## **Minute**

## Minute from project meeting in project team 4

Time/location: [04/03/20, 1200, Atrium]

Present: Martin Johansen, Martin Holtmon, Stian Bratlie (TA)

Moderator: Martin Johansen

## Case no. 1/2020 Project Advice

Questions regarding project work.

- **1:** Project process and delivery. All relevant information should be submitted; however, we should attempt to condense the information more, specifically timetables and lists.
- 2: Vision document questions. Specifically, regarding item 12. Item 12 on the vision document should focus on defining attributes of the development of the individual features of the application. Further work on the vision document will be done in Latex
- **3:** Everything should be uploaded to Git. We should make effort to learn how to structure documentation and so in in Git.
- **4:** Teamwork over Git. Use Kanban board to divide up work into different features, use to create branches. Convert documentation to clean up and improve formatting.

04/03/2020 Martin Johansen