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| **BSc (Hons) Digital  & Technology Solutions**   EPA Employer Reference Template |  |

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| Apprentice: |  |
| Student No: |  |
| ULN number: |  |
| Pathway: |  |
| Company: |  |
| Manager/Mentor |  |

The employer must write a reference about the apprentice's performance in the workplace and how they've applied their [knowledge, competencies and behaviours](https://www.instituteforapprenticeships.org/apprenticeship-standards/digital-and-technology-solutions-professional-integrated-degree/) in the projects they've been given.  
  
The intent of the employer reference is for you to support your apprentice by validating the evidence that they have submitted for end point assessment (EPA).

**Synoptic Project Feedback and Overall Impressions (500 words max.)**

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| I confirm that I have seen the apprentice’s portfolio and the evidence/reflection for work-based tasks presents a fair reflection of the [Knowledge. Skills and Behaviours (KSB)](https://www.instituteforapprenticeships.org/apprenticeship-standards/digital-and-technology-solutions-professional-integrated-degree/) undertaken through the apprenticeship. | **YES/NO** |

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| Signed by: |  |
| Print Name: |  |
| Job Title: |  |
| Date: |  |

**This form should be completed and submitted together with 20% Off the Job Tracker (OTJ), Portfolio and EPA Ready form before the apprentice can go through EPA which takes place in the final 3 months (approx.) of the apprenticeship.**