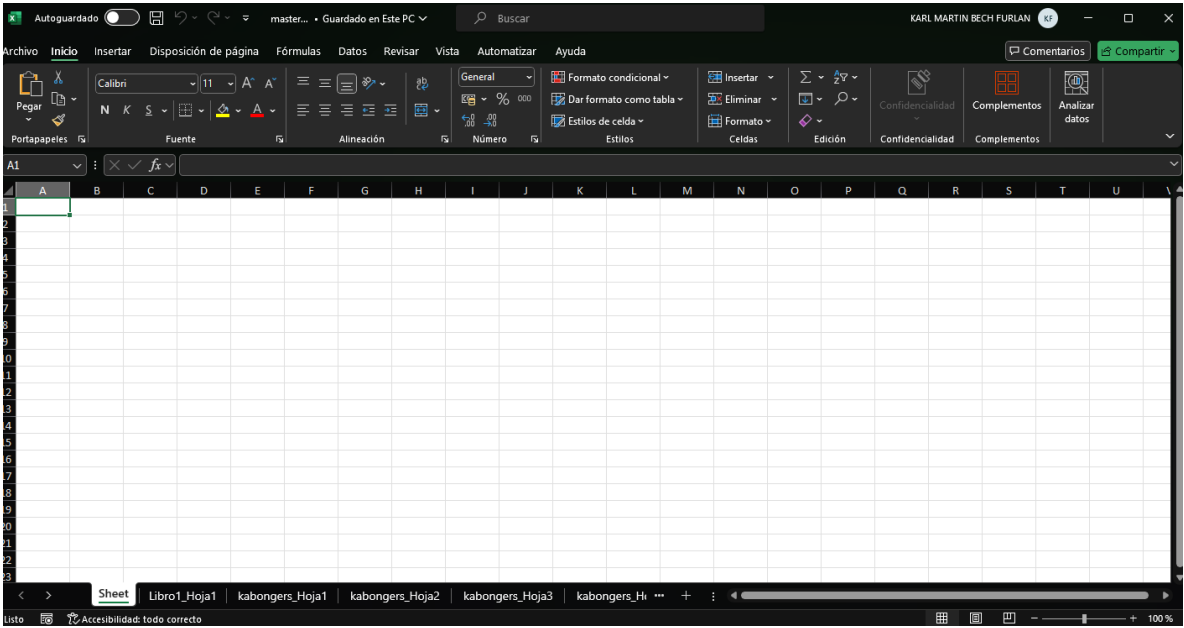
- a) Multiple files can be added simultaneously by selecting the watched folder again. This will trigger the organization of all added files.
- b) If the file movement process stalls after several uses, reselecting the watched folder will reset the mechanism and restore normal functionality.

Opening the "master.xls" File:

If the "master.xls" file is opened while the program is running, it's necessary to close the file and then reselect the watch folder. This ensures proper synchronization between the program and the "master" file.







Escritorio

watch






processed

Buscar en processed

Ordenar

Ver

Detalles

Nombre	Fecha de modificación	Tipo	Tamaño
 kabongers.xlsx	9/05/2024 02:46	Hoja de cálculo d...	1,040 KB
 kabongers_copy1.xlsx	9/05/2024 02:46	Hoja de cálculo d...	1,040 KB
 Libro1.xlsx	23/07/2024 00:20	Hoja de cálculo d...	9 KB
 Libro1_copy1.xlsx	23/07/2024 00:20	Hoja de cálculo d...	9 KB
 Libro1_copy2.xlsx	23/07/2024 00:20	Hoja de cálculo d...	9 KB

