

Martin Paolillo
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- EDUCATION:** **ADELPHI UNIVERSITY**, Garden City, NY
BBA in Accounting; Cumulative GPA: 3.950
- ADELPHI UNIVERSITY**, Garden City, NY
MBA in Professional Accounting
Cumulative GPA: 3.957; Major GPA: 3.976
- New York State CPA Candidate**
- CURRICULA:** Cost Accounting, Managerial Finance, Managerial Accounting, Intermediate Accounting I & II, Federal Income Tax I & II, Advanced Accounting, Government and Non-Profit Accounting, Advanced Auditing, Advanced Federal Taxation, Business Law I & II, Auditing & The Computer, Accounting Theory Seminar
- HONORS:** **Dean's List**, Adelphi University
- EXPERIENCE:** **Hochhauser & Agler, CPAs, LLP**, Hicksville, NY
Experienced Tax & Consulting Associate (September 2021 – Present)
- Prepared, collated, and finalized tax returns during tax season for individual, S-corporation, C-corporation, trust & estate, and partnership cliental
 - Prepared individual & corporate return extensions; prepared amended individual returns
 - Prepared gift tax returns & provided trust consultation
 - In-charge manager of multiple individual, trust, and corporation cliental; responsibilities included tax feedback and advice, tax return preparation & finalization, consultation, and various bookkeeping and essential year-end tasks
- Hochhauser & Agler, CPAs, LLP.**, Hicksville, NY
Tax & Consulting Associate (December 2020 – June 2021)
- Prepared tax returns during tax season for individual and corporation cliental
 - Interacted and communicated with various clients about changes in tax law and protocol due to economic and political circumstances arising from COVID-19
 - Prepared bank reconciliations for clients; inputted payroll and checks for clients; assisted clients in obtaining PPP Loans
 - In-charge and manager of an 1120S client; responsibilities included speaking with client, preparing multiple tax returns, providing tax alternatives, and tax planning
- KPMG US**, Melville, NY
Audit Intern (June 2021 – August 2021)
- Assisted various engagement teams with many tasks assigned by the Senior Audit Associate
 - Assisted engagement team with their end-of-year client audit by testing risk assessment levels, studying and analyzing key data entries, and various other engagement activities
 - Responsibilities included rolling forward documentation and tick-marks, updating risk and analytical screens on KCw, preparing bank reconciliations, and working directly with Managers on each engagement team
- VOLUNTEER:** Glenwood Junior Fire Department; North Shore Key Club; John Paolillo 9/11 Memorial Scholarship Run; Glen Cove Senior Center
- SKILLS:** *Accounting:* Tax law analyzation and research; tax rules and regulation research & application; individual, corporation, trust & estate, gift tax, PTET, and partnership tax return preparation; tax compliance services including tax consultation, client interaction, and tax planning and advice; client relations
Computer: Proficient in QuickBooks, QuickBooks Online, Sage 50, UltraTax CS, Microsoft Excel, Microsoft PowerPoint, and Microsoft Word; intermediate in Microsoft Power BI
Management/Leadership: Strong team and conflict management skills; outstanding time-management skills; exceptional delegation, motivation, and supervision skills; excellent communication and interpersonal skills